

**Morgan County Commission Meeting
May 3, 2023**

APPROVED

MAY 17 2023

PRESIDENT COUNTY COMMISSION



Members present:

Commissioner Sean Forney, President
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Stefanie Allemong, County Administrator
Kim Nickles, Honorable County Clerk
Ginger Roksandich, Commission Secretary/ Grants Administrator

Public Present: See attached sign-in sheet.

Items from the Public/Miscellaneous Discussion

There were no items from the public.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda with the addition of approval to hire an Animal Control Officer. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of Meeting Minutes- 04/18/2023

Commissioner Clark made a motion to approve the meeting minutes for 4/18/2023. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Assessors Exonerations

There were no exonerations from the Assessor.

Appointment to the Building Commission

Commissioner Tuttle made a motion to appoint Terri Beard to the Morgan County Building Commission. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Ms. Beard's term is effective immediately and will expire June 30, 2024.

Agenda Items

Matthew Hinkle- Community Action Proclamation

Mr. Hinkle approached the Commission and explained the Community Action program. Mr. Hinkle explained the program creates economic opportunities, promotes economic stability, and enhances stronger communities and stable homes by providing services that create opportunities for families and children to succeed. Commissioner Clark made a motion to authorize Commission President, Sean Forney to sign the Community Action

Proclamation. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Vivian Parsons, WV Corp- Review and Annual Update

Vivian Parsons approached the Commission and gave an annual update on the WV Risk Pool insurance. Ms. Parsons presented a handout of information and reviewed it with the Commission. The Commission thanked Ms. Parsons for her time.

Linda Martin, Morgan County Community Education Outreach Services- Proclamation for Education Outreach

Members of the Morgan County CEO's approached the Commission and explained the services the Community Education Outreach organization provides to the Community. They also requested the Commission adopt a proclamation proclaiming May as Community Education Outreach Month. Commissioner Tuttle made a motion authorizing Commission President, Sean Forney to sign the proclamation proclaiming May as Community Educational Outreach Service Month. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Resolution in support of the Division of Criminal Justice Services Court Security Grant

Ginger Roksandich, Grants Administrator, presented a resolution to the Commission and explained that she is applying for a court security grant. Commissioner Tuttle made a motion to authorize Commission President, Sean Forney to sign the resolution as the official representative for the Commission in the administration of the WV DJCS FY2023-24 Court Security Fund Grant Program. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

The request is for \$140,000 with a cash match of \$15,000. If awarded, funds will be used to install security fencing around the back parking lot of the courthouse and window security film on the first floor windows.

Resolution in support of the Community Operative Policing (COPS) grant

Ginger Roksandich, Grants Administrator, presented a resolution to the Commission and explained that she is applying for a COPS grant. Commissioner Clark made a motion to authorize Commission President, Sean Forney to sign the resolution as the official representative for the Commission in the administration of the COPS hiring grant program. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. The request is for \$180,000 with a cash match of \$45,000. If awarded, funds will be used for the salary of an additional Sheriff Deputy for three years.

Resolution in Support of the COSSAP (Comprehensive Opioid, Stimulant and Substance Abuse Program)

Commissioner Clark made a motion to authorize Commission President, Sean Forney as the official representative for the Commission in the administration of the WV DJCS FY2023-24 Cossap Grant program. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. The request is for \$42,655 with a cash

match of \$5000. If awarded, funds will be used for the salary of the Peer Recovery Coach at the Day Report Center.

Marshall Younker, E911 Director- Request of mobile radios for Berkeley Springs Volunteer Fire Department

Marshall Younker, E911 Director approached the Commission on behalf of the Berkeley Springs Volunteer Fire Department for the request of mobile radios for the fire department. Mr. Younker explained that the fire department is requesting three portable radios and one mobile radio. Commissioner Tuttle made a motion to approve the purchase of 3 mobile radios and one mobile radio for the price of \$36,154.00 to be paid out of the ARPA 424-459-01 fund. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Marshall Younker, E911 Director-Request to replace BARD AC Unit in Berkeley Springs Tower Building

Mr. Younker approached the Commission and explained that the AC Unit in the Berkeley Springs Tower building needs replacing. Mr. Younker presented a quote to the Commission from Southern Air in the amount of \$13,467.39. Commissioner Tuttle made a motion to approve the purchase of the BARD AC Unit for the Berkeley Springs Tower building in the amount of \$13,467.39. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will be paid out of Fund 7120-216.

EDA Request to Approve Wireless Internet Service Provider Tower Location

Commissioner Clark made a motion for the approval of a wireless internet service provider tower from Morgan Wireless, LLC to be located at 520 Arran Lane, Hedgesville, WV. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Discussion/Possible Decision on potential payroll company

The Morgan County Commission reviewed quotes from six different companies. Commissioner Tuttle offered to meet with Charity Sullivan and Cathy Spielman in the County Clerks office to review the programs and services before a decision is made. Commissioner Tuttle will follow up with the Commission.

Request to hire Full Time Animal Control Officer

Commissioner Tuttle made a motion to approve the hire of Kelsey Nolan as a full time Animal Control Officer at the salary of \$25,000 plus benefits beginning on May 4, 2023. Ms. Nolan is replacing Marty Tyler, who has resigned. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Purchase of Day Report Vehicle Under Community Corrections Grant

Stefanie Allemon, County Administrator requested approval to purchase a transport van for the Day Report Center using grant funds from the Community Corrections Grant Program. Commissioner Tuttle made a motion to approve the purchase of a transport van from Criswell Ford in the amount of \$37,458.00. President Forney voted yea,

Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. The funds used will be grant funds.

Consent Agenda

Commissioner Clark made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Real Estate Discussion (Possible Executive Session)

President Forney made a motion to go into executive session at 11:36 a.m. for a real estate discussion. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Clark made a motion to come out of executive session at 11:48 a.m.

President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. No decision was made.

Adjourn President Forney 11:50 a.m.

Minutes submitted by: Ginger Roksandich