

**Morgan County Commission Meeting
June 5, 2024**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Misty Clingerman, County Administrator
Melanie Smith, Commission Secretary

APPROVED

JUN 18 2024

PRESIDENT COUNTY COMMISSION



Items from the public

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion Carried.

Administration Items

Approval of meeting minutes

Commissioner Clark made a motion to approve the meeting minutes from the 05/15/2024 meeting. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Kim Nickles – Personnel & Financial Statement

Kim Nickles approached the Commission to request approval to hire Fred Hess, CPA to assist with the County Clerk’s financial statement at a cost of \$8,000.00. Commissioner Tuttle made a motion to approve the request for the assistance of Fred Hess, CPA at a cost of \$8,000.00 to be paid out of fund 401-224. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Kim Nickles – Personnel

Kim Nickles approached the Commission for approval to promote Joyce to Chief Deputy with a stipend of \$2,500.00 starting July 1, 2024. Commissioner Tuttle made a motion to approve the request. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Kim Michael – Request for New Hire

Kim Michael requested that the Commission approve the hire of a new full-time replacement employee. Commissioner Tuttle made a motion to hire Jessica Turner as Tax Deputy Clerk, a full-time 70-hour employee with a starting pay of \$15.00 per hour plus a \$1,000.00 yearly stipend from the Ambulance 6.5% fund. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Alex Moore – Mapping/Addressing Achievement

Alex was unable to attend.

Agenda Items

Alex Moore – New Road Name Request

Alex Moore requested Stargazer Trail as a new road name. President Forney made a motion to approve the new road name request. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Randy Stotler – New Mower Purchase Request

The Commissioners decided to place this on the next agenda so more estimates could be gathered

Randy Stotler – Magistrate Court HVAC Replacement Quote Discussion

The Commissioners discussed the HVAC Replacement quote and decided that they need time to gather more information and estimates to compare the two proposed replacement options.

Nancy Strine – Housing Consortium Cooperation Agreement FY25-27

Nancy String requested that President Forney sign the Housing Consortium Cooperation Agreement FY25-27. Commissioner Clark made a motion to authorize Commission President Sean Forney to sign the Agreement. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Nancy Strine – Morgan County Resolution

Nancy String requested that Commission President Sean Forney sign the Morgan County Resolution authorizing participation in the Eastern Panhandle Home Consortium of West Virginia for the period July 1, 2024 to June 30, 2024. Commissioner Clark made a motion for the Commissioner to authorize President Forney to sign the Resolution. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Travel Berkeley Springs Tree Trimming Discussion/Possible Action

TBS requested that the Commission fund the trimming of trees that are blocking the view of two new Berkeley Springs signs. Commissioner Tuttle made a motion to approve up to \$5,000.00 for the beautification of two signage locations out of the Hotel/Motel Fund. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

WV Corp Insurance Renewal Discussion/Possible Action

The commission discussed the renewal of the WV Corp Insurance Policy. Commissioner Clark made a motion to approve the WV Corp Insurance renewal for \$188,189.00 taken out of fund 424-230. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Connector Trail ATIIP Match Letter

Commissioner Clack requested that the Commission authorize President Forney to sign the ATIIP Grant match letter for a match of \$82,368.00. Commissioner Tuttle made a motion for the Commission to authorize President Sean Forney to sign the ATIIP Grant match letter for a match of \$82,368.00. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Approved Banks for Commission Deposits

The Commission discussed approving BB&T, CNB, and City National Bank for Commission deposit. The names of the banks were amended to include Truist, CNB, and the Bank of Romney instead. President Forney made a motion to approve Truist, CNB, and the Bank of Romney for Commission deposits. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Gravel Lot Usage for Christmas Market

The Commission discussed allowing the usage of the gravel lot for the Christmas Market. Commissioner Tuttle made a motion to approve the usage of the gravel lot located behind Truist Bank for the Christmas Market on 12/11/2024 – 12/15/2024 contingent on securing parking for potential jurors. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Audit Price Approval

West Virginia State Auditors approached the Commission for approval of their routine audits for FY21-22 and FY22-23 costing \$27,930 per fiscal year totaling \$55,860. Commissioner Tuttle made a motion to pay a total of \$55,860 for fiscal FY21-22 and FY22-23 Audits. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administrator's Report

Misty Clingerman requested the hire of Scott Bier to fill the position of IT Director as a 40-hour, full-time employee with a salary of \$50,000 plus benefits starting 06/17/2024. Commissioner Tuttle made a motion to approve the hire of Scott Bier. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Consent Agenda

Commissioner Clark made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 10:50 a.m.

Minutes submitted by M. Smith