

MORGAN COUNTY PARKS & RECREATION BOARD

77 Fairfax Street / Rm 101

Berkeley Springs, WV 25411

March 20, 2024

7:00PM

Open Meeting –

Review / Approve Agenda

Review/Approve Minutes

Review/Approve financials

Public Comment:

Biser Street-

- Review / Approve Court re-surfacing.

Spruce Pine Hollow

-

North Berkeley Park –

-

Little League –

- *Opening Day*
- Porta-Pots

Soccer Fields –

- *Tru-Green*
-

Other Items:

- *Summer camp - last week in June*
- National Night Out

Discussion of Future Projects:

-

Director's Update

- Outdoor Recreation – Travis Fournier
- Asset Mapping

Adjournment

MORGAN COUNTY PARKS & RECREATION COMMISSION

03/20/24

Profit & Loss

Cash Basis

February 2024

	Feb 24	Jul '23 - Feb 24
Ordinary Income/Expense		
Income		
Back to School Bash Donations	0.00	8,712.80
Direct Public Support		
Morgan County Commission	18,000.00	18,000.00
Town of Bath	400.00	1,200.00
Total Direct Public Support	18,400.00	19,200.00
Indirect Public Support	314.85	314.85
Other Types of Income		
Field Rent	0.00	3,300.00
Sign Rental	900.00	900.00
Other Types of Income - Other	0.00	100.00
Total Other Types of Income	900.00	4,300.00
Program Income		
Basketball Camp	0.00	1,120.74
Biddy Buddy		
Concessions	1,048.00	2,157.00
Registration	48.20	7,157.89
Team Sponsors	300.00	2,250.00
Total Biddy Buddy	1,396.20	11,564.89
Swim Camp	0.00	303.70
Total Program Income	1,396.20	12,989.33
Total Income	21,011.05	45,516.98
Expense		
Contract Services		
Auditing Fees	0.00	2,550.00
Contract Services - Other	0.00	204.00
Total Contract Services	0.00	2,754.00
Facilities and Equipment		
Biser Street Toilet Rental	0.00	1,300.00
General Repairs & Maintenance	906.00	1,341.45
Little League Fields - 522		
522 Field Improvements	280.99	513.42
Electric 522 Lights/WB/PK	0.00	845.40
Repairs and Maintenance	0.00	360.50
Waste Removal (522 fields)	205.88	1,594.58
Total Little League Fields - 522	486.87	3,313.90
North Berkeley Park Improvement	0.00	442.50
Soccer Field Improvements	0.00	16,501.01
Total Facilities and Equipment	1,392.87	22,898.86
Operations		
Postage, Mailing Service	0.00	9.00
Safety Fee	96.00	144.00
Supplies	16.99	16.99
Utilities	151.88	966.84
Total Operations	264.87	1,136.83
Other Types of Expenses		
Insurance - Liability, D and O	1,616.00	2,424.00
Total Other Types of Expenses	1,616.00	2,424.00
Payroll Expenses	0.00	8,244.85



November 7th, 2023

Mr. Joel Tuttle
Morgan County Commission
77 Fairfax Street, Berkley Springs, WV 25411
jtuttle@morgancountywv.gov

Project Location:
Existing Courts at David Henry Memorial Park
95 Biser Street, Berkley Springs, WV 25411

Scope of Work: Wagner Sports, LLC (WS) will provide the following services and materials to the above referenced project.

1. WS will clean existing courts and remove all debris/vegetation.
2. WS will fill all cracks utilizing a tennis industry standard patching compound.
3. WS will test for any low areas and repair them within USTA and ASBA guidelines (optional).
4. WS will apply approximately 325 feet of Rite-Way Crack Tape per the manufacturer's guidelines (optional).
5. WS will apply one application of Nova Sports NovaSurface acrylic resurfacer filler coat per the manufacturer's guidelines.
6. WS will apply two applications of Nova Sports Combination Surface textured acrylic color coating of the color(s) selected by the owner per the manufacturer's guidelines.
7. WS will measure, lay out, tape, apply one coat of Nova Sports Seal-A-Line by hand.
8. WS will paint one coat of NovaTex textured white line paint for the chosen number of Pickleball court playing lines by hand.
9. WS will paint one coat of NovaTex textured white line paint for two full sets of high school-sized Basketball court playing lines by hand.
10. WS will furnish and install new Pickleball net posts and nets with new center anchor straps.



The Unit Rates applicable to the categories of work under this Scope of Work are based on the cost of materials and published indexes as of 11/06/23. The Owner acknowledges that if the above-listed items increase by the date all work under this proposal and any subsequent contract is completed, the Unit Rates applicable to the categories of work to be performed under this proposal shall be adjusted. The adjusted Unit Rates shall be committed and paid by the Owner as though a written change order were approved and signed by all parties.

If the executed Proposal any and subsequent executed Contract is/are canceled prior to the commencement of work, the Owner agrees to pay Wagner Sports, LLC thirty percent (30%) of total signed and executed Proposal and Contract price.

Standard Construction Specific Exclusions:

- No permits or fees are included in this Proposal. All permits and/or fees associated with this project are the responsibility of the Owner.
- This Proposal is based on the base being firm and stable with specified compaction and unyielding conditions.
- This Proposal does not include any geotechnical testing of the construction site.
- This Proposal does not include erosion control, demolition, utilities, storm drain, survey, layout, concrete drive aprons or concrete driveways, walk paths, sidewalks, curbing, signage, etc. Additionally, this Proposal does not include any pavement coatings or markings not applied to the court size as referenced above.
- WS is not responsible for any pre-existing work performed by other contractors.
- WS does not guarantee any crack repairs that do not utilize Rite-Way Crack Tape.



The Owner is responsible to provide and ensure constant access, as close as possible as determined by Wagner Sports LLC, for the following but not limited to: Wagner Sports LLC or subcontractor (if applicable) vehicles, equipment, delivery vehicles and trucks, dumpsters, etc.

The Owner is responsible for providing water access at all times during work, and providing a close location for the cleaning of equipment.

The Owner acknowledges all work must be completed on a completely dry surface, with a minimum surface temperature of 50 degrees Fahrenheit for the following 24 hours after acrylic coatings are applied.

By signing this proposal, the Owner acknowledges that this signed Proposal will become part of Wagner Sports LLC contract issued to the Owner. This proposal is effective for 30 Calendar days from the date of the proposal. Wagner Sports LLC reserves the right to accept a signed proposal received after the 30th day from the date the proposal is issued. Upon receiving a signed proposal, Wagner Sports LLC will provide a contract to the Project Owner for this project, which will include a copy of the signed proposal.

Price for the Scope of Work \$32,800 (without crack tape) or \$38,050 (with crack tape)

Accepted By: _____ Date: _____

Accepted Printed Name: _____

Color Selections:

Play Area: _____ Border Area: _____

If you have a preference for the color(s) of the court, please print your selections and initial next to the color selections.

Please note that the every acrylic coatings manufacture, USA Pickleball Association, and the American Sports Builders Association recommend re-coloring your court every 5-7 years, depending on use, to protect your investment.

Sincerely,

A handwritten signature in black ink that reads "Ian M. Wagner".

Ian M. Wagner
 Wagner Sports, LLC
 Owner & Operator
 Email: ian@wagnersportslc.com
 Phone: 240-840-1803