

Minutes
Warm Springs Public Service District
April 30, 2019

A special meeting of the Public Service Board of the Warm Springs Public Service District was held at 10:00 a.m. on April 30, 2019. The meeting was held in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia. The meeting agenda was posted on April 25, 2019, and a copy was delivered to *The Morgan Messenger*.

Mr. Jenkins called the special meeting to order at 10:00 AM with all members present: Mr. Mike Jenkins - Chairman, Mr. Charles Johnson - Treasurer, and Mr. Thomas Stinebaugh. Also present were Michael Crunkleton, General Manager of the WSPSD; Monty Kerns, WSPSD operator and PSD board Secretary; Steve McBee from Arndt McBee Insurance; Kevin Groves from Smallwood Small Insurance; and Chris Kniceley from USI Insurance.

Upon a motion by Mr. Johnson, the meeting agenda was unanimously approved as presented.

This special meeting was called in order to allow representatives from three separate insurance companies to present their proposals in person to the Board of Directors. The representatives from three separate insurance companies, including the current carrier, presented their proposals to the board as follows:

Mr. Steve McBee from Arndt McBee insurance was the first to present his proposal to the Board of Directors. Mr. McBee detailed his policy proposal including the factors involved in calculating the valuation of WSPSD assets. Mr. McBee fielded questions from the Board of Directors and thanked the BOD for the opportunity to present his proposal.

Next up, Mr. Kevin Groves from Smallwood Small insurance, who is the current agent of record, detailed his proposal to renew the current policy with Smallwood Small. Mr. Groves also fielded questions from the Board of Directors regarding his current proposal.

Lastly, Mr. Chris Kniceley from USI insurance delivered his proposal to insure the whole of the WSPSD and its assets. Mr. Kniceley presented that his company is in the business of insuring utilities and their assets. Mr. Kniceley detailed his policy proposal and how it compares with the WSPSD's current policy. Mr. Kniceley fielded questions from the Board of Directors and thanked the board for the opportunity to present in person.

The next item on the agenda was to discuss and approve insurance quotes for the fiscal year 2020. Mr. Johnson moved to table any decision at this time, the motion passed unanimously.

The next order of business was to discuss and approve the fiscal year 2020 budget. Mr. Johnson moved to table any decision at this time, the motion passed unanimously.

The next item on the agenda was to discuss and approve the purchase of a septic hauling truck. Mr. Johnson moved to approve the purchase of a septic hauling truck for the total of \$12,067.10, the motion passed unanimously.

The last item on the agenda was to discuss and approve the replacement of the HMI screen and components which control the aeration basins. Mr. Johnson moved to table any decision at this time, the motion passed unanimously.

Future business: No future business.

Chairman Jenkins adjourned the meeting at 11:59 AM.



Michael Jenkins, Chairman

Attest:  _____
Monty Kerns, Secretary