

**MORGAN COUNTY PARKS & RECREATION BOARD**

**77 Fairfax Street / Rm 101**

**Berkeley Springs, WV 25411**

**July 19, 2023**

**7:00PM**

**Open Meeting – Review Agenda**

**Review/Approve Minutes**

**Review/Approve financials**

**Public Comment:**

**Biser Street-**

- **Update on Resurfacing / Pickleball Court Construction**

**Spruce Pine Hollow**

- 

**North Berkeley Park –**

- **Signage**

**Little League –**

- **Septic Repair**

**Soccer Fields –**

- **Parking Light**
- **Petoney Brothers Hauling Shale**
- **Soccer Fields Maintenance Schedule**

**Other Items:**

- **Expenses to be approved**
  - **55 Gallon Trash bags, Plastic Storage Containers, Biddy Buddy Dribbling Assistant**

**Discussion of Future Projects:**

- 

**Director's Update**

- 

**Adjournment**

**Morgan County Parks & Recreation Board (MCPRB)**

Meeting Minutes: 05/17/2023

Appointed Members: (Term Expiration) P -Present / A – Absent

**County Commission:**

Joel Tuttle P

Andy Omph A

Jason Didawick A

**Board of Education:**

Aaron Close (Annual) P

Zach Rider P

Ryan Fincham (01/30/2022) P

**Town of Bath:**

Spencer Shives P

Joe Anderton P

Matt Pennington P

The meeting was called to order by Joel Tuttle at 7:09pm.

**Review / Approve Minutes – March 15,2023**

- Ryan Fincham made a motion to approve the financials and Spencer Shives seconded the motion.

**Review / Approve Financials**

- The financials were presented, reviewed, and approved. The motion was made by Joe Anderton, and Matt Pennington seconded the motion.

**Public Comment:**

- Summer Swim Program 2023
  - Larry Landen shared his revised swim program plan. (Proposal attached)
  - A motion was made by Joel Tuttle and seconded by Zach Rider to approve \$2,200 and will be paid to Larry. Larry would be responsible to hire and pay any helpers from that.
    - Contingent on having access to the park pool and background checks for the lifeguards.

**Biser Street:**

- The County Commissioners had approved \$24,600 for the court re-surfacing.
- A motion was made by Ryan Fincham and seconded by Spencer Shives to add nets and posts for the proposed pickleball courts. The approval was for \$6,800 and the work will be completed by Metro Tennis Construction.

**Spruce Pine Park:**

- A motion was made by Matt Pennington and seconded by Joe Anderton to place a pet station at the park.
- The owners have signed a 20-year lease with the County Commission to maintain and use the park.
- The pavilions will be repaired by the county.

**North Berkeley Park:**

- No Updates

## MORGAN COUNTY PARKS &amp; RECREATION COMMISSION

## Profit &amp; Loss

07/25/23

July 2022 through June 2023

Cash Basis

	Jul '22 - Jun 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Back to School Bash Donations	19,133.01
<b>Direct Public Support</b>	
Corporate Contributions	4,000.00
Morgan County Commission	35,000.00
Town of Bath	1,480.00
<b>Total Direct Public Support</b>	40,480.00
<b>Other Types of Income</b>	
Field Rent	6,900.00
Sign Rental	900.00
<b>Total Other Types of Income</b>	7,800.00
<b>Program Income</b>	
Basketball Camp	3,118.93
Biddy Buddy	
Concessions	3,701.05
Picture Commission	122.00
Registration	6,210.31
Team Sponsors	2,250.00
<b>Total Biddy Buddy</b>	12,283.36
Swim Camp	2,044.30
<b>Total Program Income</b>	17,446.59
<b>Total Income</b>	84,859.60
<b>Expense</b>	
Bank Service Charges	10.00
<b>Contract Services</b>	
Auditing Fees	3,900.00
Contract Services - Other	312.00
<b>Total Contract Services</b>	4,212.00
<b>Facilities and Equipment</b>	
Biser St Park Improvements	7,445.00
Biser Street Toilet Rental	1,200.00
General Repairs & Maintenance	-7.00
Little League Fields - 522	
522 Field Improvements	3,874.81
Electric 522 Lights/WB/PK	2,843.07
Repairs and Maintenance	3,395.31
Waste Removal (522 fields)	1,679.54
<b>Total Little League Fields - 522</b>	11,792.73
Soccer Field Improvements	3,749.92
<b>Total Facilities and Equipment</b>	24,180.65
Fundraiser Expense	185.00
Office Supplies	186.65
<b>Operations</b>	
Postage, Mailing Service	36.20
Safety Fee	250.00
Supplies	188.04
Utilities	2,723.21
<b>Total Operations</b>	3,197.45
<b>Other Types of Expenses</b>	
Insurance - Liability, D and O	3,004.00

**MORGAN COUNTY PARKS & RECREATION COMMISSION**

**Profit & Loss**

July 2022 through June 2023

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	<u>Jul '22 - Jun 23</u>
Other Costs	21.28
<b>Total Other Types of Expenses</b>	<b>3,025.28</b>
<b>Payroll Expenses</b>	<b>15,655.30</b>
<b>Program Expenses</b>	
Back to School Bash	9,614.10
Biddy Buddy Basketball	
Awards	611.98
Concessions	1,530.88
Junior Rims	261.73
Shirts	2,576.00
Supplies	-9.58
<b>Total Biddy Buddy Basketball</b>	<b>4,971.01</b>
Soccer Camp	15.40
Swim Camp	3.00
<b>Total Program Expenses</b>	<b>14,603.51</b>
<b>Total Expense</b>	<b>65,255.84</b>
<b>Net Ordinary Income</b>	<b>19,603.76</b>
<b>Net Income</b>	<b>19,603.76</b>

2:29 PM

07/25/23

Cash Basis

**MORGAN COUNTY PARKS & RECREATION COMMISSION**

**Balance Sheet**

As of June 30, 2023

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	<u>Jun 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
ACCOUNT # 4110748 (OPERATING)	<u>83,250.45</u>
<b>Total Checking/Savings</b>	<u>83,250.45</u>
<b>Total Current Assets</b>	<u>83,250.45</u>
<b>TOTAL ASSETS</b>	<u><u>83,250.45</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Unrestricted Net Assets	63,646.69
Net Income	<u>19,603.76</u>
<b>Total Equity</b>	<u>83,250.45</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>83,250.45</u></u>