

Minutes
Warm Springs Public Service District
January 13, 2020

A special meeting of the Public Service Board of the Warm Springs Public Service District was held at 10:00 a.m. on January 13, 2020. The meeting was held in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia. The meeting agenda was posted on January 9, 2020, and a copy was delivered to *The Morgan Messenger*.

Mr. Jenkins called the special meeting to order at 10:00 AM with all members present: Mr. Mike Jenkins - Chairman, Mr. Charles Johnson - Treasurer, and Mr. Thomas Stinebaugh. Also present were Michael Crunkleton, General Manager of the WSPSD; Monty Kerns, WSPSD operator and PSD board secretary; Jennifer Wishmyer; Matt Pennington from Region 9; Trish Rudder from the Morgan Messenger; and Steve Buchanan from Thrasher Engineering.

Upon a motion by Mr. Johnson, the meeting agenda was unanimously approved as presented.

This special meeting was called in order to discuss the Preliminary Engineering Report (PER) for the pending I&I project.

Steve Buchanan from Thrasher Engineering began the discussion with an apology to BOD for not meeting the deadline for the delivery of the PER. Mr. Buchanan advised the members that the PER is nearly complete and will be delivered to the Board of Directors by January 20th. Mr. Buchanan spent considerable time reviewing with the Board members, all the recent flow data that was collected by Thrasher engineering over the past four months. Mr. Buchanan advised that due to the flow data collected, the Warm Springs PSD would benefit the most by focusing on rehabbing the collection system on Biser Street and the sewer main crossing 522 by NAPA. Matt Pennington and Steve Buchanan led the Board of Directors through the financing prospects and the probable timelines for the progression of the project application.

The next item on the agenda was to discuss and approve terminating the Engineering Services Agreement with Thrasher Engineering. No action taken.

The next item on the agenda was to discuss and approve advertising for an Engineering firm. No action taken.

The final item on the agenda was to discuss and approve the purchase of a small excavator. The Board of Directors discussed the pros and cons of owning our own excavator and training someone in its operation. The opinions were mixed and no decisions were made at this meeting.

The Board of Directors spent the rest of the meeting discussing the options for clearing the right of ways for the sewer collection system.

Future business: No future business.

Chairman Jenkins adjourned the meeting at 11:49 AM.

A handwritten signature in black ink, appearing to read "Michael Jenkins", written over a horizontal line.

Michael Jenkins, Chairman

Attest:  _____
Monty Kerns, Secretary