

Morgan County Parks & Recreation Board (MCPRB)

Meeting Minutes: 10/20/2021

Appointed Members: (Term Expiration) P - Present / A - Absent

***Director: Dawn Beal P**

County Commission (MCC):

Joel Tuttle (annual) P

Andy Omps (April 2023?) P

Jason Didawick (1/1/24) P

Board of Education (BOE):

Aaron Close (annual) P

Open

Ryan Fincham (1/30/2022) A

Town of Bath (TOB):

Spencer Shives (6/30/2023) P

Joe Anderton (6/30/21) P

Melissa Bartley (6/30/2022) P

The meeting was called to order by Treasurer Close at 7:01pm.

On a motion from Spencer Shives and second by Joe Anderton the agenda was approved by a majority of those present.

NO meeting was held in September 2021. The August minutes were not presented for approval. Aaron Close advised he would have them completed by the November meeting.

Financial reports were presented, reviewed, and approved. (Moved-Omps, Seconded-Didawick)

Public Comment: Brittany Cockrell presented the board with a presentation and request to begin the development of a multi-purpose recreation center located close to the schools. A building to house swim, track, community events, and basketball.

Guests: Brittany Cockrell *Cockrell*

Officer Election

Aaron Close nominated Joel Tuttle for president. Andy Omps seconded and nominations were closed. Motion passed by those present. Aaron Close nominated Joe Anderton for VP/Secretary. Spencer Shives seconded and nominations were close. Motion passed by those present. Joel Tuttle nominated Aaron Close as treasurer and Spencer Shives seconded. Nominations were closed and motion passed by a majority of those present.

Trunk n Treat

Director Beal advised the 2021 trunk n treat would be held at WSIS and it would be a drive thru event. She is working to obtain trunkers for candy disbursement and requested the approval of purchasing a vinyl sign to be utilized in advertising the event and location. Joe Anderton motioned to authorize an expenditure of up to \$150 toward the sign. With a second from Spenser shives the motion passed by a majority vote.

Harlem Wizards

Harlem Wizards event date March 3rd. Any written requests for refunds will be taken under consideration.

North Berkeley Park Safety Concerns

The Director met with the local Drug task force and Partnership to review the challenges occurring at the park. The director has requested additional police presence. The Mo. CO. Partnership is pursuing a COCLI grant that could help install lighting and cameras in the hopes to deter nefarious acts at the park. The director will keep the board updated on additional procedures being implement to help to create a safe environment for the community.

LL Winterization and Maintenance

November 1st the building will be closed and winterized. Joe Anderton motioned to approve up to \$1,500 to replace and repair the facia along the outside of the blue concession building. Spencer Shives seconded the motion. Joel Tuttle advised the County Maint. Crew would be handling the repair work. Motion passed by a majority vote of those present. Aaron Close motion to authorize the director to spend up to \$100 toward pest control at the blue building. Andy Omps seconded the motion and motion passed by a majority vote of those present.

LL brought a request to install emergency dual swinging gates to the girls softball, coed softball, and junior league field. Andy Omps made the motion to authorize Mellissa Bartley to donate her time and material to construct the gate. On a second from Jason Didawick the motion passed by a majority vote of those present

MORGAN COUNTY PARKS & RECREATION COMMISSION

Profit & Loss

October 2021

11/17/21

Cash Basis

	Oct 21	Jul - Oct 21
Ordinary Income/Expense		
Income		
Back to School Bash Donations	100.00	7,713.26
Direct Public Support		
Morgan County Commission	0.00	9,809.00
Town of Bath	280.00	530.00
Total Direct Public Support	280.00	10,339.00
Other Types of Income		
Field Rent	700.00	1,400.00
Sign Rental	900.00	900.00
Total Other Types of Income	1,600.00	2,300.00
Program Income		
Biddy Buddy		
Registration	1,355.34	1,355.34
Total Biddy Buddy	1,355.34	1,355.34
Total Program Income	1,355.34	1,355.34
Total Income	3,335.34	21,707.60
Expense		
Facilities and Equipment		
Biser St Park Improvements	1,284.96	1,284.96
Biser Street Park Improvements	0.00	0.00
General Repairs & Maintenance	100.65	953.79
Little League Fields - 522		
Electric 522 Lights/WB/PK	641.90	2,562.52
Repairs and Maintenance	23.97	162.76
Waste Removal (522 fields)	339.34	452.60
Total Little League Fields - 522	1,005.21	3,177.88
Total Facilities and Equipment	2,390.82	5,416.63
Fundraiser Expense	0.00	100.00
Operations		
Postage, Mailing Service	0.00	44.00
Safety Fee	48.00	96.00
Supplies	0.00	0.00
Utilities	5.56	229.36
Total Operations	53.56	369.36
Other Types of Expenses		
Insurance - Liability, D and O	0.00	716.00
Total Other Types of Expenses	0.00	716.00
Payroll Expenses	3,401.93	7,172.38
Program Expenses		
Back to School Bash	466.51	7,764.12
Biddy Buddy Basketball		
Junior Rims	458.72	458.72
Total Biddy Buddy Basketball	458.72	458.72
Swim Camp	3.00	3.00
Total Program Expenses	928.23	8,225.84
Total Expense	6,774.54	22,000.21
Net Ordinary Income	-3,439.20	-292.61

