

**Morgan County Commission Meeting
July 17, 2024**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kim Nickles, County Clerk
Misty Clingerman, County Administrator
Melanie Smith, Commission Secretary
K.C. Bohrer, Sheriff
Marshall Younker, 911 Director
Dan James, Prosecuting Attorney

APPROVED

AUG 07 2024

PRESIDENT COUNTY COMMISSION



Items from the public

None.

Review and Approval of Agenda

Commissioner Clark made a motion to approve the agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administrative Items

Approval of Meeting Minutes

Commissioner Tuttle made a motion to approve the agenda with the corrections of Circuit Court to Circuit Clerk and increase salary "to" \$2,040 to "by" \$2,040. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Assessor's Exonerations

Commissioner Tuttle made a motion to approve the exoneration of taxpayer Slusher for tax year 2022 for \$69.89. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exonerations of taxpayers Kearns for 2024 and taxpayer Slusher for 2023 & 2024. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

Sheriff Bohrer/Sergeant Smith – Paw Paw Police Discussion

Sheriff Bohrer and Sergeant Smith expressed their offense over remarks that Mayor Darlene Abe of Paw Paw made at a previous Commission meeting. The Commissioners thanked the Sheriff for sharing his grievances.

Marshall Younker – Two New Hire Requests – Vickie O’Neil & Zachary Sipes

Marshall Younker requested the hire of two new full-time ETCs with a starting pay rate of \$16 per hour and both new hires will begin on August 5, 2024. The salaries for the two new hires are in the 911 Budget. Commissioner Clark made a motion to approve Marshall Younker's requests. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Marshall Younker – Tower Maintenance Discussion/Possible Action

Marshall Younker requested permission to enter into a contract with Allstate Tower Company for Tower maintenance and repairs. The Commission will revisit this request after Marshall identifies the work he can do and returns with updated quotes.

Randy Stotler – Request for a New AC System for the old 911

Randy Stotler presented the Commission with a request for permission to purchase two mini-split units for the old 911 building and the Animal Control office. The cost for these mini-splits is \$73,312.20. Commissioner Tuttle made a motion to approve Randy Stotler's request for \$73,312.20 to purchase two mini-splits with the funds coming out of fund 4013-216. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

General Funds Request – Morgan County Parks & Recs

Morgan County Parks & Recs requested \$2,000 for the Back-to-School Bash program. Commissioner Tuttle made a motion to approve the \$2,000 expenditure for the Back-to-School Bash program with the expense coming out of fund 401-567. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

General Funds Request – Morgan County Partnership

Morgan County Partnership presented the Commission with a funds request for \$3,572.40 to pay their Comcast Internet and Phone Services for 1 year. Commissioner Tuttle made a motion to approve Morgan County Partnership's funds request for \$3,572.40 to pay their Comcast bill. This expenditure will come out of fund 401-567. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

FY25 budget corrections/revisions - Discussion/Possible Action

Commissioner Tuttle presented budget revisions as follows:

Account	Amount
401-567	Add \$5,572
402 County Clerk	Add \$2,916
403 Circuit Clerk	Subtract \$8,353
406 Assessor	Add \$25,515
4013 Nelson's Salary	Add \$936
426 Randy's Salary	Subtract \$7,111
704 Jail Bill	Add \$4,681
716 Dog Warden	Subtract \$8,568
730 Couth Security	Subtract \$15,583

President Forney made a motion to approve budget revisions as presented. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Consider on first reading an Ordinance authorizing and approving: (i) the transfer of certain funds to the Morgan County Building Commission (the "Building Commission") to finance a portion of the cost of acquisition by the Building Commission of certain real property and the improvements thereon to serve as a Wellness Center (the "Project"); (ii) the Leasing of the Project from the Morgan County Building Commission; and (iii) the Issuance by the Morgan County Building Commission of Lease Revenue Bonds to pay remaining costs of the Project.

President Forney read the ordinance for the Wellness Center project at this Commission Meeting and shall reread it at a meeting on July 30, 2024.

Morgan County Commission Land Acquisition - Discussion/Possible Executive Session

The KOA is unable to grant the campground to the county. They must step away from this project. President Forney made a motion to enter into an executive session to discuss the potential for land acquisition. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

President Forney made a motion to exit the executive session. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

No further action taken.

Town of Bath - BSWW - ARPA Funds Request for Plant Upgrades

The Town of Bath Berkeley Springs Water Works presented the Commission with an ARPA funds request for \$1,500,000 for water plant upgrades and repairs. The commission decided to revisit this request after the BSWW and the Commission can meet in a

separation session to review the specifics of this request, and after the BSWW comes back with more information consisting of a full budget and where the funds are being spent.

Administrator's Report

County Administrator Misty Clingerman requested that the Commission reappoint Terri Beard to the Building Commission Board for a two-year term beginning immediately and ending on June 30, 2026. Commissioner Tuttle made a motion to approve the reappointment. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Consent Agenda

Commissioner Tuttle made a motion to approve the consent agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 12:20 p.m.

Minutes submitted by M. Smith