

**Morgan County Commission Meeting
January 3, 2025**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Misty Clingerman, County Administrator
Sheriff John Walter, Sheriff's Department
Laura Breeden, Sheriff's Tax Office
Scott Bier, IT Department

Items from the public

None

Review and Approval of Agenda

Commissioner Clark made a motion to approve the agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Administration Items

Elect 2025 Commission President

Commissioner Tuttle made a motion to appoint Commissioner Clark as President for the Morgan County Commission for 2025. Commissioner Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion carried.

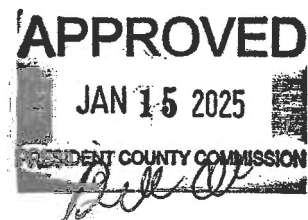
Commissioner Board of appointments

President Clark is the representative of the following boards:

Region 9 Planning & Development Council Board
HOME Consortium
Travel Berkeley Springs
Bath Development Authority
Morgan County Economic Development Authority
Boys and Girls Club (Non-Appointed)
Senior Life Services of Morgan County (Non—Appointed)

Commissioner Forney is the representative of the following boards:

Morgan County Emergency Medical Services Board
911 Advisory Board
Local Emergency Planning Committee
Fire Board
Towing Advisory Board
Morgan County Planning Commission



Commissioner Tuttle is the representative of the following boards:
Morgan County Parks & Recreation
Morgan County Farmland Protection Board
Criminal Community Corrections Board
Extension Service Board
Workforce Investment Board
Juvenile Crime Enforcement Coalition (PRO – Prevention Resource Officer)

Commissioner Forney made a motion to approve board appointments with the above changes. President Clark voted yea, Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion carried.

Approval of meeting minutes

Commissioner Forney made a motion to approve the meeting minutes from the 12/18/2024 meeting. President Clark voted yea, Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion carried.

Commissioner Forney made a motion to approve the special meeting minutes from the 12/30/2024 meeting. President Clark voted yea, Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion carried.

Approval of the 2025 Holiday Schedule

Commissioner Tuttle made a motion to approve the Holiday Schedule without the last line stating that “additional holidays may be given when the Governor issues Proclamations”. President Clark voted nae. Commissioner Tuttle voted yea. Commissioner Forney voted nae. Motion failed.

Commissioner Forney made a motion to approve the Holiday Schedule for 2025. President Clark voted yea, Commissioner Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Approval of 2025 Commission Meeting Schedule

Commissioner Tuttle made a motion to approve the Commission Meeting Schedule for 2025. President Clark voted yea, Commissioner Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Assessor’s Exonerations

None

Agenda Items

Scott Bier – DSI Licenses Discussion/Possible Action

Commissioner Tuttle recused himself from the conversation. Scott advised the Commission to accept the proposal from DSI for the Microsoft Licenses with the exception of the software service. Commissioner Forney made the motion to approve the proposal with the exception of the software service in the amount of \$38,010. President Clark voted yea. Commissioner Forney voted yea. Motion carried.

Laura Breeden – Signing of Bank Accounts due to change of Sheriff

Commissioner Forney made a motion to authorize the signature cards for the Sheriff's Department's CNB accounts. President Clark voted yea, Commissioner Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Administrator's Report

Administrator Clingerman told the Commissioners that Melanie Smith would be transferred from the Commission Office to the Sheriff's Tax Office on Monday, January 6, 2025. She will be a full-time 80-hour employee with a starting pay of \$15.23 per hour, plus a \$1,000 yearly stipend from the Ambulance 6.5%. President Clark made a motion to approve the transfer of Melanie Smith to the Sheriff's Tax Office. President Clark voted yea, Commissioner Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Consent Agenda

Commissioner Tuttle made a motion to approve the consent agenda. President Clark voted yea, Commissioner Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 10:22 a.m.

Minutes submitted by M. Clingerman