Morgan County Bidy Buddy Basketball Rules

- Bidy Buddy Basketball is a recreational teaching league.
- Officials will enforce all rules.
- Coaches: 1st Technical Foul results in 2 shots for opposing team. 2nd Technical Foul results in 2 shots for the opposing team and an ejection from the game and suspension from the next scheduled game.
- Players will receive one warning. Second and third offense are the same as coach's technical fouls above.
- No profanity by coaches, players, or spectators allowed.
- No fighting or disrespectful behavior.
- No running around gym or school.
- No dunking allowed.
- No bouncing balls outside of the gym area at any time.
- No going onto the court at any time except during your game (even during halftimes).
- Players and coaches must arrive at least 15 minutes before scheduled game. Players must sit with their team.
- Games will start at the scheduled time or 10 minutes after the previous game has ended if behind schedule.
- Teams must start 5 players. If Team does not have enough players to start the game at the required time, then a forfeit is assessed. (If a team loses a player to injury or fouls during the game, less than 5 players can finish.)
- Maximum 2 coaches per bench.
- Games will consist of two 15-minute halves using a running time clock. Halftime is 5 minutes.
- Clock will always stop on 2 foul shots, but remains running on one-shot fouls, except final 2 minutes of each half.
- Running time clock will not be used for the final 2 minutes of each half. During this time, the clock will stop on the officials whistle and during all foul shots.
- Teams have three timeouts per half.
- Timeouts can be called anytime by the team in possession of the ball. Timeouts can be called by either team during any dead ball situation.
- Substitutions can only be made on dead ball situations and during timeouts. Substituted players must check in at the scorers table.
- Players foul out of the game on 5th personal foul.
- No pressing, except final 2 minutes of each half. No pressing if up by 10 points anytime. Strictly enforced, technical foul will be called.
- Each player must play a minimum of 6 minutes per half. Each player must sit a minimum of 2 minutes per half, therefore a team may have a maximum of 12 players on the roster. Player time sheets must be kept by each team which must be turned into the official at halftime and at the end of the game. Any coach may report a time violation, and the official will review the time sheets. 1st violation results in a technical foul. 2nd violation results in ejection from game and suspension from next scheduled game.
- If there is a tie game at the end of regulation, a 5-minute overtime will be played, followed by a second 5-minute overtime if needed. If a tie game exists after the 2nd overtime, then a shootout will be played (1 foul shot by 5 different players, additional rounds if needed, and most shots made in the round determines the winner.)
- CONCESSION STAND: One parent from each team (4th – 8th Grade Teams) will be required to work one (1) hour before their game. *Unless you play Paw Paw, then two (2) parents are required to work one (1) hour before their game. Strictly enforced. Coaches are responsible. If not manned, team forfeits game.
- The first team scheduled to play each day must help set up chairs and the concession stand.
- The last team scheduled to play each day must help put away chairs, close the concession stand, and clean-up.

***REMEMBER – Officials, Clock operators, Coaches, and everyone helping is a VOLUNTEER!**

Please have fun and encourage SPORTSMANSHIP!!!

Please contact Dawn Beal, MCPR Director with any questions at 301-331-8400.

Biddy Buddy Basketball

Code of Conduct & Sportsmanship

1. Coaches, players, parents and fans are expected to honor and obey all rules and regulations.
2. Coaches, players, parents and fans are expected to make good sportsmanship their priority.
3. Coaches, players, parents and fans are expected to always be an example of good sportsmanship.
4. Coaches, players, parents and fans are expected to treat the opponent, the officials, and the opposing fans with respect and courtesy. Remember we are all **Volunteers!!**
5. Coaches, players, parents and fans are expected to be accountable for their behavior.
6. Coaches, parents and fans are expected to remember that every player is someone's child.
7. Fans are expected to applaud accomplishment and effort equally.
8. Coaches, players, parents and fans are expected to consider the property and grounds of others as they would consider their own.
9. Players are expected to appreciate that athletic participation is a privilege to be enjoyed, not a right to be abused.

