

**Morgan County Commission Meeting  
March 14, 2018**

**Members present:**

Commissioner Joel Tuttle, President  
Commissioner Robert Ford  
Commissioner Ken Reed

**Also present:** Cathy Spielman, Deputy Clerk; Lawrence Thomas, County Administrator; Kristy Farris Somers, Commission Secretary

**Public present:** See attached sign in sheet

The meeting was opened by Cathy Spielman, Deputy Clerk, at 9:30 a.m.

**Administration Items:**

**Approval of meeting minutes for February 28, 2018 and March 1st, 5th, 6th, 7th, 8th, 2018**

Commissioner Ford made a motion to approve the meeting minutes as amended for February 28<sup>th</sup>, 2018 and March 1<sup>st</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>, 2018. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Assessors Exonerations**

There were no Exonerations for this meeting.

**Emergency Absentee Voting Policy**

Commissioner Ford made a motion to adopt the Emergency Voting Policy under WV Code 3-3-5c and appoints Heather Tyler and Cathy Spielman as Democrat Commissioners and Joyce Spring and Lisa Webster as Republican Commissioners. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Approval of County GIS Website Vendor- Stefanie Allemong**

Stefanie Allemong, Grants Administrator approached the Morgan County Commission for approval and signing of a contract with Atlas Geographic to be Morgan Counties GIS Vendor at a yearly cost of \$3,600.00. Commissioner Reed made a motion to approve and sign the contract with Atlas Geography as Morgan Counties GIS Vendor. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Approval of Tri-County Aerial Photography Contract- Stefanie Allemong**

Stefanie Allemong, Grant Administrator approached the Morgan County Commission to approve and sign a contract with Atlas Geographic to do Tri- County

Aerial Photography at the cost of \$17,290.00 for Morgan County. Commissioner Reed made a motion to approve and sign the contract with Atlas Geographic to do the Tri-County Aerial Photography. President Tuttle voted yea, Commissioner voted yea, and Commissioner Reed voted yea. Motion carried.

**Agenda Items:**

**Funds requested for Back to School Bash- Dawn Beal**

Mrs. Dawn Beal approached the Morgan County Commissioner with a funds request for \$750.00 for the Back to School Bash. Mrs. Beal tells the Commission that this is the 4<sup>th</sup> year for the Bash and what the bash allows is for the children in our community to come and pick and choose backpacks and other school items needed for the school year that sometimes cannot be afforded. A date for the Bash will be in the early August. Mrs. Beal also informed the Commission that their donation last year purchased 100 backpacks for the bash. This bash is all funded by donations the community can donate and make checks payable to Morgan County Parks and Rec, put in the memo Back to School Bash. The Commission will review Mrs. Beal's request and let her know at a later date.

**Approval and Signing of Documents for Morgan County Broadband**

Stefanie Allemong, Grants Administrator approached the Morgan County Commission to get approved and sign the necessary documents and materials needed for the Morgan County Broadband Grant. Commissioner Ford made a motion to approve and sign off on all of the evidentiary material that is required for the grant. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

Commissioner Ford also made a motion to approve and sign the MOU between Morgan County and the Region 9 Planning and Development council. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Discussion about the purchase of the Purslane Towers parcel**

The Morgan County Commission discussed the purchase of the Purslane Tower and Parcel and made a decision to make an offer of \$40,000 to purchase the tower. Commissioner Ford made a motion to work with legal council on the purchase offer for a 100'x100' pad for the tower site and to make an offer to Mr. Grimley of \$40,000. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Recognition of the Berkeley Springs High School Wrestling Team on placing 3<sup>rd</sup> in the State Tournament**

The Morgan County Commission presented certificates to the Berkeley Springs High School Wrestling Team and congratulated them on placing 3<sup>rd</sup> in the State Tournament.

**Request from Parks and Recreation for the County to administer payroll for their part time Director**

President Tuttle explained to the Commission that this part-time position will be 19 hours or less per week with an hourly wage and will start on July 1<sup>st</sup>, 2018 as soon as it is approved. President Tuttle made a motion for the County to administer the payroll for the Parks and Recreation director position. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

**Approval of Pay App #5 from Callas Construction and acceptance of a credit for the masonry work**

Commissioner Ford made a motion to approve Pay app#5 in the amount of \$38,899.40 leaving a remaining balance of \$71,813.00. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner voted yea. Motion carried.

**Credit from Callas Construction for Masonry Work**

Vince Cichocki, Facilities Director approached the Morgan County Commission after speaking with Nick Hill with Callas Construction regarding a credit due for masonry work. Mr. Cichocki recommends that the Morgan County Commission accept a credit of \$25,000 from Callas. This credit will show at the end of competition of the job and will reflect on the final billing invoice.

**Discussion/request for CAD System and Telephone system- Zachary Caldwell E-911 Director.**

Mr. Caldwell will come back in on Friday March 26<sup>th</sup>, 2018 budget meeting to present further information that is needed.

**Administrators Report**

Approval to hire part- time Custodian, Commissioners agreed to hire next person in line for the custodian position. No motions made.

**Consent Agenda**

Commissioner Ford made a motion to approve to Consent Agenda. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea, Motion carried.

**Recess**

President Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Morgan County Commission

MEETING SIGN-IN SHEET

DATE: 3-14-18				Sheet: _____	Of: _____
NO.	NAME	REPRESENTING	PHONE #	E-MAIL ADDRESS	
1	Lori Kiley	SELF			
2	Thomas Kiley	SELF			
3	Debra Kissel	Rep. Alex Mooney			
4	Trish Strader				
5	Ginger Johnson	Commission Office			
6	Dawn Beal	Back to School Bd			
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