

**Morgan County Commission Meeting
July 5, 2018**

Members present:

Commissioner Joel Tuttle, President
Commissioner Robert Ford
Commissioner Ken Reed

Staff present: Ginger Johnson, County Commission Secretary and Stefanie Allemong, Interim County Administrator

Public Present: See attached sign in sheet

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Administration Items

Approval of minutes

Commissioner Reed made a motion to approve the Commission meeting minutes from the June 27, 2018 meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Assessor's Exonerations

Taxpayer Error

Commissioner Ford made a motion to approve the four exonerations due to taxpayer error. President Tuttle voted nay, Commissioner Ford voted nay and Commissioner Reed voted nay. Motion denied.

Clerical Error

President Tuttle made a motion to approve the twenty four exonerations due to clerical error. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of Master Road Name Index

Commissioner Reed made a motion to approve the Master Road Name Index. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Support letter for the BUILD (Better Utilizing Investments to Leverage Development) Transportation Grant Program

Commissioner Ford made a motion to approve and sign the letter supporting the WV Department of Transportation's application for federal funding through the Better Utilizing Investments to Leverage Development Transportation Grant program. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

If funding is granted, it will be utilized for constructing the US 522 four-lane highway bypass around Berkeley Springs, WV.

Appointment to Fire Board

Commissioner Ford made a motion to appoint Jason Hoover to the Morgan County Fire Board to represent the citizens of Morgan County. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. This appointment is effective immediately and will expire April 30, 2021.

Consent Agenda

Commissioner Ford made a motion to approve the consent agenda. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Agenda Items

Estate of John Barker

Doris Barker, Allen Barker, Kim Miller Barker, Chris Waugh, Jeff Barker, Jack Waugh and Terri Langley approached the Commission to discuss the estate of John Barker. Allen Barker requested a list of expenditures in the estate account complete with receipts. Mr. Allen Barker explained his concern regarding the length it has taken to get the estate settled. Kim Miller, Executrix of the last will and testament, explained that she has the bills associated with the estate and the check register showing the transactions. Ms. Miller stated that the estate cannot be settled until all the properties in the estate has been sold. Commissioner Reed made a motion to give a timeline of 9 months to come up with the final accounting, give quarterly updates to family members and settle the estate. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. The deadline for the estate settlement is April 5, 2019.

Approval of RFP (Request of Proposal) Contractor selection for the broadband project

Stefanie Allemong, Grants Administrator, approached the Commission and explained that the county had received two requests for proposals for the broadband project. Ms. Allemong stated that the broadband team got together, reviewed and scored the RFP's. Ms. Allemong recommended that the Commission select the RFP submitted by Design 9, Blacksburg, VA in the amount of \$24,700. Commissioner Ford made a motion to accept the request for proposal and authorize Design 9 to do the broadband study at the cost of \$24,700. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. The funds will be provided by the grant.

Approve and sign contract for the broadband project RFP

Commissioner Reed made a motion to approve the contract submitted by Design 9 for the broadband study and authorizes Commission President, Joel Tuttle, to sign the needed documents to enter into the contract. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Zach Caldwell, E911 Director- 911 Tech Consultant

Zach Caldwell, E911 Director, approached the Commission and explained that the 911 Center has received two proposals for a 911 Tech Consultant to review the plans for the new 911 Center to be constructed at the Pines Opportunity Center.

Mr. Caldwell stated that the two proposals were as follows:

SSC Consulting, LLC, Troy, Ohio- \$107,500

Mission Critical Partners, Port Matilda, PA- \$57,309

After reviewing the proposals, Commissioner Reed made a motion to accept the proposal from Mission Critical Partners in the amount of \$57,309. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. Funds will come out of the capital outlay account.

Stephanie Nichols, Animal Control Supervisor- work session to discuss funding & improvements to kennels

Stephanie Nichols, Animal Control Supervisor, approached the Commission to discuss the repairs needed at the kennels. Ms. Nichols explained that during the budget meetings, Animal Control was budgeted \$25,000 for a new truck but that's not enough funding to purchase the truck and the needed equipment for it. Ms. Nichols requested instead of purchasing a truck she use some of the funding to repair the kennels. Commissioner Ford stated that he is in favor of the repairs and purchasing a new truck for Animal Control. Commissioner Ford made a motion to approve funds in the amount of \$12,808.18 for new kennels to replace the old ones. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. Funds will come out of the capital outlay account in the Animal Control budget. The Commission also suggested Ms. Nichols get pricing estimates and state bids for a new vehicle and present to the Commission at the next meeting scheduled for August 1, 2018.

Recess

President Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.



Morgan County Commission
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411
304-258-8540

- COMMISSIONERS-

Joel Tuttle
134 Ridgewood Trail
Berkeley Springs
WV 25411
304-258-7958

Robert Ford
9 Barbecue Drive
Berkeley Springs
WV 25411
304-258-4178

Ken Reed
11348 Martinsburg Rd
Hedgesville
WV 25427
304-258-8540

July 5, 2018

COURT ORDER


The Morgan County Commission hereby appoints **Jason Hoover** to the **Morgan County Fire Board** to represent the citizens of Morgan County.

This appointment is effective immediately and will expire ~~June~~ ^{April JET} 30, 2021.


Joel Tuttle, President
Morgan County Commission


Robert Ford
Morgan County Commission


Ken Reed
Morgan County Commission

ATTEST: 
Kimberly Nickles
Clerk of the County Commission



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11348 Martinsburg Rd
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WV 25427
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July 5, 2018

The Honorable Elaine Chao
Secretary of Transportation
1200 New Jersey Avenue, Southeast
Washington, DC 20590

Dear Secretary Chao;

The Morgan County Commission would like to confirm its support of the West Virginia Department of Transportation's (WVDOT) application for federal funding through the Better Utilizing Investments to Leverage Development (BUILD) Transportation Grant Program.

If the grant funding is approved, it will be utilized for constructing the US 522 four-lane highway bypass around Berkeley Springs. The economic benefits to Morgan County and the Town of Bath that would potentially result in significant enhancements in community livability, transportation infrastructure, and job creation.

In particular, construction of the US 522 bypass would greatly impact public safety by creating ready access to the adjacent War Memorial Hospital on Fairview Drive, as well as making several large tracts of land available for future economic development opportunities in the county.

Morgan County Commission is very supportive of this initiative. Through BUILD grant funding and WVDOT efforts we look forward to seeing this project become a reality.

Sincerely,

Joel Tuttle, President
Morgan County Commission

Robert Ford
Morgan County Commission

Ken Reed
Morgan County Commission

