

**Morgan County Commission Meeting
June 18, 2024**

Members present:

Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Marshall Younker, E-911 Director
Misty Clingerman, County Administrator
Melanie Smith, Commission Secretary

APPROVED

JUL 03 2024

PRESIDENT COUNTY COMMISSION



Items from the public

None

Review and Approval of Agenda

Commissioner Clark made a motion to approve the agenda. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Administrative Items

Approval of meeting minutes

Commissioner Clark made a motion to approve the meeting minutes from the 06/18/2024 meeting. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Kim Nickles - Signature for Canvass Minutes

Kim Nickles presented the Canvass Minutes to the Commissioners for approval. Commissioner Clark made a motion to approve the Canvass Minutes. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Kim Nickles - Appointment of a New Fiduciary Commissioner Request

Kim Nickles approached the Commission to request permission to hire Sarah McAllister as the new Fiduciary Commissioner. Commissioner Clark made a motion to approve Sarah McAllister as the newly appointed Fiduciary Commissioner. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Quarterly Funds Request for Postage Machine

Laura Breeden requested \$32,000 to pre-pay USPS for the 1st & 2nd quarters of 2024/2025. Commissioner Clark made a motion to approve the pre-payment for the 1st & 2nd quarters of 2024/2025 to USPS for the Postage Machine for \$32,000 to be paid from fund 424-218. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Building Commission Board Reappointment

Commissioner Clark made a motion to reappoint John Coleman to serve a four-year term beginning immediately and will expire June 30, 2028. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Eastern Panhandle Home Consortium Board Reappointments

Commissioner Tuttle made a motion to reappoint Denise Bergen to serve a three-year term beginning immediately and will expire June 30, 2027. To reappoint Bill Clark to serve a one-year term beginning immediately and will expire on June 30, 2025. To reappoint Audrey Morris to serve a three-year term beginning immediately and will expire June 30, 2027. Commissioner Tuttle voted yea. Commissioner Clark voted yeah. Motion carried.

Eastern Panhandle Planning and Development Council Region 9 Board

Commissioner Tuttle made a motion to reappoint Bill Clark to serve a two-year term beginning immediately and will expire June 30, 2026. Daryl Cowles to serve a two-year term beginning immediately and will expire June 30, 2026. Lyn Goodwin to serve a two-year term beginning immediately and will expire June 30, 2026. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Morgan County Fire Board

Commissioner Clark made a motion to reappoint Randall Stewart to serve a three-year term beginning immediately and will expire June 30, 2027. Jason Whisner to serve a three-year term beginning immediately and will expire June 30, 2027. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Morgan County Parks & Recs Board

Commissioner Clark made a motion to reappoint Andy Omps to serve a three-year term effective July 1, 2023 and will expire June 30, 2026. Joel Tuttle to serve a three-year term effective from July 1, 2022, and will expire June 30, 2025. Jason Didawick to serve a three-year term effective from July 1, 2023, and will expire June 30, 2026. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Morgan County Planning Commission Board

Commissioner Clark made a motion to reappoint Patrick Logsdon to serve a three-year term and will expire June 30, 2027. To newly appoint Heather Litten to serve a one-year term beginning immediately, and will expire June 30, 2025. To reappoint Benjamin Powell to serve a three-year term beginning immediately and will expire June 30, 2027. To reappoint Marshall Younker to serve a three-year term beginning immediately and will expire June 30, 2027. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Solid Waste Authority Board

Commissioner Clark made a motion to reappoint John Sipes to serve a four-year term effective immediately and will expire on June 30, 2028. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

Randy Stotler – New Mower Request

Randy Stotler requested permission to purchase a new mower. Commissioner Clark made a motion to approve the purchase of a new Toro 60" zero-turn mower from TNT Small

Engine Repair for \$10,138.08 to be taken from fund 910-459. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Marshall Younker – Promotion of ETSS Deputy Director

Marshall Younker approached the Commission to request the promotion of ETSS Sarah Henry to the Deputy Director position. Commissioner Clark made a motion to promote ETSS Sarah Henry to the Deputy Director position earning a salary of \$45,000/year beginning July 1, 2024. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Marshall Younker – Promotion of ETC Supervisor

Marshall Younker approached the commission to request the promotion of ETC Tara Smith to the position of ETC Supervisor at a pay rate of \$20.75/hour beginning July 1, 2024. Commissioner Clark made a motion to approve the promotion of ETF Tara Smith to the position of ETC Supervisor at a pay rate of \$20.75/hour beginning July 1, 2024. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Approval of Water Extension/Sewer Extension payment to Thrasher

Commissioner Clark made a motion to approve the payment to Thrasher for the Water Extension/ Sewer Extension of \$210,400 to be paid out of the Water & Sewer Extension Fund. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Susan Taylor Dropp – The Delectable Mountains Quilt Guild - Proclaim August as Berkeley Springs, West Virginia Quilt Month

Susan Taylor Dropp of The Delectable Mountains Quilt Guild approached the Commission to request that it proclaim August as Berkeley Springs, West Virginia Quilt Month. Commissioner Clark made a motion to approve the request. Commissioner Tuttle voted yea. Commissioner Clark voted, yea. Motion carried.

Courthouse Security Grant Resolution

Melanie Smith approached the Commission to authorize Sean Forney, President, to act as the contractual representative for the Courthouse Security Grant. Commissioner Clark made a motion to approve the request. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Darlene Abe – Police Coverage for Paw Paw Request

Darlene Abe, Mayor of Paw Paw, approached the Commission to request its help in obtaining police coverage for Paw Paw. The Commission discussed police coverage for Paw Paw and is considering the proposal that Paw Paw provide the funds to hire a police officer to patrol Paw Paw, and the Commission will make sure a police officer is hired to provide the coverage.

Morgan County Commission – Deed for Sewer Line Easement and Right-of-Way

Commissioner Clark made a motion to authorize Sean Forney, Commission President to execute the Deed. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Morgan County Parks & Recs – Deed for Sewer Line Easement and Right-of-Way

Commissioner Clark made a motion to authorize Joel Tuttle, President of Parks & Recs, to sign the Deed after the necessary permission from the Parks & Recs Board. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Approval of Engagement Letter with Steptoe & Johnson

Commissioner Clark made a motion to authorize Sean Forney, Commission President, to sign the Approval of Engagement with Steptoe & Johnson. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administrator's Report

None

Consent Agenda

Commissioner Tuttle made a motion to approve the consent agenda. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Adjourn

Commissioner Tuttle adjourned the meeting at 10:40 a.m.

Minutes submitted by M. Smith