



**SHERIFF AND TREASURER  
OF MORGAN COUNTY  
K.C. BOHRER**



LAW ENFORCEMENT DIVISION  
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Berkeley Springs, WV 25411  
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## **JOB OPENING**

THE MORGAN COUNTY SHERIFF'S TAX OFFICE IS ACCEPTING APPLICATIONS FOR A FULL-TIME OFFICE DEPUTY. CUSTOMER SERVICE EXPERIENCE IS PREFERRED. MUST BE PROFICIENT IN MICROSOFT 365. ALSO MUST BE SELF-MOTIVATED, ABLE TO MULTITASK AND BE A TEAM PLAYER.

STARTING SALARY IS \$15.00 PER HOUR

ANNUAL LEAVE, SICK LEAVE AND PAID HOLIDAYS  
HEALTH/DENTAL/VISION/LIFE INSURANCE AVAILABLE  
WV PUBLIC EMPLOYEE RETIREMENT PLAN

APPLICATIONS MAY BE OBTAINED FROM  
THE SHERIFF'S TAX OFFICE LOCATED AT:  
77 FAIRFAX STREET, ROOM 104

OR ONLINE AT: [MorganCountySheriffTax@MorganCountyWV.Gov](mailto:MorganCountySheriffTax@MorganCountyWV.Gov)

INTERESTED APPLICANTS SHOULD SUBMIT THEIR APPLICATION AND THE SIGNED/NOTARIZED BACKGROUND CHECK PAPERWORK TO THE MORGAN COUNTY SHERIFF'S TAX OFFICE OR ONLINE TO: [Kmichael@morgancountywv.gov](mailto:Kmichael@morgancountywv.gov) NO LATER THAN FRIDAY, MAY 24, 2024.

EQUAL OPPORTUNITY EMPLOYER.