COACHES, PLAYERS, PARENTS OR FANS THAT VIOLATE THE SPIRIT OF THE CODE OF CONDUCT & SPORTSMANSHIP WILL BE SUBJECT TO SUSPENSION FROM ATTENDING/PARTICIPATING IN FUTURE GAMES.

COACHES, PLAYERS, PARENTS OR FANS WHO VERBALLY ATTACK AN OFFICIAL BEFORE, DURING, OR AFTER THE GAME WILL BE SUBJECT TO A TWO-GAME SUSPENSION.

ALL VERBAL ATTACKS ON COACHES, PLAYERS or SPECTATORS BEFORE, DURING OR AFTER THE GAME WILL BE SUBJECT TO A TWO-GAME SUSPENSION.

GOING ON THE COURT OF PLAY TO CONFRONT AN OFFICIAL, COACH OR PLAYER BEFORE, DURING OR AFTER THE GAME WILL BE SUBJECT TO A TWO-GAME SUSPENSION.

SECOND VIOLATION IN ALL CASES = SUSPENDED FOR THE REMAINDER OF THE SEASON.

***ALL PHYSICAL ALTERCATIONS WILL RESULT IN IMMEDIATE SUSPENSION FOR THE REST OF THE SEASON AND MAY INCLUDE THE FOLLOWING SEASON.**

IT IS A PRIVILEGE TO USE THE GYMNASIUMS

DURING PRACTICES AND GAMES COACHES ARE RESPONSIBLE FOR THE ACTIVITY OF PLAYERS, FANS, AND PARENTS IN THE SCHOOL AND GYMNASIUM. THE COACH HAS THE RIGHT TO ASK ANYONE TO LEAVE A PRACTICE AND SHOULD REPORT ABUSE TO THE MCPR DIRECTOR AT GAMES.

IF GYM PRIVILEGE IS ABUSED WE WILL CLOSE PRACTICE TO PLAYERS AND COACHES ONLY -OR- LOSE ACCESS TO THE GYM AND OUR ONLY PRACTICE FACILITY.

EMERGENCIES, PROBLEMS, OR QUESTIONS CALL MCPR Director, DAWN BEAL 301-331-8400

2021-22 Sponsors

City National Bank

Roy's Service Station

State Farm

Mt. View Solar

Herb's Auto Biz

Michael Farms

Douglas Motor

BTM Close CPA's

Nationwide

Close Insurance

Dawson's Ace Hardware

Berkeley Self Storage

Hunter's Hardware

Skeeter's Towing

Affordable Auto

CNB

Community Garden Market

Perry Realty

Country Inn

Best Western

Lot 12

Black Cat

Canary Grill

Potomac Grill

✓ **Rider Masonry**

✓ **CW Transport**

✓ **Arndt-McBee Ins.**

Morgan County Parks & Recreation



77 Fairfax St. Rm 101 Berkeley Springs, WV 25411

Biddy Buddy Basketball Sponsor Opportunity

\$150.00/ Team

Helps us buy Jerseys, Trophies/Medals, and Equipment for the teams.

Market Research/Local Support

Each year we have about 150 participants

End of the season: Team picture with Sponsor's name

Team Picture to Sponsor

We appreciate your support

Please make checks payable to Morgan County Parks & Recreation
and return to address above by December 10th.

Any questions please contact MCPR Director, Dawn Beal at 301-331-8400

Morgan County Parks & Recreation Board (MCPRB)

Meeting Minutes: 8/18/21

Appointed Members: (Term Expiration) P - Present / A - Absent

***Director: Dawn Beal P**

County Commission (MCC):

Joel Tuttle (annual) P

Andy Omms (April 2023?) P

Jason Didawick (1/1/24) A

Board of Education (BOE):

Aaron Close (annual) P

Open

Ryan Fincham (1/30/2022) P

Town of Bath (TOB):

Spencer Shives (6/30/2023) P

Joe Anderton (6/30/21) P

Melissa Bartley (6/30/2022) P

The meeting was called to order by Chair Tuttle at 7:01pm.

On a motion from Aaron Close and second by Joe Anderton the agenda was approved by a majority of those present.

