


**Morgan County Commission Meeting
April 5, 2023**

APPROVED

APR 18 2023

PRESIDENT COUNTY COMMISSION



Members present:

Commissioner Sean Forney, President
Commissioner Joel Tuttle
Commissioner Bill Clark

Staff Present:

Stefanie Allemong, County Administrator
Kim Nickles, Honorable County Clerk
Ginger Roksandich, Commission Secretary/ Grants Administrator

Public Present: See attached sign-in sheet.

Items from the Public/Miscellaneous Discussion

There were no items from the public.

Review and Approval of Agenda

Commissioner Tuttle made a motion to approve the agenda with the addition of adding a support letter for the Board of Education for the purchase of wide security cameras. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of Meeting Minutes- 03/15/2023 and 03/28/2023

Commissioner Clark made a motion to approve the meeting minutes for 03/15/2023 and 03/28/2023. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Assessors Exonerations

There were three exonerations from the Assessor with no objections. Commissioner Tuttle made a motion to approve the exonerations for James Corrick, Shawn & Vanessa Ashcraft and Lisa Miller. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Appointment of members to the Towing Board

Commissioner Tuttle made a motion to appoint Stefanie Allemong, Wayne Sanderson, KC Bohrer and Marshall Younker to the Towing Board to serve a one-year term. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Appointment of members to the Civil Service Commission

Commissioner Tuttle made a motion to appoint Jim Riffle and Ronald Stotler to the Civil Service Commission. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Agenda Items

Approval of letter to WV DNR

Commissioner Tuttle made a motion authorizing the County Commission to sign the letter to the WV Department of Natural Resources explaining their concerns regarding the Cacapon Resort State Park RV RFP Proposal. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Estate of Kenneth Mitchell

Charles Trump, Counsel for Steven Hooker, Administrator of the Estate approached the Commission for the estate of Kenneth Mitchell. Commissioner Tuttle made a motion to appoint a Fiduciary Commissioner for the estate of Kenneth Mitchell. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Jimmy Brinkley, Homegrown Hospitality- Request for refund of overpaid Hotel/Motel Occupancy tax

Mr. and Mrs. Brinkley approached the Commission and presented receipts and documents proving that they had been charged and had paid double payments of hotel/ motel taxes for their short-term vacation rental properties in Berkeley Springs. Commissioner Tuttle made a motion to reimburse Homegrown Hospitality in the amount of \$15,948.48 for the double payments of the hotel/motel tax. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will be paid out of the hotel/motel account.

Randy Stotler, Maintenance Supervisor- Discussion/Possible Decision for purchase of Utility Trailer

Randy Stotler, Maintenance Supervisor, approached the Commission and requested approval to purchase a utility trailer for the maintenance department. Commissioner Tuttle made a motion to approve the purchase of the utility trailer from Trailer Depot LLC in the amount of \$11,624.47. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will come out of fund 424-459.

Discussion/Possible Decision on quotes for power washing the Courthouse

Randy Stotler, Maintenance Supervisor, approached the Commission and presented quotes for power washing the Courthouse. The quotes were from BNR Green in the amount of \$11,750 and Mobile Works in the amount of \$17,968. Commissioner Tuttle made a motion to approve the quote from BNR Green in the amount of \$11,750 to power wash the courthouse. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Funds will come out of 424- Contracted Services.

Memorandum between GoGig and the Morgan County Commission- Discussion/Possible Action

The County Commission reviewed the Memorandum of Understanding between the Morgan County Commission and GoGig, a residential fiber provider. The MOU explained the desire to collaborate and apply for the GigReady program in order to improve access to high-speed residential internet service for the benefit of the underserved citizens of Morgan County. Commissioner Tuttle made a motion to approve the MOU with the revision of increasing the

engineering upfront costs to \$150,000 for the county and \$75,000 for GoGig. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Discussion/Possible Decision on potential payroll company

Stefanie Allemong, County Administrator presented packages and prices to the Commission for an automated payroll system. The Commission suggested Ms. Allemong advertise and get request for proposals. Ms. Allemong will follow up with the Commission.

Request to approve Walgreens Settlement

Commissioner Tuttle made a motion authorizing Commission President, Sean Forney to sign the documents relating to the opioid claims against Walgreens under the terms and conditions set forth in the Walgreens West Virginia State-Wide Opioid Settlement Agreement. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Letter of support for MARC Train Expansion to Cumberland with a stop in Hancock, MD

The County Commission is going to send a letter in support of extending the MARC Train Brunswick Line into Western Maryland, which would expand commuter rail service from Martinsburg, W.Va., to Hancock and Cumberland, Md., along the CSX Corridor.

KC Bohrer, Sheriff, Personnel Matter (Possible Executive Session)

KC Bohrer, Sheriff approached the Commission to discuss a personnel matter. Commissioner Tuttle made a motion to go into executive session at 11:40 a.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to come out of executive session at 12:05 p.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. No action taken.

Real Estate Discussion (Possible Executive Session)

Commissioner Tuttle made a motion to go into executive session at 12:06 p.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. Commissioner Clark made a motion to come out of executive session at 12:48 p.m. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried. No action taken.

Administrator's Report

No Report

Consent Agenda

Commissioner Clark made a motion to approve the consent agenda. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Adjourn President Forney 12:59 p.m.

Minutes submitted by: Ginger Roksandich