

**COUNTY OF MORGAN
STATE OF WEST VIRGINIA**

IMPROVEMENT LOCATION PERMIT APPLICATION

DATE: _____

AMOUNT: _____

PERMIT#: _____

APPLICANT INFORMATION:

NAME: _____

ADDRESS: _____

PHONE: _____

PROPERTY INFORMATION:

TAX DISTRICT: _____

NUMBER OF ACRES OR LOT SIZE: _____

PROPERTY/LEGAL DESCRIPTION:

DESCRIPTION OF WORK: _____

DIMENSION: _____

ESTIMATED COST: _____

COMPLETION DATE (M/D/Y): _____

MAP#: _____ PARCEL#: _____

DEED BK# _____ PAGE#: _____

TYPES OF CONSTRUCTION:

RESIDENTIAL/YEAR AROUND: _____

OF BEDROOMS: _____

OF BATHROOMS: _____

RECREATIONAL/VACATION: _____

OF BEDROOMS: _____

OF BATHROOMS: _____

IMPROVEMENTS/ADDITIONS: _____

OUTBUILDINGS: _____

COMMERCIAL: _____

COMMERCIAL IMPROVEMENTS: _____

**CONTRACTORS' NAME, ADDRESS & WV
LICENSE NUMBER:**

FLOOD PLAIN AREAS:

FLOOD PRONE _____ (If the PROPERTY is determined to be in the Flood Plain Zone, you will be provided with a list of additional information to be supplied by the Building Permit Officer.)

NOT FLOOD PRONE _____ I hereby **CERTIFY** that this structure will **NOT** be located in the Flood Plain Zone.

SIGNATURE: _____

By my signature below, I hereby declare that any and all improvements are added on my **REAL ESTATE PROPERTY** or the designated property owner listed on this application.

NO EASEMENTS or **RIGHT-OF-WAYS** are encroached upon by the improvements described within this application.

SIGNATURE: _____

DATE: _____

**TO BE COMPLETED BY THE BUILDING
PERMIT OFFICER.**

WELL PERMIT: _____

SEPTIC PERMIT: _____

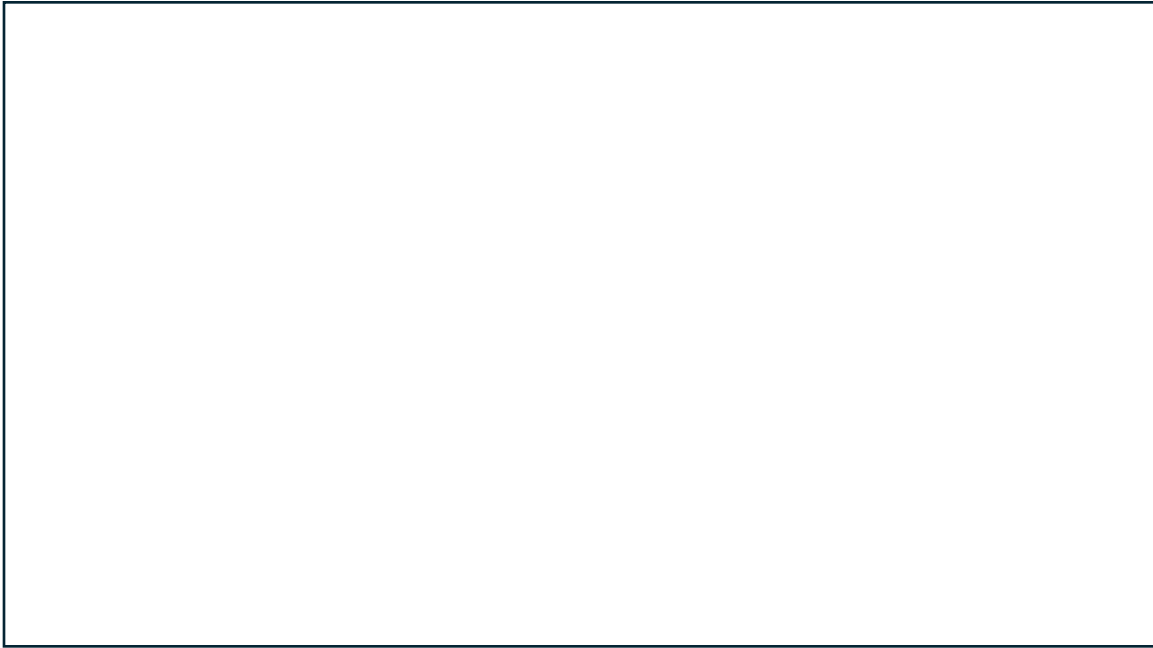
PUBLIC WATER: _____

PUBLIC SEWER: _____

COMPLETE DRAWING ON BACK OF THIS PAGE
SIGNATURES REQUIRED ON BACK OF THIS PAGE

A SKETCH IS NEEDED IN THE BOX BELOW. PLEASE INCLUDE THE DRIVEWAY ENTERING YOUR LOT, LOCATION OF YOUR HOME, LOCATION OF WELL AND SEPTIC, AND ANY OTHER STRUCTURES OR BUILDINGS ON YOUR PROPERTY.

Sketch does not have to be to scale. Use dotted lines when you are adding to an existing building. Label structures and buildings.



I am aware of the Health Department approved septic location and that the location can not be moved without issuance of a new septic permit. I am also aware that the septic permit needs to be renewed on an annual basis to remain valid until the system is installed. Without renewal the permit will be “VOID” one year from the date of issuance.

Property Owner or Authorized Agent

I understand that Morgan County does not enforce subdivision covenants and restrictions nor deed restricted properties. Permits approved by the Planning Commission do not nullify civil contracts.

Property Owner or Authorized Agent