

**Morgan County Commission Meeting
October 3, 2018**

Members present:

Commissioner Joel Tuttle, President
Commissioner Robert Ford
Commissioner Ken Reed

Staff present: Stefanie Allemong, County Administrator & Ginger Johnson,
Commission Secretary

The meeting was opened by Cathy Spielman, Deputy County Clerk, at 9:00 a.m.

Review and Discussion of Personnel Issue - Possible Executive Session

Commissioner Ford made a motion to go into executive session to discuss a personnel issue. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Reed made a motion to come out of executive session and reconvene into regular session. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Reed made a motion to put Zachary Caldwell, E911 Director on paid administrative leave effective today, October 3, 2018. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Administration Items

Assessor's Exonerations- Larry Wheeler

Mr. Wheeler approached the Commission to review the application for exoneration. The County Commission reviewed the exoneration and Commissioner Reed made a motion to approve the exoneration in the amount of \$93.27. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of road name- Middlekauff Trail

Commissioner Ford made a motion to approve the road name Middlekauff Trail. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Appointment to the EDA (Economic Development Authority) Board- Terri Beard

Commissioner Ford made a motion to appoint Terri Beard to the Economic Development Authority Board. This term is effective immediately and will expire December 31, 2018. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Employee Christmas Party

Commissioner Ford made a motion to seek approval from Judge Redding to close the Courthouse on December 19, 2018 at 1 pm for the remainder of the day so the employees can participate in a luncheon Christmas Party. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Agenda Items

Lin Dunham & Jim Michael, Eastern Panhandle Conservation District- Discussion on Conservation District State & Federal Involvement with Flooding Issues in Berkeley Springs

Lin Dunham and Jim Michael, representing the Eastern Panhandle Conservation District approached the Commission to discuss the flooding issues in Berkeley Springs. Mr. Dunham requested the Commission become a sponsor in supporting an engineer study to help find a way to control the funding in Berkeley Springs. Mr. Dunham stated that there is no cost for the study and it will be performed by an engineering team with the Natural Resources Conservation District and with the WV Conservation Agency. Commissioner Ford made a motion for the Commission to be a sponsor and authorizes Commission President, Joel Tuttle to sign a support letter supporting the planning studies to help with the flooding issues in Berkeley Springs, WV. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of FY 2018 Financial Statement

Commissioner Ford made a motion to approve the financial statement for FY2018 that was prepared by the WV State Auditor. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

The Commission reviewed the Hotel/Motel tax allocations. Commissioner Tuttle explained that during the budget meetings, the Commission decreased the hotel/motel allocated funding for the Morgan Arts Council. Commissioner Tuttle stated that reviewing the financials now, he feels the Commission could give the Morgan Arts Council additional funding that was originally cut. Commissioner Reed made a motion to approve funding in the amount of \$5500 to the Morgan Arts Council making the total allocation for FY18-19 to be \$13,000 for the Morgan Arts Council. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Administrator's Report

Approval to hire Day Report Center Program Director

Commissioner Reed made a motion to approve the hiring of Laura Johnson as the Day Report Center Program Director effective October 11, 2018 pending an approved background check. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Chamber of Commerce to use Courthouse lobby for storage during Apple Butter Festival

Lori Smith, Chamber of Commerce and Stefanie Allemong, County Administrator explained that the Chamber of Commerce would like to use the hallway leading to the Commission Meeting room for storage during the Apple Butter Festival. Ms. Smith stated that they store items for the festival in the hallway during the night and set it back up in the morning for the festival. Commissioner Reed made a motion to approve the Chamber of Commerce to use the hallway during the festival for storage. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

**Consent Agenda
Meeting Minutes**

Commissioner Reed made a motion to approve the Commission meeting minutes from the September 19, 2018 Commission meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Ford made a motion to approve the consent agenda. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Recess

Commissioner Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Minutes submitted by: G. Johnson



Morgan County Commission
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411
304-258-8540

- COMMISSIONERS-

Joel Tuttle
134 Ridgewood Trail
Berkeley Springs
WV 25411
304-258-7958

Robert Ford
9 Barbecue Drive
Berkeley Springs
WV 25411
304-258-4178

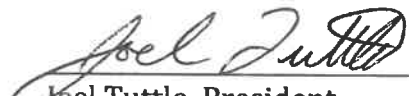
Ken Reed
11348 Martinsburg Rd
Hedgesville
WV 25427
304-258-8540

October 3, 2018

COURT ORDER


The Morgan County Commission hereby appoints **Terri Beard** to the MORGAN COUNTY ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS to fill a vacant seat.

This appointment is effective immediately and will expire December 31, 2018.


Joel Tuttle, President
Morgan County Commission


Robert Ford
Morgan County Commission

Ken Reed
Morgan County Commission

ATTEST: 
Kimberly Nickles
Clerk of the County Commission

Morgan County Commission Meeting
Sign In Sheet

Date: October 3, 2018

Name	Representing	Phone #	E-Mail Address
Terri Beard JOHN L MASON	EDA	540-931-3000	terri@bfpropane.com
Kate Shunney	MM		
Jerry White	Self		
Lin DANHAN	EPCD		Lin-DanHAN@FRONTIER.COM
James R Michael	EPCD	304 258 5277	
Trish Strader			
James Moore	TBS		
JMA	MCPC		
Laura Smith			