

**Morgan County Commission Meeting  
July 16, 2025**

**Members present:**

President Bill Clark  
Commissioner Joel Tuttle via phone  
Commissioner Sean Forney

**Staff Present:**

Kim Nickles, County Clerk  
Stephanie Nichols, Day Report Director  
Misty Clingerman, County Administrator



**Call to Order**

Kim Nickles called the meeting to order at 9:30 am.

**Review and Approval of Agenda**

Commissioner Forney made a motion to approve the agenda. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

**Items from the public**

Dusty Martin introduced himself as the Executive Director for Travel Berkeley Springs and is excited to focus on the important role that tourism plays in Morgan County.

**Administration Items**

**Approval of meeting minutes**

Commissioner Forney made a motion to approve the meeting minutes from 7/2/2025. President Clark voted yea, Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion carried.

**Assessor's Exonerations**

Commissioner Forney made a motion to approve the exonerations for non-objectives as presented by the Assessor's Office. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

**Agenda Items**

**Day Report Budget**

Commissioner Tuttle explained that the Day Report Center used to operate on three revenue sources, the state grant, the Cossap grant, and their service fees. They no longer receive the Cossap grant. The State grant is \$120,000, fees from DHHR brought in \$143,600 as profit, so the budget stands at \$258,886. The new visitation program creates extra hours after DRC's normal business hours, causing the DRC Director, Stephanie Nichols to need more compensation for her hours worked. Commissioner Forney made a motion to add \$5,833 to the salary line of the Day Report Budget and increase the Revenue line item in the same amount. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

**Governor Highway Safety Program**

Commissioner Forney made a motion to authorize the President to sign the Resolution for the Governor Highway Safety Program for FY25/26. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

**Request for New Road Names**

Commissioner Forney made a motion to approve the road name of Yonder Lane. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

Commissioner Forney made a motion to approve the road name of Bear Mountain Lane. President Clark voted yea. Commissioner Tuttle voted yea. Commissioner Forney voted yea. Motion Carried.

**Letter of Support – Bath Streetscape Program Project**

Commissioner Forney made a motion for the Commission President to sign the Letters of Support for the WV Department of Transportation Phase 6 and Phase 7 Construction for the Bath Streetscapes Program Project. President Clark voted yea. Commissioner Forney voted yea. Motion Carried.

**WV DOH Rail Trail Resolution**

Commissioner Forney made a motion to authorize the Commission President to sign the WV DOH Rail Trail Resolution for the execution of Supplemental Agreement #4. President Clark voted yea. Commissioner Forney voted yea. Motion Carried.

**Records Management and Preservation Grant Agreement**

Commissioner Forney made a motion to authorize the Commission President to sign the Agreement for the Records Management and Preservation Grant for FY25/26. President Clark voted yea. Commissioner Forney voted yea. Motion Carried.

**Wellness Center Signage**

Matt Pennington presented the Commission with a proposal for new signage at the Wellness Center. The Commissioners suggested making Rankin Physical Therapy smaller in size on both the road and building signs. They also want the signage on the door to reflect Morgan County Wellness and Recreation Center. Matt will bring redesign and come back with some quotes.

**WV Goes Purple**

National Recover Month is celebrated every September. In 2023, WV became the first state to Go Purple. Tara Mayson, Founder and Executive Director of the Hope Dealer Project came before the Commission, asking for their support to help raise awareness and to empower and inspire those affected by substance use disorder. President Forney made a motion to Proclaim that September 2025 will be Morgan County Goes Purple. President Clark voted yea. Commissioner Forney voted yea. Motion Carried.

**Administrator's Report**

Nothing to report.

**Consent Agenda**

Commissioner Forney made a motion to approve the consent agenda. President Clark voted yea. Motion carried.

**Adjourn**

President Clark adjourned the meeting at 10:25 am.

Minutes submitted by M. Clingerman