

**Morgan County Commission Meeting
August 18, 2021**

Members present:

Commissioner Joel Tuttle, President
Commissioner Sean Forney
Commissioner Bill Clark

Staff Present:

Stefanie Allemong, County Administrator
Kimberly Nickles, Honorable County Clerk
Anna Padilla, Commission Secretary

Public Present: See attached sign in sheet

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:31 a.m.

Items from the Public/Miscellaneous Discussion

There were no items from the public/miscellaneous discussion.

Approval of Agenda

Commissioner Forney made a motion to approve the agenda with the addition of a road name change approval. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Administration Items

Approval of Meeting Minutes 8/04

Commissioner Clark made a motion to approve meeting minutes from 08/18. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Assessors Exonerations & Consolidations

Commissioner Forney made a motion to approve the exonerations as presented. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Appointment of D.J. Zahnow to the Morgan County 911 Advisory Board

Commissioner Clark made a motion to appoint DJ Zahnow for a one-year term to the Morgan County Planning Commission effective immediately and expiring June 30, 2022. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Approval of Road Name Change

Commissioner Clark made a motion to approve to change the road name off of Magnolia Road to Redbird Drive. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Agenda Items

Discussion regarding Full-time home confinement/bailiff position

Sheriff Bohrer explained that with individuals retiring and as the number of individuals being placed on home confinement increasing there is a need for a full-time home confinement/bailiff. The Commission agreed to explore the funding mechanism for this position. No action taken.

Sheriff Bohrer request to purchase cruisers

Sheriff Bohrer made a request to purchase a used cruiser from Frederick County, VA for \$3,000 and receive another cruiser from the same department for free, essentially purchasing both for \$3,000. Frederick County was nice enough to leave all the equipment in the cruiser, saving the county thousand of dollars. Commissioner Forney made a motion to approve the purchase of one cruiser from Frederick County for \$3,000 to be paid for out of carry over. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion Carried. Sheriff Bohrer also mentioned the purchasing of a new cruiser with the shortage and wait times. President Tuttle suggested to wait on purchasing a new cruiser and to look into other options like leasing one. No action taken.

Approval of MOU with West Virginia State Police

Commissioner Forney made a motion to approve the MOU with the WVSP for them to install/remove communication equipment at hourly rate of \$50 an hour, for up to 1000 hours of service effective July 1, 2021-June 30, 2022. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Ron Mason Director of the Year Award

President Tuttle explained that Sarah Hogbin and Tiffany Faith nominated Director Ron Mason for the Director of the Year Award for the 2021 West Virginia Association of Communication Officers. Ron Mason was ultimately chosen for the award and a certificate was presented for all his hard work. No action taken.

Approval of request to repair the elevator

Facilities director, Randy Stotler explained that the elevator button has broken. The button has been broken beyond repair; a button and control panel are needed. Randy explained that he does not have a quote from the company yet, but it should be under \$5,000. President Tuttle explained that if its under \$5,000, it doesn't need to be brought in front of the Commission. No action taken.

Approval of additional quote from Southern Air

Commissioner Clark made a motion to approve the additional quote from Southern Air for \$10,954.41 for duct work at the Dyche/Kidwell building. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Approval of promotion of Nelson Gaither to Facilities Supervisor

Commissioner Forney made a motion to approve the promotion of Nathan Gaither to facilities supervisor effective August 23, 2021, with a pay of \$17.50 to be paid for out of courthouse maintenance. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Approval of Courthouse Facilities Improvement Authority Grant

Commissioner Forney made a motion to approve the Courthouse Facilities Improvement Authority Grant for FY2022 for a new roof on a portion of the courthouse complex with a required 20% match. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

D.J. Zahnow – Berkeley Springs Fire Department Overview and Concerns

President of the Berkeley Springs Volunteer Fire Department, D.J. Zahnow explained to the Commission that the past year has been tough for the department financially and volunteering. Typically, the department runs on fundraising which was not able to happen because of the pandemic. There are hopes to start fundraising again soon with the potential to expand fundraising to online. He also expressed his concern for the department as it is hard to get people to volunteer which increases risks to the county and its residents, especially with the number of calls increasing. On a positive note, the department was able to renovate the upstairs floor, install a new handicap chair lift and update the entry control system. No action taken.

Administrator’s Report

Aerial Photography Contract

Commissioner Forney made a motion to approve the state contract with New Leaf Aerial Imagery with 4-inch depth for \$10,350. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark vote yea. Motion carried.

Request to set up a Crisis Intervention Program and Approval Process

County Administrator, Stefanie Allemong explained that there is a need to set up a crisis intervention program considering recent events at the courthouse. Stefanie explained that she has reached out to Gail Shade, Licensed Professional Counselor in hopes to start a program with her. No action taken.

Consent Agenda

Purchases/Check Logs/Budget Revisions/Vacation Orders

Commissioner Clark made a motion to approve the Consent Agenda as presented. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Clark voted yea. Motion carried.

Adjourn President Tuttle 11:48 a.m.

Minutes submitted by: A. Padilla

APPROVED

SEP 01 2021

PRESIDENT COUNTY COMMISSION

