

**Morgan County Commission Meeting
September 6, 2023**

Members present:

Commissioner Sean Forney
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kimberly Nickles, County Clerk
Ginger Roksandich, Commission Secretary/ Grants Administrator

Items from the public

There were no items from the public.

Review and Approval of Agenda

Commissioner Clark made a motion to approve the amended agenda to include approval of road name and a resolution in support of the JAG grant. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of meeting minutes

Commissioner Clark made a motion to approve the meeting minutes from the August 16, 2023 meeting. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Assessor's Exonerations

Commissioner Tuttle made a motion to approve the exonerations due to clerical errors. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the two exonerations due to taxpayer error. President Forney voted nay, Commissioner Tuttle voted nay and Commissioner Clark voted nay. Motion denied.

Approval of Road Name- Mercy Lane

Commissioner Clark made a motion to approve the road name Mercy Lane. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Circuit Clerks approval to purchase postage stamps to mail Juror Questionnaires

Commissioner Clark made a motion to approve the purchase of 3500 postage stamps to mail out 4000 juror questionnaires. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Approval of ACH Increase form for CNB Bank

Commissioner Clark made a motion to approve the increase from \$95,000 to \$97,500 for the ACH form for CNB Bank. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.



Resolution in support of the WV Courthouse Facilities Improvement Authority

Commissioner Tuttle made a motion to approve the resolution authorizing Sean Forney, Commission President as the official representative for the Commission in the administration of the WV Courthouse Facilities Improvement Fund program. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Approval for Commission President to sign MOU between Commission and Board of Education for the PRO-JAG grant

Commissioner Clark made a motion to authorize Commission President, Sean Forney to sign the Memorandum of Understanding between the County Commission and the Board of Education for the PRO-JAG grant. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Resolution in support of the Governors Highway Safety Program grant

Commissioner Tuttle made a motion to authorize Commission President, Sean Forney to act on its behalf to enter into a contractual agreement with the WV Governor's Highway Safety Program to receive grant funds in the amount of \$51,500 for FY2023-24 with no cash match. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Agenda Items

Kimberly Nickles, County Clerk-Approval of Fiduciary Commissioner for Morgan County

Commissioner Clark made a motion to approve Mr. Daniel Staggers as a Fiduciary Commissioner for Morgan County. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Ginger Roksandich, Farmland Protection – Approval to purchase easement

Ginger Roksandich requested approval to purchase an easement to be entered into the farmland protection program. Ms. Roksandich explained that the purchase is using local funds from the transfer taxes the board receives. Ms. Roksandich stated that the easement is 123 acres and will be the twentieth property entered into the program. Commissioner Tuttle made a motion to approve the purchase of the property in the amount of \$185,115.00 to be entered into the farmland protection program. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Kim Michael, Chief Deputy, Sheriff Tax Office- Discussion/possible decision on new software system

Kim Michael approached the Commission and explained that the software system for the tax office is about to expire and there is a cost to upgrade. Ms. Michael stated the cost is \$1,450.00. Commissioner Tuttle made a motion to approve the amount of \$1,450.00 for the upgrade to the software system. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will come out of Account 424-230.

**Discussion and possible decisions: 2024 Legislative Agenda and Projects Future
Commission Department reports on Agenda**

Commissioner Clark led the discussion regarding the 2024 Legislative Agenda and projects for the future. Commissioner Clark stated that across the state rescue services and funding is a concern and he feels its important to contact our local legislators and representatives and possibly meet with them to discuss the concerns.

**Marshall Younker, E911 Director- Approval of new hires for Emergency
Telecommunicators**

Marshall Younker, E911 Director, approached the Commission and requested the hiring of three new employees. Commissioner Tuttle made a motion to approve the hiring of Kristina Judkins, Juli Pearrell and Amy Swisher as full time Emergency Telecommunicators at a start rate of \$16.00 per hour. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

New vendor for recordings

Marshall Younker, E911 Director explained to the Commission that the E911 Center needs a new vendor for the emergency recordings. Mr. Younker stated that he has prices and will follow up with the Commission at the next meeting.

Consent Agenda

Commissioner Clark made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Possible Executive Session- Presentations from vendors regarding the RFP's for
Emergency Communications Fire and EMS First Responder Alerting/Voice and Tone
Simulcast Paging System and Microwave**

Commissioner Tuttle made a motion to go into executive session to hear presentations from vendors regarding the RFP's for Emergency Communications Fire and EMS First Responder Alerting/Voice and Tone Simulcast Paging System and Microwave. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to come out of executive session and reconvene into regular session. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Adjourn

President Forney adjourned the meeting at 11:45 a.m.

Minutes submitted by G. Roksandich