

**Morgan County Commission Meeting
July 3, 2024**

APPROVED

JUL 17 2024

PRESIDENT COUNTY COMMISSION

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Misty Clingerman, County Administrator
Melanie Smith, Commission Secretary
Kim Michael, Sheriff's Tax Office
K.C. Bohrer, Johnnie Walter, Tim Stapleton, Sheriff's Department
Dan James, Nigel Jeffreys, Prosecutor's Office
Melanie Shambaugh, Circuit Court



Items from the public

Trey Johanson had questions about how the Planning Commission Board operates. She was concerned about diversity issues. The commissioners told her that applications are reviewed in the order they are received once there is a vacancy on the board.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Administrative Items

Approval of Meeting Minutes

Commissioner Clark made a motion to approve the June 18, 2024 Meeting Minutes. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Assessor's Exonerations

Commissioner Tuttle made a motion to approve the Assessor's reviewed and approved clerical errors for the non-objectionable exonerations. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried

Commissioner Tuttle made a motion to approve the exoneration of taxpayer Heldmann to remove the late fees. President Forney voted nay. Commissioner Tuttle voted nay. Commissioner Clark voted nay. Motion failed.

Commissioner Tuttle made a motion to approve the exoneration of taxpayer Heldmann to remove a pool from 2022, 2023, and 2024. President Forney voted nay. Commissioner Tuttle voted nay. Commissioner Clark voted nay. Motion failed.

Fire Board Reappointments

The Commissioners agreed to table the Fire Board reappointments until after the Board's meeting. This item will be revisited at a future Commission Meeting.

Morgan County Parks & Recs Board Correction

Unnecessary

Planning Board Reappointment Correction

Commissioner Tuttle made a motion to change Benjamin Powel's reappointment to a two-year term beginning immediately and ending June 2026. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Planning Board Reappointment Correction

Commissioner Tuttle made a motion to change Patrick Logsdon's reappointment to a one-year term beginning immediately and ending July 30, 2025. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

K.C. Bohrer & Dan James – Forensic phones, Training and Equipment Request

Commissioner Tuttle made a motion to table this item until the next Commission Meeting. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Johnnie Walter – Personnel Discussion (Possible Executive Session)

Commissioner Tuttle made a motion to go into an Executive Session to discuss personnel for the Sheriff's Department. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to end the Executive Session. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Melanie Shambaugh – Budget

Commissioner Tuttle made a motion to go into Executive Session for discussion about salaries in the Circuit Clerk's office. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to end the Executive Session. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Commissioner Tuttle made a motion to increase the salary line for the Circuit Clerk by \$2,040.00 out of fund 403-103.

Commissioner Tuttle amended his motion to increase the salary line by \$2,040, FICA by \$156.00 out of fund 104, and retirement by \$186.00 out of fund 106. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Alex Moore – Request for a New Road Name

Alex Moore presented the Commission with a request to create a new road name. The name of the road shall be Invisible Road. Commissioner Tuttle made a motion to approve the request. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Town of Bath – Deed for Water Line Easement and Right-of-Way

Commissioner Clark made a motion to authorize the Morgan County Commission President, Sean Forney, to sign the Town of Bath Deed for Water Line easement and right-of-way. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Request from Company 7 Discussion/Possible Action

Company 7 presented the Commission with a request for funds for four ventilators, the necessary components, and a contract for the equipment. Hamilton Medical needs to provide a sole source letter. Commissioner Tuttle made a motion to approve the funds request for the amount of \$157,635.31 to be paid from ARPA funds. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Hotel/Motel Budget

The FY24-25 Hotel – Motel Budget was approved for \$400,000. The Commissioners awarded these organizations with the following funds:

Morgan County Parks & Recs	\$35,000	South Morgan Fire Dept - fireworks	\$4,000
Morgan Arts Council	\$25,000	ABCD grant funding match	\$82,000
Apple Butter Festival	\$10,000	CDS Town of Paw Paw Memorial Park Match	\$55,000
Travel Berkeley Springs (fireworks)	\$6,000	Alpine Bibe Church	-
Civil War Trails	\$800	Morgan County HGS – Town of Bath Brochure	\$2,554
Foxglove Garden Club - Cemetery	\$5,000	WVU Morgan County CEOS Garden Club – 9/11	\$2,000
Foxglove Garden Club – Gardening Expenses	\$5,000	WVU Master Gardeners Expenses	\$7,000
Maintenance Mowing Salary	\$33,738	Town of Bath – Ice Rink	\$40,000
Biser Street Improvements – Wagner Sports	\$38,050	The Arlington Institute	-
Bath Christmas Project	\$2,700	Paw Paw Festival Committee	\$4,490
Star Community Center – Shakespeare Weekend	\$2,500	Town of Paw Paw Streetscape Committee	\$15,000
Berkeley Springs Castle	-	Bath Civic Trust	\$5,000
Reserve	\$19,168	TOTAL	\$400,000

President Forney made a motion to approve the FY24/25 Hotel/Motel Budget. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Consent Agenda

Commissioner Tuttle made a motion to approve the consent agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administrator's Report

Misty Clingerman presented the Commission with a request that Tom Kiley replace Jim Riffle as Deputy Sheriff of the Civil Service Commission and that his appointment will be effective immediately and will expire on January 16, 2026. Commissioner Clark made a motion to approve Tom Kiley as Jim Riffle's replacement. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 1:10 p.m.

Minutes submitted by M. Smith