

**Morgan County Commission Meeting
March 4, 2026
Morgan County Courthouse**

APPROVED

MAR 18 2026

PRESIDENT COUNTY COMMISSION



Members present:

President Joel Tuttle
Commissioner Sean Forney
Commissioner Bill Clark

Staff Present:

Kim Nickles, County Clerk
Misty Clingerman, County Administrator
Sandy Kesecker, Sheriff Tax Deputy
Stephanie Nichols, DRC Director
Megan Houck, AC Officer
Ivory Brown, AC Officer
Scott Bier, IT Director
Felicia Darlington, Grants Administrator/ Commission Secretary

Johnnie Walter, Sheriff
Eric Widmyer, Deputy Sheriff
Dan James, Prosecutor
Jason Hoover, OES Director
Mariah Magruder, AC Officer
Debbie Weaver, Assessor
Melanie Shambaugh, Circuit Clerk

Call to Order

Kim Nickles called the meeting to order at 9:30 am.

Review and Approval of Agenda

Commissioner Clark made a motion to approve the agenda. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Items from the public

None

Administration Items

Approval of meeting minutes

Commissioner Forney made a motion to approve the meeting minutes from 2/18/2026. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Assessor's Exonerations

Commissioner Forney made a motion to approve the exonerations for taxpayers Baker and Reynard for the non-objects presented by the Assessor. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Commissioner Forney made a motion to approve the exonerations that were objected by the Assessor for taxpayers Gloyd (3) and Colmus. President Tuttle voted nay. Commissioner Forney voted nay. Commissioner Clark voted nay. Motion failed.

911 New Hire

Commissioner Clark made a motion to approve the new hire for 911. Pattyann Rozas will be a full-time employee at \$16.00 an hour effective March 9, 2026. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

Wellness Center Hire

President Tuttle made a motion to retroactively approve the new hire at the Wellness Center. Circe Powell will be a part-time employee at \$14.00 an hour effective February 6, 2026. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Agenda Items

Budget Presentations

Circuit Clerk- Melanie Shambaugh presented budget.

Assessor- Debbie Weaver presented budget.

Prosecutor- Dan James presented budget.

Sheriff Tax- Sandy Kesecker presented budget.

Sheriff- Johnnie Walter presented budget.

Day Report- Stephanie Nichols presented budget.

OES- Jason Hoover presented budget.

Maintenance- Nevin Camp presented budget.

Animal Control- Megan Houck presented budget.

911- Marshall Younker presented budget.

County Clerk- Kim Nickles presented budget.

County Administrator- Misty Clingerman presented budget.

Dry Hydrants Public Meeting

David Deamer from Eastern Panhandle Regional Planning and Development Council- Region 9 gave an overview of the FEMA Hazard Mitigation Grant Program (HMGP) for Morgan County. He explained the lack of water access in the county and the need for access spots due to rising natural disasters. Morgan County is asking for six priority access spots throughout the county. The total amount of the grant is \$300,000. The county has a 25% match commitment of \$75,000 to be paid from Capital Reserve Fund. Commissioner Forney made a motion to approve the President to sign the Resolution and match agreement for Dry Hydrants. President Tuttle votes yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Letter of Support- Chesapeake Bay Trust: Town of Paw Paw Community Planting

Commissioner Forney made a motion for the president to sign the Letter of support for the Town of Paw Paw to do a community planting project. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

Letter of Support- Chesapeake Bay Trust: Town of Paw Paw Engineering Designs

Commissioner Clark made a motion for the president to sign the Letter of Support for the Town of Paw Paw for Engineered designs for a community pollinator garden project.

President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

Administrator's Report

Town of Bath is asking for a Letter of Support for the Riley Moore Community Project Funding (CPF) for a water project Berkeley Springs Water Works would be completing and asking for \$5,000,000 for repairs for future large-scale residential and commercial growth. Commissioner Clark clarified the county stepped away from completing against the town for this project and chose a different project. Commissioner Forney made a motion to approve the Letter of Support for the Town of Bath's CPF. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

The Sleepy Creek Watershed Project has another reimbursement to give. Commissioner Forney made a motion for the President to sign the second draw down for the Sleepy Creek Watershed Project. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

The contract is ready to be made for Cacapon Ridge Project with CEC determining the grant funds of \$162,000. Commissioner Clark made a motion to negotiate a contract with CEC for the Cacapon Ridge Project. President Tuttle voted yea. Commissioner Forney voted yea. Commissioner Clark voted yea. Motion carried.

The bill for the Alternative Compliance State Audit or "Single Audit" is \$3,630. Commissioner Forney made a motion for the President to sign the documents needed to pay the Single Audit. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

Misty, County Administrator reminded the Commissioners we were applying for the Riley Moore's FY27 Community Project Fund (CPF) for the 522 Business Park to upgrade water, sewer, and road.

Consent Agenda

Commissioner Forney made a motion to approve the consent agenda. President Tuttle voted yea. Commissioner Clark voted yea. Commissioner Forney voted yea. Motion carried.

Adjourn

President Tuttle adjourned the meeting at 12:45 pm.

Minutes submitted by F. Darlington