

**Morgan County Commission Meeting
May 17, 2023**

Members present:

Commissioner Sean Forney, President
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Kim Nickles, Honorable County Clerk
Ginger Roksandich, Commission Secretary/ Grants Administrator

There were no items from the public.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of meeting minutes

Commissioner Clark made a motion to approve the meeting minutes from the May 3, 2023 meeting. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Assessors Exonerations

Commissioner Tuttle made a motion to approve the exoneration of Rebecca Williams in the amount of \$33.02. President Forney voted no, Commissioner Tuttle voted no and Commissioner Clark voted no. Motion carried. The reason for the objection is according to the Assessor's records, Ms. Williams stated she sold the vehicle in 2020 but was in the office and filed 2022 assessment claiming she owned the vehicle.

Commissioner Tuttle made a motion to approve the exoneration of Roger Ausherman, in the amount of \$123.08. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of Mark & Dani Canoles in the amount of \$4.01. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of Teresa Hardin, Warm Springs General Store LLC in the amount of \$200.08. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of Michael McCumbee in the amount of \$30.52. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of Ashton Miller in the amount of \$85.56.

President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of Eric Smith in the amount of \$69.65. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to approve the exoneration of David Zembower in the amount of \$19.14. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Approval of road name- Racer's Lane

Commissioner Clark made a motion to approve the road name Racer's Lane. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Approval of road name- Iron Edge Lane

Commissioner Clark made a motion to approve the road name Iron Edge Lane. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Resolution designating Bank Depositories for the County Commission

Commissioner Clark made a motion to designate CNB Bank, Truist, City National and the Bank of Romney as depositories for the Morgan County Commission. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Lyn Goodwin, EDA Director- Update on EDA projects/business

Lyn Goodwin, EDA Director approached the Commission to give an update on the EDA projects and business updates. Ms. Goodwin presented a handout to the Commission. The Commission thanked her for the update.

Funding Request from Morgan County Emergency Association

Commissioner Forney explained that the Commission received a funds request from the President of the Morgan County Fire Association for funds needed for mandatory testing. The annual testing of fire hoses, ladder testing and air pack testing is required by the State Fire Marshalls Office. Commissioner Forney made a motion to approve the funding request from the Morgan County Emergency Association in the amount of up to \$20,000. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Marshal Younker, E911 Director- Approval to hire new Emergency Telecommunicators

Marshall Younker, E911 Director, approached the Commission and requested approval to hire Robert Kniceley and Manuel Figureroa as Full time Emergency Telecommunicators at the starting rate of \$15.00 an hour. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Marshall Younker, E911 Director- MOU to purchase MDT (Mobile Data Terminal) to be used by Fire and EMS agencies

Marshall Younker, E911 Director, approached the Commission with a Memorandum of Understanding between the Morgan County Emergency 911 Communications/Morgan County Commission and the authorized representative of the Berkeley Springs Volunteer Fire Department. The MOU is for the installation and utilization of the Morgan County Emergency 911 Communications Center Spillman Mobile CAD/Spillman Flex Touch App onto equipment owned by the Berkeley Springs Volunteer Fire Company. Commissioner Tuttle made a motion to authorize Marshall Younker, E911 Director to sign the Memorandum of Understanding. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

KC Bohrer, Sheriff, Kim Michael- approval of overtime for Tax Office to be open on 2 Saturdays

KC Bohrer and Kim Michael approached the Commission and explained that to be able to accommodate taxpayers that work during the week, the tax office plans to be open two Saturdays. Sheriff Bohrer requested approval for overtime for the employees that will work these days. Commissioner Tuttle made a motion to approve the overtime compensation. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Vehicle Discussion/ Possible Action

Sheriff Bohrer requested permission for the purchase of two vehicles. Sheriff Bohrer explained that the vehicles will be purchased through the statewide contract. Commissioner Tuttle made a motion to approve the purchase of the two vehicles through the statewide contract. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Reimbursement from Mental Hygiene Transports

Sheriff Bohrer presented a check to the Commission for reimbursement from the mental hygiene transports. The check is in the amount of \$1744.70.

Recognition of Ronda Michael on her retirement for 41 years of service as Administrative Assistant in the Sheriff Law office

The County Commission recognized and congratulated Ronda Michael for her 41 years of service as the Administrative Assistant in the Sheriff Law office.

Consideration of lease agreement for Spruce Pine Hollow Park

Commissioner Tuttle made a motion to authorize Commission President, Sean Forney to enter into the lease agreement between the General Adam Stephen Chapter, Sons of the American Revolution, and the Morgan County Commission for the Spruce Pine Hollow Park. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. The term of the lease agreement is beginning July 1, 2023 and terminating June 30, 2043.

Terri Beard, Chamber of Commerce-Request to use parking lot for Apple Butter Festival

Commissioner Clark made a motion to approve the request from the Chamber of Commerce to use the parking lot for the Apple Butter Festival. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Agreement for Parking Lot/Sidewalk Area Use

Commissioner Clark made a motion to authorize Sean Forney, Commission President to sign the agreement for Parking Lot/Sidewalk Area use for the Apple Butter Festival. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Executive Session

Commissioner Clark made a motion to go into executive session at 11:25 a.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Clark made a motion to come out of executive session at 11:47 a.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Purchase of Rankins Fitness Center

Commissioner Tuttle made a motion to enter into a purchase agreement between the Building Commission and Rankin Associates LLC for the purchase of Rankins Fitness Center for the purchase price of \$3,650,000 with a down payment of \$1,503,000 contingent upon a 30 year fixed term USDA loan at 3.75% fixed interest rate and by review of a structural engineer. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Commissioner Tuttle stated that the Building Commission met on May 11, 2023 and voted in agreement for the purchase.

Adjourn

President Forney adjourned the meeting at 11:51 a.m.

Minutes submitted by G. Roksandich

APPROVED

JUN 07 2023

PRESIDENT COUNTY COMMISSION



MORGAN COUNTY COMMISSION

MEETING SIGN IN SHEET

	DATE: May 17, 2023		
	NAME	REPRESENTING	PHONE NUMBER
1	Lyn Goodwin	MCEBA	
2	Kate Gummy	M. Messinger	
3	MN YOUNKER #	ECC	
4	Aaron Cloa	BoE PR	
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