

**Morgan County Commission Meeting
October 17, 2018**

Members present:

Commissioner Joel Tuttle, President
Commissioner Robert Ford
Commissioner Ken Reed

Staff present: Stefanie Allemong, County Administrator

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Executive Session- Personnel Action

Commissioner Ford made a motion to go into executive session for an employee hearing. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Ford made a motion to come out of executive session and reconvene into regular session. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

President Tuttle made a motion to continue to have Zachary Caldwell, E911 Director on paid administrative leave until November 28, 2018, finishing out six more weeks of FMLA pay to cover the full 12 week period. On November 28, 2018, Mr. Caldwell will be terminated from his employment with the county and we ask that Mr. Caldwell return any and all county property he has in his possession to the Sheriff's Department by this Friday, October 19, 2018. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Administration Items

Assessor's Exonerations- Clerical Error

Commissioner Ford made a motion to approve the exoneration in the amount of \$2.41 due to clerical error. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Resolution in support of the West Virginia Records Management and Preservation Board Grant

Commissioner Ford made a motion to approve the resolution and authorize Joel Tuttle, Commission President as the official representative for the Commission in the administration of the WV Records Management and Preservation Board grant to receive funding for the Prosecuting Attorney's Office, Assessor's Office and the County Clerk's office. This is a \$30,000 grant with a \$3,000 cash match. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Action Items

Proclamation for Breast Cancer Awareness Month

Commissioner Ford made a motion to approve the proclamation and proclaim October 19, 2018 as Breast Cancer Awareness day and October 2018 as Breast Cancer Awareness month. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Darren Lucas & Trevor Lapp, Document Solutions- Print Fleet Management printers

Darren Lucas and Trevor Lapp approached the Commission to discuss a proposal for printers. Mr. Lucas presented a contract for the Commission to review. Mr. Lucas explained that the contract is for replacing the printers in the county offices and supplying all the toners, maintenance etc. for the cost of \$595 month for the next 63 months. President Tuttle requested Stefanie Allemong, County Administrator have Peggy Oakes, Commission Receptionist check the past orders and costs the county is spending on toners for the current machines.

Copier Printer for Day Report Center and GIS Office

Mr. Lucas explained that he has met with Stefanie Allemong, County Administrator regarding a copier printer for the Day Report Center and the GIS office. Mr. Lucas stated that he could add the needed equipment to the existing lease the county already has and cover the service and supplies for a 61 month term at the price of \$148/a month. President Tuttle suggested the Commission make a decision at the next meeting after researching the amount spent on toners.

Jeanne Mozier, Travel Berkeley Springs- Annual Update

Jeanne Mozier and Stephanie Rebant, representing Travel Berkeley Springs approached the County Commission to give an annual update. Ms. Mozier and Ms. Rebant presented a handout and budget summary for the Commission to review. The Commission thanked them for their time and update.

Sheriff KC Bohrer- Approval to hire Deputy

Sheriff KC Bohrer approached the Commission and explained that one of the deputies has submitted his resignation. Sheriff Bohrer requested permission to hire a Deputy Sheriff to fill the vacancy. Commissioner Reed made a motion to approve the request for Sheriff Bohrer to advertise and hire a Sheriff Deputy. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Discussion /possible action to take back ownership of the Alex Rickli Memorial Soccer Complex

President Tuttle read aloud a letter from Aaron Close, President of the Parks & Recreation board requesting that the Parks and Recreation board take over the Alex Rickli soccer field located at 5595 Valley Rd, Berkeley Springs, WV. President Tuttle explained the history regarding the property and stated that the property was transferred to the Board of Education for grant purposes and to receive grant funding for the remediation of the property. The Board of Education owns the property now but the county maintains the upkeep of the property. Commissioner

Ford suggested that the property maintains under the County Commission. President Tuttle said there is a Parks and Recreation meeting tonight and he will discuss it at the meeting and follow up with the Commission.

Discussion in regards to EMS (Emergency Medical Services) board & contract
Commissioner Ford led a discussion in regards to the EMS board and contract with Company 7. Commissioner Ford explained that there is a three year contract that is ending in June 2019. Commissioner Ford suggested the Commission approve an automatic renewal clause to the contract before it expires next June. The clause will automatically renew the ambulance contract each year unless either the county of Morgan County EMS were unhappy with the working relationship. President Tuttle requested Commissioner Ford bring a revised contract to the next Commission meeting for review.

Administrator's Report

Animal Control Staffing Discussion/Action

Stefanie Allemong, County Administrator, explained that Stephanie Nichols, Animal Control Supervisor has been hired as the Day Report Center Director. President Tuttle made a motion to approve Stefanie Allemong, County Administrator, to advertise for a Full Time Animal Control Officer, and offer Gary Kendall, full time on a temporary basis with no benefits and contract Stephanie Nichols on an as needed basis. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Consent Agenda

Meeting Minutes

Commissioner Reed made a motion to approve the meeting minutes as amended. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Reed made a motion to approve the consent agenda. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Recess

Commissioner Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Minutes submitted by: G. Johnson

**Morgan County Commission Meeting
Sign In Sheet**

Date: October 17, 2017

Name	Representing	Phone #	E-Mail Address
JOHN MASON			
LORI KILEY			
TON KILEY			
Don Jones	PA		
Mary Lynne Herald	CEOS		
Kati Shinnery			
K.C. BOHRER	SHERIFF		
ZACHARY CARROLL	SELF		
Wayne Sanderson	Self		
Irish Atwood	Journal		
Andrew Duebuoth	CEOS		
Stephanie Rebut Janice Mozier, Laura Smith	TBS		
Mike Driskworth	CEOS		
Tanner Lees Tomi Lynn	DSI		
Patricia Harding	CEOS		
marlene Harrison	CEOS		
Ruth Jones	Ceos		
Reneg Stansbury	MCRS		