

**APPROVED**

JUN 21 2023

PRESIDENT COUNTY COMMISSION

**Morgan County Commission Meeting  
June 7, 2023**

**Members present:**

Commissioner Sean Forney, President was present by telephone conference  
Commissioner Joel Tuttle  
Commissioner Bill Clark

**Staff Present:**

Stefanie Allemong, County Administrator  
Ginger Roksandich, Commission Secretary/ Grants Administrator  
Cathy Spielman, Deputy County Clerk

There were no items from the public.

**Review and Approval of Agenda**

President Forney made a motion to approve the agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Administration Items**

**Approval of meeting minutes**

Commissioner Clark made a motion to approve the meeting minutes from the May 17, 2023 meeting. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Approval of road name- Greg Drive, Bobbi Court, Dee Dee Court and Andrew Court**

Commissioner Clark made a motion to approve the road names Greg Drive, Bobbi Court, Dee Dee Court and Andrew Court. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Appointment to the Farmland Protection Board**

President Forney made a motion to appoint Robert White to the Farmland Protection Board as a representative of the Eastern Panhandle Conservation District. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**KC Bohrer, Sheriff- New Hire for PRO Officer**

Sheriff Bohrer approached the Commission and explained that the current PRO Officer, Kevin Barney is retiring at the end of July. Sheriff Bohrer requested approval to hire a new PRO Officer. Commissioner Clark made a motion to give Sheriff Bohrer authorization to hire Paul McFarland as the new PRO Officer effective July 1, 2023 at the annual salary of \$38,000 contingent upon receiving all the security paperwork and documentation needed. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Jason Hoover, OES Director- Funding Request – Facilities /OES Building Proposal**

Jason Hoover, OES Director, approached the County Commission to request a funding request and the building proposal for an alternative Emergency Operations center. Mr. Hoover explained that the OES received an appropriations Grant from the office of Senator Manchin in the amount of \$189,000. The purpose of the grant was to build a dedicated space for alternative communications should the primary and secondary systems fail. Originally this space was identified, and commitments were made but due to circumstances outside the control of the Morgan County Commission, the space is no longer available. Mr. Hoover presented a proposal to the Commission for the construction of a 120 ft x 50 ft steel building to be built to the proper specifications designated by the Facilities Director and built to the necessary codes. Commissioner Clark made a motion to approve the request for funding in the amount of \$63,000 to come out of the budget match account and \$177,500 to come out of the ARPA account 424-459-01. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Trump & Trump- Reopening of the Newbraugh estate for the purpose of completing the administration of the estate**

Charles Trump, Trump and Trump approached the Commission with an order granting the petition to reopen the Estate of John Steiner Newbraugh. Mr. Trump explained the purpose of the request is to complete the administration of the estate. Commissioner Clark made a motion to approve the order re-appointing Katherine Newbraugh, as Executrix of the Last Will and Testament of John Steimer Newbraugh, for the purpose of correcting and amending the inventory and appraisal of the Estate. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Pete Brown- Approval of Letter of Support for Town of Bath Streetscapes project**

Pete Brown, representing the Town of Bath approached the Commission for approval of a letter of support for the Town of Bath Streetscapes project. Mr. Brown explained that the Town of Bath Streetscapes has requested engineering and design for new streetlights on Mercer St., Congress St., and Union Street. The request is for \$70,000 with a project match of 20% from the Town. President Forney made a motion to approve the signing of the letter of support. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Update on Morgan County Dilapidated Building Ordinance**

Commissioner Tuttle explained that there are changes and amendments needed to the Morgan County Dilapidated Building Ordinance. Commissioner Tuttle stated that the first thing needed is board members and then they can work on the amendments to the ordinance and seek legal review. Commissioner Tuttle will follow up with the Commission.

**Morgan County US 522 Turn Lane IAR Project (Caperton Furnitureworks) Additional Funds Request Letter**

Commissioner Clark made a motion to approve the letter requesting additional funds for the US 522 Turn Lane IAR Project at Caperton Furniture Works. The additional grant fund request is \$100,000. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Approval of Election and Release form for Mylan Pharmaceuticals, Inc.**

**Approval of Election and Release form for Amneal WV Opioid Settlement Agreement**

Commissioner Clark made a motion to approve and sign the approval of election and release for Mylan Pharmaceuticals, Inc. and Amneal WV Opioid Settlement Agreements. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Approval of Morgan County Library annual in-kind donation letter**

The Morgan County Commission is the current owner of the building that houses the Morgan County Library. The County Commission donates the use of the property on an annual basis to the Morgan County Library Board of Trustees for use as a public library. Commissioner Clark made a motion to approve the annual in-kind donation letter for the Morgan County Library. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Sign Order for James Mayberry Sr. Estate**

Commissioner Close made a motion for the Commission to sign the order removing Misty Mayberry as the Executrix of the estate. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Marshall Younker, E911 Director- Staff Vacation Coverage**

Marshall Younker, E911 Director approached the Commission and requested approval to extend the vacation leave for his employees. Mr. Younker explained that he has hired new employees and they are still in the training process but cannot operate as minimum staff. Commissioner Tuttle made a motion to authorize Marshall Younker, E911 Director to extend the vacation leave until September 30, 2023 for his employees. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Request of Mobile radios for Morgan County Sheriff's Dept. new cruisers**

Marshall Younker, E911 Director approached the Commission on the behalf of the Morgan County Sheriff's Department. Mr. Younker explained that the Sheriff's Department is adding two new police cruisers to their fleet that were approved for purchase and these vehicles will need mobile radios installed. President Forney made a motion to approve the purchase and installation of two Motorola mobile radios at the cost of \$16,045.54.

President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will come out of the ARPA fund.

**Administrator's Report**

There was no Administrator's Report

**Consent Agenda**

Commissioner Clark made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Adjourn**

Commissioner Tuttle adjourned the meeting at 11:05 a.m.

Minutes submitted by G. Roksandich