

MORGAN COUNTY PARKS & RECREATION BOARD

77 Fairfax Street / Rm 101

Berkeley Springs, WV 25411

September 17, 2025

7:00PM

Open Meeting – Review Agenda

Review/Approve Minutes

Review/Approve financials

Public Comment:

Biser Street-

- Wish list

Spruce Pine Hollow

-

North Berkeley Park

-

Little League

- Topsoil / field dirt
- Fencing on the softball field
- Softball Clinic

Soccer Fields

-

Other Items:

- Bids for the entrance / parking lot – fishing pond
- Property / Field Maintenance
- Trunk or Treat
- Youth Indoor soccer

Discussion of Future Projects:

-

Director's Update

Adjournment

12:21 PM
08/17/25
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Profit & Loss
August 2025

	<u>Aug 25</u>	<u>Jul - Aug 25</u>
Ordinary Income/Expense		
Income		
Back to School Bash Donations	3,354.70	3,679.70
Program Income		
Basketball Camp	0.00	200.00
Volleyball Program	0.00	360.85
Total Program Income	0.00	560.85
Total Income	3,354.70	4,240.55
Expense		
Bank Service Charges	3.00	3.00
Facilities and Equipment		
Little League Fields - 522		
Repairs and Maintenance	584.77	2,926.82
Waste Removal (522 fields)	0.00	1,048.57
Total Little League Fields - 522	584.77	3,975.39
Soccer Field Improvements	0.00	4,100.00
Total Facilities and Equipment	584.77	8,075.39
Operations		
Postage, Mailing Service	37.44	37.44
Safety Fee	0.00	80.00
Utilities	255.43	513.12
Total Operations	292.87	630.56
Other Types of Expenses		
Insurance - Liability, D and O	0.00	871.00
Total Other Types of Expenses	0.00	871.00
Program Expenses		
Back to School Bash	2,471.51	8,478.65
Basketball Camp	0.00	121.55
North Berkeley	4.60	4.60
Total Program Expenses	2,476.11	8,604.80
Total Expense	3,356.75	18,184.75
Net Ordinary Income	-2.05	-13,944.20
Net Income	-2.05	-13,944.20

12:21 PM
09/17/25
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Balance Sheet
As of August 31, 2025

	<u>Aug 31, 25</u>	<u>Aug 31, 24</u>
ASSETS		
Current Assets		
Checking/Savings		
ACCOUNT # 4110748 (OPERATING)	75,492.50	60,508.99
Total Checking/Savings	75,492.50	60,508.99
Total Current Assets	75,492.50	60,508.99
TOTAL ASSETS	<u>75,492.50</u>	<u>60,508.99</u>
LIABILITIES & EQUITY		
Equity		
Unrestricted Net Assets	89,436.70	63,484.44
Net Income	-13,944.20	-2,975.45
Total Equity	75,492.50	60,508.99
TOTAL LIABILITIES & EQUITY	<u>75,492.50</u>	<u>60,508.99</u>

MEMORANDUM

TO: Morgan County Parks and Recreation
FROM: Carly Swaim
DATE: August 17, 2025
SUBJECT: Additional Pickleball Investments

The new courts at David Henry Memorial Park (Biser Street), have been a welcome addition to Morgan County. Over 37 people have joined the Team Reach app and an average of 8 people join each week during drop-in play, including a rotation of different available community members. In addition to these set time periods, other groups of local and visiting pickleball players use the courts throughout the week.

While awareness and promotion of the courts could be improved (ex: the *Morgan Messenger* has not run an article about the courts and they included a picture of the old tennis courts in this years' *Outdoor Morgan County* publication), we would like to suggest some modest additional purchases to help maintain and improve upon the county's investment.

Below is a list of purchase requests in ascending order of priority:

	Item	Estimated Cost	Notes
1	Two soft bristled tennis court broom with hook	<u>\$50</u> with hooks	Helps clear debris, keeping courts in better condition and lowering tripping hazards. Can also help disperse water.
2	Rol Dri Sponge Water Remover	<u>\$110</u>	Removes water on courts, allowing for clean courts and safe play.
3	Replacement key for Message Board	\$2	Enable access to hang drop-in notices and Team Reach access information.
4	Yearly low-pressure power wash of practice court area closest to hill	??	Is this something Town or County staff could provide? There is already a layer of scum along the back fence.
5	Pickleball Court Sign	~ <u>\$15</u> to <u>\$30</u>	Remove "Tennis Play Only" signs and replace with pickleball sign(s).
6	Crack-repair	<u>\$300</u> to <u>\$1200</u>	A few cracks are already forming and are likely to grow this winter. Repairs now may be premature, but wanted to include this number for future reference.
Total		\$477 to \$1,392	