

**Morgan County Commission Meeting
May 15, 2024**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Cathy Spielman, Deputy Clerk
Misty Clingerman, County Administrator
Melanie Smith, Commissioners Secretary
Marshall Younker, E-911 Director

Items from the public

None.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda with the addition of two new hire requests, and a request for grant matching funds. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of Meeting Minutes

Commissioner Tuttle made a motion to approve the 5/01/2024 Meeting Minutes. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Corrected Meeting Minutes 4/16/2024

This item was unnecessary.

Megan Houck – Animal Control – Request to hire

Megan Houck requested the approval of a new hire. Commissioner Clark made a motion to approve Mariah Puffenberger as a full-time Animal Control Officer at a yearly salary of \$27,040.00 (\$13/hr.) with benefits effective May 13, 2024, and as a 40-hour employee. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

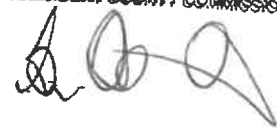
Travel Berkeley Springs – Permission request for signage

Stephanie Rebant and Laura Smith of Travel Berkeley Springs approached the commission to request permission to install new signage in specific county-owned locations. They also requested funds for the removal of trees obstructing the visibility of the signs. Commissioner Tuttle made a motion to grant permission to Travel Berkeley Springs for signage and requested two or three more estimates for tree removal. The request for funds

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PRESIDENT COUNTY COMMISSION



will be discussed at the next meeting. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Travel Berkeley Springs – Request for grant match funds – Streetscapes Lights

Stephanie Rebant and Larua Smith of Travel Berkeley Springs discussed with the Commissioners the need for grant-match funds to purchase light poles for Streetscapes. Their grant opportunity fell through so no grant match was requested. They will continue looking for other funding opportunities.

USDA Public Hearing

President Forney opened the Notice of Public Hearing explaining that the USDA Rural Housing Service has received an application for federal assistance from the Morgan County Commission for the Morgan County Wellness Center project. No one from the public was in attendance.

Marshall Younker – Request from US Cellular – Lease Amendment

Marshall Younker requested the Commission to authorize the Commission President to sign an amended lease agreement with US Cellular for an upgrade to the US Cellular tower. Commissioner Clark made a motion to authorize the Commission President to sign the amended lease agreement. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

DJCS Court Security Grant Amended Resolution

Melanie Smith requested approval of an amended Resolution for the DJCS Court Security Grant with changes to the dollar amounts for the Grant Request from \$102,000.00 to \$161,000.00 and the Grant Cash Match from \$11,220.00 to \$17,710.00, respectively. Commissioner Tuttle made a motion to approve the amended DJCS Court Security Grant Resolution. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Cyber Security Grant Discussion

E-911 received the approval of the Commission to look into companies for backup IT support and to apply for funding for this service through the FY23 – SLCGP Cyber Security Grant.

Marshall Younker – Request to transition an employee from a part-time to full-time

Marshall Younker requested the Commission to approve the transition of Jacob Cunningham, a part-time employee to full-time effective June 10, 2024. His rate of pay will remain the same. Commissioner Tuttle made a motion to approve the request. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Misty Clingerman – New Hire Request

Misty Clingerman requested permission to hire William Hugh Smith, III as a full-time Maintenance Facilities employee, at a yearly salary of \$28,080.00 (\$13.50 – per hour) with benefits effective May 20, 2024. Mr. Smith will be a 40-hour employee. Commissioner

Tuttle made a motion to approve the request. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Marshall Younker – Radio Grant Cash Match Request

Marshall Younker approached the Commission to request an \$18,925.00 Radio Grant Cash Match. President Forney made a motion to approve the cash match for \$18,925.00 to be paid out of Fund 699-459. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Administrator’s Report

- **River Road property that is owned by the County**
The Commission allowed Kenneth Michael his request for continued use of the county’s property to plant a garden. In return, he will continue to maintain and mow the property.
- **Water/ Sewer Extension Project**
Misty Clingerman informed the Commission that the Town of Bath has received the first invoice for the water portion of the project and they are requesting reimbursement from the Morgan County Commission. Commissioner Clark made a motion to approve the reimbursement request after President Forney reviewed the invoices. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.
- **E-911 G-TECH Paging System**
The Commission approved funding for the purchase of a G-TECH Paging System at a November meeting and said that they would decide where funds would be taken from at the time of payment. Commissioner Tuttle made a motion to approve the funding request for \$357,760.60 for the G-TECH Paging System to be paid out of the ARPA Fund in 5 draws. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.
- **September Commission Meetings**
The Commissioners decided to tentatively change the September meetings to the 11th and 18th for them all to attend the 911 Memorial Ceremony held by the WVU Extension office on September 11th.

Consent Agenda

Commissioner Clark made a motion to approve the Consent Agenda. President Forney voted yea. Commissioner Tuttle voted yea. Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 10:55 a.m.

Minutes submitted by M. Smith