

**Morgan County Commission Meeting  
July 19, 2023**

**Members present:**

Commissioner Sean Forney  
Commissioner Joel Tuttle  
Commissioner Bill Clark

**Staff Present:**

Ginger Roksandich, Commission Secretary/ Grants Administrator  
Kimberly Nickles, County Clerk

**Items from the public**

Samantha Davis approached the Commission and voiced her concerns regarding the KOA Campground project that was approved by the Planning Commission.

**Review and Approval of Agenda**

Commissioner Clark made a motion to approve the agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Administration Items**

**Approval of meeting minutes**

Commissioner Tuttle made a motion to approve the meeting minutes from the July 5, 2023 meeting. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Assessor's Exonerations**

Commissioner Tuttle made a motion to approve the exonerations due to clerical errors. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration due to taxpayer error. President Forney voted nay, Commissioner Tuttle voted nay and Commissioner Clark voted nay. Motion denied.

**Dog and Goat Money**

Commissioner Tuttle made a motion to approve the request from the Assessor in the amount of \$101.80 for the dog and goat monies collected by the towns from December 1, 2022 thru June 30, 2023. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Resolution designating CNB Bank as official depository for Morgan County  
Commission**

Commissioner Clark made a motion to approve the resolution designating CNB Bank as the official depository for the Morgan County Commission. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Blue Ridge Lease Name Change**

Commissioner Tuttle made a motion to approve the WVOasis agreement to authorize the President of the Building Commission to sign the paperwork needed to accept electronic funds for the Blue Ridge Community and Technical College lease. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Agenda Items**

#### **Kim Michael, Chief Deputy-Approval of Software Systems quote for online tax payments**

Commissioner Clark made a motion to approve the quote in the amount of \$10,625.00 from Software Systems for the set-up of the online payment program to allow taxpayers to make payments online. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **KC Bohrer, Sheriff- Promotion, Hiring of Deputy & Traffic Trailer Funding Promotion**

Sheriff Bohrer approached the Commission and explained that with the retirement of Corporal Barney, there is a vacancy to promote a Corporal. Sheriff Bohrer stated he held a civil service test for the position and the top scorer was Deputy Jesse Hedrick. Sheriff Bohrer requested to approve the promotion with a raise of \$1,000 per year salary. Commissioner Tuttle made a motion to approve the promotion and the raise in salary. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Hiring of Deputy**

Sheriff Bohrer explained that there has been testing for new deputies, unfortunately individuals are not passing the tests, therefore, he still has vacancies in the Sheriff Law Department.

#### **Traffic Trailer Funding**

Sheriff Bohrer explained that last year he obtained funds from the legislature to purchase a traffic trailer. The traffic trailer is used in several areas where there have been multiple speeding complaints and used for traffic information for festivals. Sheriff Bohrer stated that the system has tracking software that provides reports on speeds. The software and maintenance cost are \$1,500 per year. Sheriff Bohrer explained that this cost was not considered in his budget and requested the Commission consider funding this cost. Commissioner Tuttle made a motion to approve the request and the cost in the amount of \$1,500. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Doug Boyles- Hotel/Motel Tax Request for Reimbursement**

Mr. Boyles approached the Commission and presented paperwork showing that he had been charged and had paid double payments of hotel/ motel taxes for his short-term vacation rental property. The Commission reviewed the documentation and requested that Mr. Boyle provide the exact amount he is requesting along with a spreadsheet showing the amounts he was overcharged. Mr. Boyles can provide this documentation to the Commission Secretary, and she will follow up with the Commission.

**Open RFP's for Emergency Communications Fire and EMS First Responder Alerting/Voice and Tone Simulcast Paging System and Microwave**

The County Commission received two sealed Request for Proposals. Marshall Younker, E911 Director approached the Commission and opened the RFPS's. The RFP's were as follows:

Motorola- \$1,454,530

G-Tech- \$424,115.88

**Approval of the IDEMIA contract for FY24**

Commissioner Tuttle made a motion to approve the maintenance and support agreement from Idemia identity & Security USA LLC for the period of August 1, 2023 through July 31, 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Discussion/possible decision on creation of sick bank for ETC Johnson**

Marshall Stotler, E911 Director approached the Commission and explained that ETC Johnson has not been able to work due to multiple surgeries and has run out of sick time.

Mr. Stotler requested approval for other employees to donate their sick leave for ETC Johnson. Commissioner Tuttle made a motion to approve the creation of a sick bank for ETC Johnson. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Parks & Recreation Back to School Bash request for funds**

Commissioner Clark made a motion to approve request of funds in the amount of \$2,000 for the Parks & Recreation Back to School Bash. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will come out of General County. The Back to School Bash is scheduled for August 11, 2023 from 5 pm-7pm and is going to be held at the Intermediate School.

**Hotel/Motel Funds Requests & Possible Allocations**

The Commission reviewed the hotel/motel funds requests and Commissioner Tuttle made a motion to approve the following allocations:

Morgan County Parks & Rec- \$36,000

Morgan Arts Council- \$25,000

Travel Berkeley Springs (fireworks)- \$5000

Town of Bath Streetscape- \$15,000

Civil War Trails- \$800

CRSP Bike Trail Maintenance- \$5000

Foxglove Garden Club-Cemetary Wall- \$6,000

Foxglove Garden Club- Gardening Expenses- \$4,700

Maintenance Mowing Salary- \$ 21,500

Bath Christmas Project- \$1500

Spruce Pine Hollow Road Side Park- \$5,000

Star Community Center-Shakespeare weekend- \$1,000

Star Community Center-American Heritage weekend- \$1,000

South Morgan Fire Dept- fireworks- \$3500

FLAP grant matching fund- \$82,000  
CDS Town of Paw Paw Memorial park match- \$55,000  
Town of Bath- cemetery mowing- \$12,000  
Rankins Fitness Center down payment- \$50,000

**Total - \$330,000**

President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Consent Agenda**

Commissioner Clark made a motion to accept the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Adjourn**

President Forney adjourned the meeting at 11:54 a.m.

Minutes submitted by G. Roksandich

**APPROVED**

AUG 02 2023

**PRESIDENT COUNTY COMMISSION**

Handwritten signatures in blue ink, appearing to be three distinct signatures, written over the stamp.