

**MORGAN COUNTY SOLID WASTE AUTHORITY  
MINUTES OF MONTHLY BOARD MEETING  
January 8, 2019**

The January monthly meeting of the MCSWA was called to order at 4:00 p.m. by Judy Fisher at St. Mark's Parish House in Berkeley Springs, WV. Present were Morgan County Solid Waste Authority board members: Judy Fisher, Leslie Hotaling, Glenn Horr, John Spies, Margaret Gordon, Center Manager JR Timmons and Center Assistant Brenda Timmons.

Coordinator Becky Barkley took minutes.

The minutes from the MCSWA October meeting were reviewed by the board. Vice Chair Leslie Hotaling moved to approve the October minutes.

The minutes from the MCSWA November meeting were reviewed by the board and a move to approve the November minutes was made by Board Member John Spies.

The October, November and December financials were each reviewed by the board along with variance analysis for each month. Leslie Hotaling moved to approve financials for October, November and December.

Center Manager JR Timmons reported damage to trailer #186 had not yet been repaired. The filled trailer was recently sent to Southern Scrap for repair. JR Timmons also reported that the center had 1 volunteer on Saturdays. Steve Davidson also has become a frequent volunteer at the center.

Coordinator Becky Barkley reported that a Shredded Event has been scheduled for April 13<sup>th</sup> from 10-2 made possible from SWMB Grant funding. Becky Barkley also reported that an RFF application has been submitted to the County Commission.

Board Member Margaret Gordon, recommended an inquiry into the Town of Bath to find out the criteria for funding from hotel/motel tax revenues. Becky Barkley will follow up with the Town Office.

A discussion on holiday hours and holiday pay was opened by the board. It was determined by the board that the following days would be considered holidays; Memorial Day, Labor Day, July 4<sup>th</sup>, Christmas, Christmas Eve ½ day, and New Year's. If these holidays fall on center operation days; Monday, Friday or Saturday the center would be closed. Leslie Hotaling made a motion to go into executive session.

Leslie Hotaling ended the executive session.

The board approved that Brenda Timmons and JR Timmons would be paid for any weather related closures moving forward.

The board also approved beginning in 2018 and going forward that employees JR Timmons, Brenda Timmons and Becky Barkley will receive 2 week End of Year Bonus Pay resulting in 40 hours pay each year.

John Spies will assume responsibilities of weather related closures.

Leslie Hotaling will contact Todd from the Morgan Messenger about updating the Recycling TriFold.

Margaret Gordon moved to adjourn at 5:25.

The NEXT MEETING DATE will be TUESDAY, February 12, 2019 AT 4:00 PM.