NO meetings were held in June 2021 or July 2021. Andy Omms motioned to approve the May 2021 minutes as presented. On a second from Melissa Bartley the minutes were approved by a majority of those present.

Financial reports were presented, reviewed, and approved. (Moved-Close, Seconded-Omps)

Public Comment: NO public comment

Guests: Girl Scout Troop 40764 – Jessica Close, Abigail Close, Caroline Close, Stella Close, Nathan Close, Angie Culp, Abby Culp,
Jonathan Mechem

Girl Scout Troop 40764

The troop presented a planting plan for the Alex Rickli Soccer Complex bio-retention gardens. The troop requested the parks and recreation board to purchase plants for the troop to re-plant and re-fill the gardens from those that have died. The Troop will plant, weed, and water the gardens in the fall of 2021. Ryan Fincham motioned to approve the Director to purchase up to \$600 worth of new plants at the direction of the GS Troop leader. Andy Omms seconded the motion, and the purchase was approved by a majority of those present

Skate Park Dismantle

Jonathan Mechem advised the board that the Skate Park apparatuses were dismantled and placed in dumpsters. Jonathan Mechem requested the Parks and Recreation board to locate a new location for a skate park due to the selling of the prior location to a new owner. He suggested a bmx dirt track or a smaller park with various rails and or ramps for bikes to use. The park board thanked him for coming and all his prior work to develop the park. The board advised their intention to keep in contact as the discussions begin on the building of a new Skate Park Location. No Action taken

Harlem Wizards

Harlem Wizards event date November 16th 2021.

Park After Hours Use

The Director was advised by the Sheriff that they would not remove any individuals from the parks unless they received a written request from the board to enforce the parks hours. The Director has been advised by neighbors and witnessed individuals using the parks after the allotted 'open hours'. On a motion from Aaron Close and second by Joel Tuttle the board approved the letter as presented and directed the President to sign and deliver to the Sheriff. The letter requests all visitors to the parks after closing time to be removed and considered trespassing.

Biser Street Clean-up and repair

The board advised the director to obtain tree trimming estimates for the overgrowth at the basketball courts and to report back at the next meeting. In addition, Joel is obtaining reports for excavating the volleyball court and eastern basketball court while working to discuss a retention wall on the South side of the parcel. Andy Omms motioned to purchase a basketball backboard and hoop to replace the broken board at a cost not to exceed \$750. Spencer Shives seconded the motion and passed by a majority of those present.

Back to School Bash Report

The director fundraised and carry overed from 2020 a balance of \$13,267 to hand out school supplies to students and parents. Over 437 students attended the event and 36 haircuts were completed. The Director is still coordinating with local supplies to find items the schools need for their students.

Budget Approval

The treasurer presented a budget for approval based on the expenses from 2020. On a motion from Joel Tuttle and second from Spencer Shives the budget was approved by a majority of those present.

Adjourn

At 8:30pm a motion from Aaron Close to adjourn was seconded from Joe Anderton and passed by a majority of those present.

Joel Tuttle, President

Ryan Fincham, Vice-President/Secretary

9:44 AM
11/17/21
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Profit & Loss
October 2021

	Oct 21	Jul - Oct 21
Net Income	<u>-3,439.20</u>	<u>-292.61</u>

9:44 AM
11/17/21
Cash Basis

MORGAN COUNTY PARKS & RECREATION COMMISSION
Balance Sheet
As of October 31, 2021

	Oct 31, 21
ASSETS	
Current Assets	
Checking/Savings	
2010-11 Checking	-192.00
ACCOUNT # 4110748 (OPERATING)	<u>36,687.21</u>
Total Checking/Savings	<u>36,495.21</u>
Total Current Assets	<u>36,495.21</u>
TOTAL ASSETS	<u>36,495.21</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	36,787.82
Net Income	<u>-292.61</u>
Total Equity	<u>36,495.21</u>
TOTAL LIABILITIES & EQUITY	<u>36,495.21</u>

MORGAN COUNTY PARKS & RECREATION BOARD

77 Fairfax Street / Rm 101

Berkeley Springs, WV 25411

Agenda 11/17/2021

7:00PM

Open Meeting – Review Agenda

Review/Approve Minutes – 8/18/2021 & 10/20/2021

Review/Approve financials

Public Comment

Items:

Biser Street Update – Tree trimming, site work, survey

Paw Paw Grant Application

North Berkeley Park – Camera installation through BOE

Biddy Buddy Update – Rules/Code of Conduct review, Sponsors

Other Items:

-

Director's Update

-

Adjournment