

**Morgan County Commission Meeting  
December 21, 2022**

**Members present:**

Commissioner Sean Forney, President  
Commissioner Joel Tuttle  
Commissioner Bill Clark

**Staff Present:**

Kim Nickles, Honorable County Clerk  
Stefanie Allemong, County Administrator  
Macy Cole, Commission Secretary/Grant Administrator

**Public Present:** See attached sign-in sheet

The meeting was opened by Kim Nickles, Honorable County Clerk, at 9:32 a.m.

**Items from the Public/Miscellaneous Discussion**

**Approval of Agenda**

Commissioner Clark made a motion to approve the agenda as presented. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Administration Items**

**Approval of Meeting Minutes 12/07/2022**

Commissioner Tuttle made a motion to approve the meeting minutes from 12/07/2022. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Assessors Exonerations**

There were no exonerations for 12/07/2022.

**Re-Appointment to the Eastern Panhandle Home Consortium Board**

Commissioner Tuttle made a motion to reappoint Stefanie Allemong to the Eastern Panhandle Home Consortium Board to serve a three-year term, effective January 1, 2023 and will expire on December 31, 2025. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Re-Appointments to the EDA Board**

President Forney made a motion to reappoint Susan Webster, Ed Asher, Stefanie Allemong, and Brandy Steel to the Morgan County Economic Development Authority Board to serve a three-year term, effective January 1, 2023 and will expire December 31, 2025. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**APPROVED**

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PRESIDENT COUNTY COMMISSION

### **Re-Appointments to the Unsafe Structure Board**

Commissioner Tuttle made a motion to reappoint Charles Wachter, Marshall Younker, Jim Golden, and Amy Hatcher to the Unsafe Structure and Property Enforcement Agency to serve a two-year term, effective January 1, 2023 and will expire December 31, 2024. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

### **Agenda Items**

#### **Marshall Younker - Request to Hire Full-Time ETC**

Commissioner Tuttle made a motion to approve the hire of Carrisa Shawyer as a full time ETC with a starting rate of \$15 an hour effective January 2, 2023. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Marshall Younker - Request to Hire Part-Time ETC**

Commissioner Clark made a motion to approve the hire of Christopher Sipe as a part time ETC with a starting pay of \$15 an hour effective December 26, 2022. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Cynthia Way - Hotel Motel Occupancy Taxes**

Commissioner Tuttle made a motion to authorize the reimbursement of \$441.20 to Cynthia Way to be paid back out of Hotel Motel Tax. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Federal Lands Access Program Grant Matching Funds - Discussion/Possible Action**

No action taken.

#### **Berryville Congratulatory Letter**

Commissioner Clark made a motion to send Berryville a Congratulatory for their 225<sup>th</sup> anniversary. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **Holiday Closure Discussion for December 23 and December 30**

Commissioner Clark made a motion to approve the Proclamation by the Governor to close at 1 p.m. on December 23 and December 30, 2022. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

#### **K.C. Bohrer and Sgt. O'Dell - Task Force Discussion**

No action taken.

#### **K.C. Bohrer - Request to Purchase Air Cards for MDTs and County Cell Phones**

Commissioner Tuttle made a motion to approve the purchase of Air Card for the MDTs in the amount of \$624 a month to be paid out of 424-211 for the rest of the year. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**K.C. Bohrer - Request to Hire Secretary**

Commissioner Tuttle made a motion to authorize K.C. Bohrer to advertise and hire a full time Secretary with a starting rate of \$16 an hour. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**K.C. Bohrer - Minnesota Extradition Cost**

No action taken.

**K.C. Bohrer - Request for Additional Funding for Budget**

Commissioner Tuttle made a motion to move \$7,904 from Coal Severance to 700-217. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to move \$15,000 from 424-459-1 into 700-108. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

Commissioner Tuttle made a motion to move \$6,115 from concealed weapon into 700-341. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried

Commissioner Tuttle made a motion to move \$1,300 from 700-221 into 7006-221. President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Budget Workshop Discussion/Possible Action**

Commissioner Tuttle made a motion to make the following correction to the budget;

IT Salaries should be coming out of 428 instead of 424.

Transfer \$24,905 from 401-568 into 406-103.

Transfer \$38,300 from 401-568 into 424-103.

Transfer \$3,000 from 401-568 into 424-104.

Clerk's Office to set aside time to meet with Macy to go over all the Grant expenditures and correct as needed.

President Forney voted yea, Commissioner Tuttle voted yea and Commissioner Clark voted yea. Motion carried.

**Administrator's Report**

**Consent Agenda**

Commissioner Tuttle made a motion to approve the Consent Agenda as presented and the authorize Cathy Spielman to a cut a check to close out the APRA account to include all interest accrued in December. President Forney voted yea, Commissioner Tuttle voted yea, and Commissioner Clark voted yea. Motion carried

**Adjourn** President Forney 1:25 p.m.

**Minutes submitted by: M. Cole**