

Morgan County Parks & Recreation Board (MCPRB)

Meeting Minutes: 11/15/2023

December 20,2023 meeting cancelled

Appointed Members: (Term Expiration) P -Present / A – Absent

County Commission:

Joel Tuttle P 06/2023
Andy Ombs A 06/2023
Jason Didawick A 06/2024

Board of Education:

Aaron Close (Annual)
Zach Rider
Ryan Fincham (06/2022)

Town of Bath:

P 06/2024 Spencer Shives A 06/2023
P 06/2024 Joe Anderton P 06/2024
P 06/2022 Matt Pennington P 06/2025

The meeting was called to order by Joel Tuttle at 7:05pm.

Review / Approve Agenda- A motion was made by Aaron Close and seconded by Matt Pennington to approve the agenda.

Review / Approve Minutes

- The minutes from the 10/18/2023 meeting were presented for review. Aaron Close made a motion to approve the minutes as presented and Zach Rider seconded the motion. Motion passed by a majority of those present.

Review / Approve Financials

- The financials were presented, reviewed, and approved. The motion was made by Joe Anderton, and Zach Rider seconded the motion.

Public Comment:

- Guests present were Larry Landon, Katie Kolb, and Ashley Moss.
- Larry asked the board for help in trying to secure the pool at the Coolfont Resort for winter swimming lessons. Matt Pennington is going to send a letter to Larry Ombs and inquire on availability and costs. Larry is looking to start lessons as early as January 2024.

Biser Street:

- Re-Surfacing /Nets/Lines
 - Proposal was provided by Wagner Sports.
 - Previous funds paid by the county have been refunded as the project was never started.
 - Morgan County Parks & Rec to submit an RFP and request bids for the project.
 - Matt Pennington shared an RFP template and offered to take the lead on this process.

Spruce Pine Park:

- No updates

North Berkeley Park:

- No updates.

Little League:

- Requested to have the major field named after the Compton family for the dedication given by Lynn Compton and his family. A motion was made to approve by Joe Anderton and seconded by Matt Pennington.

MORGAN COUNTY PARKS & RECREATION BOARD

Courthouse - County Commission Room

Berkeley Springs, WV 25411

January 16, 2024

7:00PM

Open Meeting – Review Agenda

Review/Approve Minutes

Review/Approve financials

Public Comment:

Biser Street-

- Update on Resurfacing / Pickleball Court Construction
- Pickleball Court RFP

Spruce Pine Hollow

-

North Berkeley Park

-

Little League –

-

Soccer Fields

- *AED Fields*

Other Items:

- Swimming Lessons/ Coolfont
- Bidy Buddy Updates

Discussion of Future Projects:
Commission requests

- *Tree planting*

Director's Update

- Acceptance of Ryan Finchem's Resignation from the board.

Adjournment

MORGAN COUNTY PARKS & RECREATION COMMISSION

01/17/24

Profit & Loss

Cash Basis

December 2023

	Dec 23	Dec 22	Jul - Dec 23
Ordinary Income/Expense			
Income			
Back to School Bash Donations	1,346.47	0.00	8,712.80
Direct Public Support			
Town of Bath	0.00	0.00	800.00
Total Direct Public Support	0.00	0.00	800.00
Other Types of Income			
Field Rent	0.00	800.00	3,300.00
Other Types of Income - Other	0.00	0.00	100.00
Total Other Types of Income	0.00	800.00	3,400.00
Program Income			
Basketball Camp	0.00	0.00	1,120.74
Biddy Buddy			
Registration	247.57	93.20	7,109.69
Team Sponsors	1,800.00	1,650.00	1,800.00
Total Biddy Buddy	2,047.57	1,743.20	8,909.69
Swim Camp	0.00	0.00	303.70
Total Program Income	2,047.57	1,743.20	10,334.13
Total Income	3,394.04	2,543.20	23,246.93
Expense			
Contract Services			
Auditing Fees	2,550.00	0.00	2,550.00
Total Contract Services	2,550.00	0.00	2,550.00
Facilities and Equipment			
Biser Street Toilet Rental	0.00	0.00	1,300.00
General Repairs & Maintenance	0.00	-607.00	435.45
Little League Fields - 522			
522 Field Improvements	0.00	0.00	232.43
Electric 522 Lights/WB/PK	0.00	447.54	845.40
Repairs and Maintenance	0.00	4.82	360.50
Waste Removal (522 fields)	205.88	95.25	1,182.82
Total Little League Fields - 522	205.88	547.61	2,621.15
North Berkeley Park Improvement	0.00	0.00	442.50
Soccer Field Improvements	275.01	2,047.92	16,501.01
Total Facilities and Equipment	480.89	1,988.53	21,300.11
Operations			
Postage, Mailing Service	0.00	0.00	9.00
Safety Fee	0.00	0.00	48.00
Supplies	0.00	92.20	0.00
Utilities	154.56	130.91	673.14
Total Operations	154.56	223.11	730.14
Other Types of Expenses			
Insurance - Liability, D and O	0.00	0.00	808.00
Total Other Types of Expenses	0.00	0.00	808.00
Payroll Expenses	3,669.56	0.00	8,244.85
Program Expenses			
Back to School Bash	174.77	0.00	13,029.90
Basketball Camp	0.00	0.00	4,744.27

10:55 AM
 01/17/24
 Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Profit & Loss
 December 2023

	Dec 23	Dec 22	Jul - Dec 23
Biddy Buddy Basketball			
Basketballs	0.00	0.00	755.58
Junior Rims	0.00	56.17	0.00
Supplies	12.00	0.00	42.00
Total Biddy Buddy Basketball	12.00	56.17	797.58
Swim Camp	0.00	0.00	2,190.00
Total Program Expenses	186.77	56.17	20,761.75
Spruce Pine Hollow Maint/Rep	2,000.00	0.00	2,000.00
Total Expense	9,041.78	2,267.81	56,394.85
Net Ordinary Income	-5,647.74	275.39	-33,147.92
Net Income	-5,647.74	275.39	-33,147.92

10:56 AM
 01/17/24
 Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Balance Sheet
 As of December 31, 2023

	Dec 31, 23	Dec 31, 22
ASSETS		
Current Assets		
Checking/Savings		
ACCOUNT # 4110748 (OPERATING)	50,102.53	85,099.57
Total Checking/Savings	50,102.53	85,099.57
Total Current Assets	50,102.53	85,099.57
TOTAL ASSETS	50,102.53	85,099.57
LIABILITIES & EQUITY		
Equity		
Unrestricted Net Assets	83,250.45	63,646.69
Net Income	-33,147.92	21,452.88
Total Equity	50,102.53	85,099.57
TOTAL LIABILITIES & EQUITY	50,102.53	85,099.57