

MORGAN COUNTY PARKS & RECREATION BOARD

77 Fairfax Street / Rm 101

Berkeley Springs, WV 25411

Agenda 10/20/2021

7:00PM

Open Meeting – Review Agenda

Review/Approve Minutes

Review/Approve Financials

Public Comment

- Britney Cockrell - sports complex (see power point)
- Others

Election of Officers

- President / Vice President / Treasurer / Secretary

Items:

-Trunk or Treat

-North Berkeley issues

-Little League winterize / Gates and pest control / old soccer frame by t-ball fields

-RFP for final audit

-Harlem Wizards

-Biddy Buddy basketball

-Biser St backboards

-Biser Street Park – general maintenance or major improvements or major renovation

-Open Board Member Position?

-Possibility of WSMS soccer field becoming “official” high school field with improvements and lights/tennis courts lights? Just a note for discussion.

Other Items:

- Add, if any.

Director's Updates

-

Adjournment

Morgan County Parks & Recreation Board (MCPRB)
Meeting Minutes: 8/18/21

Appointed Members: (Term Expiration) P - Present / A - Absent

*Director: Dawn Beal P

County Commission (MCC):

Joel Tuttle (annual) P

Andy Omps (April 2023?) P

Jason Didawick (1/1/24) A

Board of Education (BOE):

Aaron Close (annual) P

Open

Ryan Fincham (1/30/2022) P

Town of Bath (TOB):

Spencer Shives (6/30/2023) P

Joe Anderton (6/30/21) P

Melissa Bartley (6/30/2022) P

The meeting was called to order by Chair Tuttle at 7:01pm.

On a motion from Aaron Close and second by Joe Anderton the agenda was approved by a majority of those present.

NO meetings were held in June 2021 or July 2021. Andy Omps motioned to approve the May 2021 minutes as presented. On a second from Melissa Bartley the minutes were approved by a majority of those present.

Financial reports were presented, reviewed, and approved. (Moved-Close, Seconded-Omps)

Public Comment: NO public comment

Guests: Girl Scout Troop 40764 – Jessica Close, Abigail Close, Caroline Close, Stella Close, Nathan Close, Angie Culp, Abby Culp,
Jonathan Mechem

Girl Scout Troop 40764

The troop presented a planting plan for the Alex Rickli Soccer Complex bio-retention gardens. The troop requested the parks and recreation board to purchase plants for the troop to re-plant and re-fill the gardens from those that have died. The Troop will plant, weed, and water the gardens in the fall of 2021. Ryan Fincham motioned to approve the Director to purchase up to \$600 worth of new plants at the direction of the GS Troop leader. Andy Omps seconded the motion, and the purchase was approved by a majority of those present

Skate Park Dismantle

Jonathan Mechem advised the board that the Skate Park apparatuses were dismantled and placed in dumpsters. Jonathan Mechem requested the Parks and Recreation board to locate a new location for a skate park due to the selling of the prior location to a new owner. He suggested a bmx dirt track or a smaller park with various rails and or ramps for bikes to use. The park board thanked him for coming and all his prior work to develop the park. The board advised their intention to keep in contact as the discussions begin on the building of a new Skate Park Location. No Action taken

Harlem Wizards

Harlem Wizards event date November 16th 2021.

Park After Hours Use

The Director was advised by the Sheriff that they would not remove any individuals from the parks unless they received a written request from the board to enforce the parks hours. The Director has been advised by neighbors and witnessed individuals using the parks after the allotted 'open hours'. On a motion from Aaron Close and second by Joel Tuttle the board approved the letter as presented and directed the President to sign and deliver to the Sheriff. The letter requests all visitors to the parks after closing time to be removed and considered trespassing.

Biser Street Clean-up and repair

The board advised the director to obtain tree trimming estimates for the overgrowth at the basketball courts and to report back at the next meeting. In addition, Joel is obtaining reports for excavating the volleyball court and eastern basketball court while working to discuss a retention wall on the South side of the parcel. Andy Omps motioned to purchase a basketball backboard and hoop to replace the broken board at a cost not to exceed \$750. Spencer Shives seconded the motion and passed by a majority of those present.

MORGAN COUNTY PARKS & RECREATION COMMISSION

Profit & Loss

July 1 through October 1, 2021

10/19/21

Cash Basis

	Jul 1 - Oct 1, 21	Jul 1 - Oct 1, 20
Ordinary Income/Expense		
Income		
Back to School Bash Donations	7,613.26	5,833.00
Direct Public Support		
Morgan County Commission	9,809.00	7,767.50
Town of Bath	250.00	250.00
Total Direct Public Support	10,059.00	8,017.50
Other Types of Income		
Field Rent	700.00	500.00
Miscellaneous Revenue	0.00	600.00
Sign Rental	0.00	900.00
Total Other Types of Income	700.00	2,000.00
Program Income		
Adult Basketball	0.00	74.00
Total Program Income	0.00	74.00
Total Income	18,372.26	15,924.50
Expense		
Facilities and Equipment		
Biser Street Park Improvements	0.00	0.00
Electric Soccer Field	0.00	68.14
General Repairs & Maintenance	853.14	138.30
Little League Fields - 522		
Electric 522 Lights/WB/PK	1,920.62	354.97
Repairs and Maintenance	138.79	0.00
Waste Removal (522 fields)	113.26	309.74
Total Little League Fields - 522	2,172.67	664.71
North Berkeley Park Improvement	0.00	0.00
Soccer Field Improvements	0.00	0.00
Total Facilities and Equipment	3,025.81	871.15
Fundraiser Expense	100.00	0.00
Office Supplies	0.00	54.66
Operations		
Postage, Mailing Service	44.00	33.00
Safety Fee	48.00	48.00
Supplies	0.00	0.00
Utilities		
North Berkeley	0.00	14.60
Utilities - Other	223.80	49.90
Total Utilities	223.80	64.50
Total Operations	315.80	145.50
Other Types of Expenses		
Insurance - Liability, D and O	716.00	1,413.00
Total Other Types of Expenses	716.00	1,413.00
Payroll Expenses	3,770.45	0.00
Program Expenses		
Back to School Bash	7,297.61	8,463.86
Total Program Expenses	7,297.61	8,463.86
Total Expense	15,225.67	10,948.17
Net Ordinary Income	3,146.59	4,976.33

10:39 AM
10/19/21
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION

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Net Income	<u><u>3,146.59</u></u>	<u><u>4,976.33</u></u>

10:39 AM
10/19/21
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION

Balance Sheet

As of September 30, 2021

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
2010-11 Checking	-192.00
ACCOUNT # 4110748 (OPERATING)	<u>40,126.41</u>
Total Checking/Savings	<u>39,934.41</u>
Total Current Assets	<u>39,934.41</u>
TOTAL ASSETS	<u><u>39,934.41</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	36,787.82
Net Income	<u>3,146.59</u>
Total Equity	<u>39,934.41</u>
TOTAL LIABILITIES & EQUITY	<u><u>39,934.41</u></u>