

**Morgan County Commission Meeting
July 15, 2026
Morgan County Courthouse**

Members present:

President Joel Tuttle
Commissioner Sean Forney
Commissioner Bill Clark

Staff Present:

Kim Nickles, County Clerk
Misty Clingerman, County Administrator
Felicia Darlington, Grants Administrator/ Commission Secretary

APPROVED

AUG 05 2026

PRESIDENT COUNTY COMMISSION



Call to Order

Kim Nickles called the meeting to order at 9:30 am.

Review and Approval of Agenda

Commissioner Forney made a motion to approve the agenda. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

Items from the public

None.

Administration Items

Approval of meeting minutes

Commissioner Clark made a motion to approve the meeting minutes from 7/1/2026. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Assessor's Exonerations

Commissioner Forney made a motion to approve the exonerations for taxpayers Houdersheldt, Templeton, Berkeley Springs MHC LLC, Spielman, and Ullom for the non-objects presented by the Assessor and table the objected exoneration for taxpayer Elliot James C Elliot's Gunsmithing LLC until next meeting. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

New Road Name- Bad Root Way

Commissioner Clark made a motion to approve the new road name Bad Root Way. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Board of Health Re-appointment

Commissioner Clark made a motion to re-appoint Glen Stotler to the Board of Health with the correction of a three-year term, expiring June 30, 2029, effective immediately and make

a re-appointment for Dave Hansen for a two-year term, expiring June 30, 2028, effective immediately. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

Delectable Mountain Quilt Guild Proclamation

The Delectable Mountains Quilt Guild asked the Commission to Proclaim August 2026 as Quilt Month. Commissioner Forney made a motion to approve the Delectable Mountains Quilt Guild Proclamation to name August 2026 as Quilt Month. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

911 AT&T Lease

Misty Clingerman, County Administrator, confirmed the contract was not ready yet.

Estate Hearing- Betty Young

Petitioners, April Daily and David Foster, are asking to be appointed as the new administrator of Betty Young's estate because Administrator, Donna Foster, is no longer physically able to handle the estate and her health is continuously declining. She is in a nursing home. Donna has not accounted for the estate money that was spent since the last petition to the Commissioners in 2015. The estate has been open since 2014 and April is scared the estate is going to be lost to auction. Commissioner Forney made a motion to remove Donna Foster as the estate administrator and appoint April Daily and David Foster and the administrators of Betty Young's estate effective immediately. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Hotel-Motel Budget- Discussion/Possible Action

The FY26/27 Hotel-Motel budget was approved for \$435,000. The Commissioners awarded these organizations with the following funds:

Morgan County Parks and Rec	\$42,000	Morgan County Saddle Club	\$15,350
League Rent	\$11,575	Berkeley Springs Castle	\$7,500
Museum of Berkeley Springs	\$6,000	Morgan County Observatory	\$15,000
Morgan County Arts Council	\$35,000	Greenwood Community Center	\$2,000
Apple Butter Festival	\$12,000	OnTrac	\$5,000
Travel Berkeley Springs (Fireworks)	\$6,000	Town of Bath Cemetery	\$7,300
Civil War Trails	\$1,500	304 Wild Hogs	\$1,955
Foxglove Garden Club (Gardening)	\$5,000	WS Watershed (Bypass Restoration)	\$6,200
Maintenance Mowing Salary	\$60,000	Cacapon State Park Foundation	\$14,000
Bath Christmas Project	\$6,900	Cacapon State Park Foundation	\$25,000
South Morgan VFD (Fireworks)	\$5,000	PawPaw Economic Dev. Collective	\$1,000
Paw Paw Festival Committee	\$5,000	Reserve	18,720
Morgan County Wellness Center	\$120,000		

Commissioner Forney made a motion to approve the FY26/27 Hotel/Motel Budget as presented in the amount of \$435,000. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Recreational Property purchase- Discussion/Possible Action

President Tuttle shared that a property is available behind the Senior Center by Sandmine Rd. It is where the NBRT will be going. There was no signed document on the agreement with Silica that we are allowed to use that land for the trail. Since it's now up for sale President Tuttle believes if the Commissioners agree on an offer, it should be done soon or we may have to do more work later if someone else takes the land. President Tuttle made a motion to go into executive session to discuss making an offer on the 9.5 acres of land. President Tuttle made a motion to move into executive session. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried. Commissioner Clark made a motion to come out of executive session. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried. Commissioner Forney made a motion to move forward with making an offer for the property adjacent to the Senior Center. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Letter of Support for ARC READY Local Government Training

There is an opportunity for two staff members Felicia Darlington and Lyn Goodwin to participate in a training with ARC's READY Local Governments Training Program to expand their federal grant knowledge. Commissioner Clark made a motion to authorize the Commission President to sign the Letter of Support for Felicia Darlington and Lyn Goodwin to participate in the READY Local Governments Training Program. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

FY27 Statement of Salaries for Elected Officials

There is a 5% raise for elected officials every 5 years. The Sheriff's lobbied for and increase and won this year, so the Sheriff's commission on taxes used to be \$15,000 and is now \$30,000 which is called supplement. Morgan County is now a Class II property value call instead of Class III. Salaries are: County Commission \$46,958, County Clerk \$70,863, Circuit Clerk \$70,863, Assessor \$58,778 with a supplement that remains at \$15,000, Sheriff \$58,778 with a supplement at \$30,000, and Prosecuting Attorney \$122,116. Commissioner Forney made a motion to approve the statement of salaries for elected officials for FY27. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Commissioner Board Appointments- Discussion/Possible Action

Due to scheduling conflicts Commissioner Forney cannot attend the Planning Commission Board. Commissioner Clark agreed to take that Board and switch his position on the EDA Board. President Tuttle made a motion to switch Boards and appoint Commissioner Clark to the Planning Commission Board for the remainder of calendar year 2026 and appoint Commissioner Forney to the EDA Board for the remainder of the calendar year 2026.

President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Thank You Letter- Dave Fink

Dave Fink is retiring after being with the Deputy Reserves from 2019-2026. The Morgan County Commission would like to thank Dave for his services not only with the Reserves but also the 911 Advisory Board. Commissioner Forney made a motion to approve the letter of appreciation to Mr. David Fink to be signed by all the Commissioners. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Administrator's Report

Commissioner Clark made a motion to approve the new part-time hire for the Day Report Center as a Transporter. Robert Sawyer will start at \$15.00 an hour with no more than 19.5 hours a week effective July 20, 2026. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Consent Agenda

Commissioner Clark made a motion to approve the consent agenda. President Tuttle voted yea. Commissioner Forney voted yea. President Clark voted yea. Motion carried.

Adjourn

President Tuttle adjourned the meeting at 12:25 pm.

Minutes submitted by F. Darlington