

**Morgan County Commission Meeting
November 20, 2024**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Misty Clingerman, County Administrator
Melanie Smith, Commission Secretary
Scott Bier, IT Director
Jason Hoover, OES Director

APPROVED

DEC 04 2024

PRESIDENT COUNTY COMMISSION



Items from the public

The Honorable Kimberly Nickles, Morgan County Clerk, informed the Commission that the Election Poll Worker Certification must be signed again.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda with the amendments to remove the 9:40 a.m. agenda item and add the election certification. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of Meeting Minutes from 11/06/2024

Commissioner Clark made a motion to approve the Meeting Minutes. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Assessor's Exonerations

Commissioner Clark made a motion to approve two exonerations for taxpayer McCumbee marked "object," by the Assessor each in the amount of \$2.41 with a penalty of \$50 each for tax years 2020 and 2021, for a total due of \$104.82. President Forney voted yea. Commissioner Tuttle voted nay. Commissioner Clark voted nay. Motion failed.

Commissioner Clark made a motion to approve the exoneration due to clerical errors for taxpayer Buterbaugh in the amount of \$763.12. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

Jim Klein - Hospice of the Panhandle Presentation

Jim Klein of the Hospice of the Panhandle gave a presentation on what the Hospice of the Panhandle does. He requested that the Commission proclaim November 2024 as National Hospice and Palliative Care Month. President Forney acknowledged the Proclamation and read it. Commissioner Tuttle made a motion to authorize the Commission President to sign the proclamation. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Jason Hoover – OES Building Decision

Jason Hoover presented the Commission with three RFPs for the construction of the OES Building and requested approval to proceed. The first RFP is for the pre-engineering of the metal building, the second RFP is for pouring the concrete foundation and the third is for erecting the pre-engineered metal building. The deadline for the RFPs is December 3, 2024. The contract will be presented at the December 18, 2024, Morgan County Commission Meeting. Commissioner Tuttle made a motion to proceed with the three RFPs. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Scott Bier – MFA Update, Training & Cyber Presentation

Scott Bier presented the Commission with the current cyber threats the Courthouse faces. He has advised implementing banners on the county website, mandatory training for Courthouse employees to recognize cyber threats, and gave an update on the implementation of Multi-Factor Authentication. Multi-factor authentication goes into effect on Monday, November 25, 2024. The Commissioners agree these are necessary steps to ensure the cyber safety of the Courthouse.

Town of Bath – Storage at the Pines Decision

Commissioner Tuttle made a motion to approve the Town of Bath's request to store their Christmas Chalets at the Pines until no later than June 30, 2025. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

New Hire – Facilities Director

Misty Clingerman presented the Commission with a request to retroactively hire Nevin Camp as the new Facilities Director, a 40-hour-per-week employee making \$42,000 annually with benefits. Commissioner Clark made a motion to authorize the Commission President to approve the hire of Nevin Camp. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Master Gardeners Letter of Support Request for Monarch Waystation

Commissioner Clark made a motion to authorize the Commission President to sign the Letter of Support for the Master Gardeners Monarch Waystation. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Mike Jenkins – Warm Springs PSD MOU Discussion

Mike Jenkins continued the Warm Springs PSD MOU discussion with the Commission. The Warm Springs PSD requests an additional \$800 monthly to cover the wages of weekend overtime employees performing weekly inspections. After some discussion, Commissioner Tuttle made a motion to approve the extra \$800 per month to be taken out of the Carryover Fund 424-458. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted nay. Motion carried.

ARPA Budget Workshop

Commissioner Tuttle presented the Commission with the complete list of ARPA expenditures which, after some discussion, were confirmed. The Commissioners stressed that all funds must be contracted by December 31, 2024.

The ARPA Budget Workshop will continue at the next Morgan County Commission Meeting on December 4, 2024.

Administrator's Report

Misty Clingerman requested that the Commission sign the Accident Policy Renewal Report for Schmick for the deputy reserves in the amount of \$235 coming out of fund 424 Insurance Fund. Commissioner Clark made a motion to approve the Accident Policy Renewal Report. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

The Commissioners agreed to sign the OEMS Survey to receive the Salary Enhancement Fund, which will be distributed in 2025.

Consent Agenda

Commissioner Tuttle made a motion to approve the consent agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned at 12:25 p.m.

Minutes submitted by M. Smith