

**Morgan County Commission Meeting  
December 6, 2023**

**APPROVED**

DEC 20 2023

**Members present:**

Commissioner Sean Forney  
Commissioner Joel Tuttle  
Commissioner Bill Clark

PRESIDENT COUNTY COMMISSION

**Staff Present:**

Kimberly Nickles, County Clerk  
Misty Clingerman, County Administrator  
Marshall Younker, E911 Director  
Jason Hoover, Director of OES

**Review and Approval of Agenda**

Commissioner Tuttle made a motion to approve the agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Administration Items**

**Approval of meeting minutes**

Commissioner Clark made a motion to approve the meeting minutes from the November 15, 2023 meeting with a modification of the copier maintenance and supply contract. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Assessor's Additional Duties Compensation Approval**

The Assessor's Office approached the Commission to approve the additional compensation of \$15,000 to Debbie Weaver for completion of the "Assessor's Additional Duties" as delineated in West Virginia Code 7-7-6b. Commissioner Tuttle made the motion to compensate Debbie Weaver \$15,000 for the "Assessor's Additional Duties" from the Assessor's Evaluation Fund. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Ariel Testing Bill**

The Great Cacapon Volunteer Fire Company approached the Commission to pay a bill in the amount of \$1,590.00 to the Aerial Testing Company. President Forney made a motion to pay the Aerial Testing bill in the amount of \$1,590.00 from ARPA, contingent upon an invoice. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**New Admin for CNB Online Account**

President Forney approached the Commission and asked that Misty Clingerman, the new County Administrator be added to the CNB Bank Online account as an admin.

Commissioner Tuttle made a motion to add Misty Clingerman as the new administrator to the CNB Bank Online account. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Hotel/Motel Fund**

The Town of Bath approached the Commission requesting \$13,000 for the North Berkeley Rail Trail for the Chesapeake Bay Trust Project. Commissioner Tuttle made a motion to approve the request of \$13,000 for the beautification of the North Berkeley Rail Trail for the Chesapeake Bay Trust Project to be paid from the Hotel/Motel Fund

### **EMS Board Re-appointments**

The EMS board approached the Commission regarding four members with terms that expire December 31, 2023. Commissioner Clark made a motion to re-appoint John Coleman for a 3 year term, Otto Schlicht for a 3 year term, Wayne Sanderson for a 2 year term, and Dale McConnell for a 2 year term, all starting January 1, 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Accessor's Exonerations**

There were no exonerations from the Assessor's Office.

### **Agenda Items**

#### **Morgan County Humane Society**

Leslie Gresham approached the Commission with the request for the Morgan County Humane Society grant match for \$3,000. Commissioner Tuttle made a motion to grant match \$3,000 to the Morgan County Humane Society to be paid from Fund 401-567. President Forney voted yea and Commissioner Clark voted yea. Motion carried.

#### **Animal Control**

Megan Houck was not available to attend today's meeting to discuss the hiring plan for Animal Control

#### **Morgan County OES**

Jason Hoover approached the Commission to present the Morgan County Emergency Operations Plan. Commissioner Clark made a motion to approve the Morgan County Emergency Plan Promulgation Statement. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **New Hire for Maintenance**

Randy Stotler approached the Commission requesting permission to hire Elijah Fleece as a full-time employee. Commissioner Tuttle made a motion to hire Elijah Fleece at an hourly

wage of \$13.50 an hour as a 40-hour employee with benefits. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Donation of old Kenwood radios**

Marshall Younker approached the Commission requesting that the old Kenwood radios be donated to a county in need. Commissioner Tuttle made a motion declaring radios 5310 obsolete and can be donated to a county in need at no cost to us and keeping a few as spares, just in case. President Forney voted yea and Commissioner Clark voted yea. Motion carried.

#### **EMS Board Applicant**

A volunteer application for Katie Smith was submitted for the EMS Board. President Forney made a motion for Katie Smith to be the newest member of the EMS Board for a 3 year term starting January 1, 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **EDA Board Applicant**

A volunteer application for Denise Wagenbrenner was submitted for the Economic Development Board. President Forney made a motion for Denise Wagenbrenner to be the newest member of the EDA Board for a 1 year term starting January 1, 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Lease for Dyche-Kidwell building**

Commissioner Tuttle presented a lease agreement for the Dyche-Kidwell building to the Commission authorizing the lease of the third floor. Commissioner Tuttle made a motion authorizing the lease of the third floor of the Dyche-Kidwell building to Valkyrie-simulators beginning February 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Letter of Support for Master Gardeners**

Commissioner Tuttle made a motion to support the WVU Extension Master Gardeners of Morgan County regarding the refurbishment of the flower gardens around the Morgan County Public Library. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **WV Ready Program**

Commissioner Clark approached the Commission about participating in the WV Ready Program that provides an intern for 32 weeks to help with outside projects like Spruce Pine Hollow, the ballfields, the trails, etc. Commissioner Clark made a motion to fill out the application and submit the \$13,000 payment to be paid from Hotel/Motel Fund. Himself, Lyn Goodwin and Misty Clingerman will oversee the program and intern. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Sheriff's Department Reimbursement**

Sheriff Bohrer approached the Commission about reimbursement for a Florida Extradition for the deputies' overtime, travel, lodging and food. President Forney made a motion to reimburse in-part \$1,867.14 from Carry-over 424-459. The Sheriff's Department is responsible for paying the deputies' regular hours of pay. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **2024 Suggested Legislative Agenda Items**

- State tax credit for Volunteer Firemen
- More information on Hotel/Motel tax marketplace documentation
- Raise limits on school and county retirees under PERS
- Industrial Park
- PEIA increasing 13% on insurance
- Sick Leave
- Little Niagara into a state park
- Increase funding for Courthouse security program

### **Consent Agenda**

Commissioner Tuttle made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Adjourn**

President Forney adjourned the meeting at 11:40 a.m.

Minutes submitted by M. Clingerman