

**Morgan County Commission Meeting
September 5, 2018**

Members present:

Commissioner Joel Tuttle, President
Commissioner Robert Ford
Commissioner Ken Reed

Staff present: Stefanie Allemong, Interim County Administrator and Ginger Johnson, County Commission Secretary

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Administration Items

Assessor's Exonerations

Taxpayer Error

There were two exonerations presented due to taxpayer error. Commissioner Ford made a motion to approve the exonerations. President Tuttle voted nay, Commissioner Ford voted nay and Commissioner Reed voted nay. Motion denied.

Taxpayer Error- Mobile Home

There was a third exonerations presented due to taxpayer error. Taxpayer claims she was renting to own the mobile home but never received a bill of sale or title, therefore, claims she never owned the mobile home. Commissioner Ford made a motion to approve the exonerations. President Tuttle voted nay, Commissioner Ford voted nay and Commissioner Reed voted yea. Motion carried with 2 to 1 votes in favor.

Clerical Error

Commissioner Reed made a motion to approve the exonerations due to clerical error. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of Invoice from Assessor's Office for the purchase of monitors

Commissioner Ford made a motion to approve the invoice for the purchase of new monitors in the Assessor's office in the amount of \$4306.00. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. Funds will be taken out of the Courthouse Equipment account.

Approval of road name- Wild Cherry Lane

Commissioner Ford made a motion to approve the road name Wild Cherry Lane. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of resolution for the Governors Highway Safety Program grant

Commissioner Reed made a motion to authorize Commission President, Joel Tuttle to act on its behalf to enter into a contractual agreement with the WV Governor's Highway Safety Program to receive grant funds in the amount of \$150,000 for FY 2018-2019 with no cash match. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of resolution for the Emergency Operations Center Homeland Security Grant

Commissioner Reed made a motion to authorize Commission President, Joel Tuttle, to enter into a contractual agreement to receive \$38,000 in grant funds for the Emergency Operations Center Homeland Security grant program and provide a 10% cash match for FY 2019. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Action Items

Approval of Facilities Supervisor & Salary

Commissioner Ford made a motion to approve Aaron Mechem as Facilities Supervisor with an annual salary of \$32,000 retroactive August 15, 2018. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Estate of Charles Flanary

Bill Harmison, representing Bonnie Seggelink, Administrator of the Estate approached the Commission and explained that the Last Will and Testament is invalid. Mr. Harmison explained that the law requires both witnesses to be present during the time the Last Will and Testament is signed and this did not happen which makes it invalid. Robert Sears, son of the deceased, stated that according to the Will, he was to be given a van and he has not received it. Mr. Harmison argued that the Will is not valid. After hearing arguments from both parties, Commissioner Tuttle made a motion to dismiss the petition from Robert Sears due to the fact that the Last Will and Testament was not properly signed and is null and void. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted nay. Motion carried with a 2 to 1 vote in favor.

KC Bohrer, Sheriff- Recognition of Students- WV State Sheriff's Leadership Camp

Sheriff KC Bohrer approached the Commission and explained that this year was the 2nd Annual WV State Sheriff's Leadership camp held at Cacapon State Park. Sheriff Bohrer recognized and introduced Dylan Bailey and Matt Slovinsky as the WV Sheriff's Leadership Academy honorees. Sheriff Bohrer explained that Dylan was awarded the Outstanding Junior Counselor and Matt was presented with the Commandant's Award. Sheriff Bohrer presented the honorees with a certificate. The Commission commended and congratulated the youths for their outstanding performance.

KC Bohrer, Sheriff- Update on issuing county ID badges

Sheriff Bohrer explained that his office is using the concealed carry permit equipment to create photo ID badges for county employees. Sheriff Bohrer stated that the employees are also entered into an emergency data base. Sheriff Bohrer requested the Commission notify him when employees are hired or dismissed so he can continue to update the employee database. The Commission thanked Sheriff Bohrer.

JB McCuskey & Gary Coble, Jr.- WV Office of the State Auditor- Presentation for WV Checkbook.gov

JB McCuskey, WV Office of the State Auditor, approached the Commission and provided a power point presentation on the WV Checkbook.gov. program. Mr. McCuskey stated that West Virginia believes transparency leads to more effective and accountable government, and a more informed and engaged community. Mr. McCuskey explained that this program will let the public explore WV's financial data including how the state generates and spends revenue. Mr. McCuskey reviewed the details with the Commission and explained that each of the 55 counties are being urged to participate in the program to track revenue and spending of public dollars. Mr. McCuskey explained the cost for the program is \$3100 for the first year and \$1800 annually. The Commission thanked Mr. McCuskey and Mr. Coble and stated that they will make a decision at the next Commission meeting.

Stefanie Nichols, Animal Control Supervisor- Discussion/Clarification for approval- Humane Society Animal Policy

Stefanie Nichols, Animal Control Supervisor, approached the Commission and explained that currently there is a policy in place that states if the Humane Society takes a dog from Animal Control, the county pays \$100 to go towards its spay or neuter. Ms. Nichols explained that sometimes the Humane Society will call Animal Control to come get a dog if it was a drop off at the shelter. After Animal Control gets the dog and keeps it for the 5 day hold, the Humane Society wants the dog back, which if Animal Control returns the dog, the county has to pay a \$100 fee. The Commission requested Ms. Nichols get the policy and come back to the Commission so the policy can be reviewed.

Transfer/Drop off Animal Policy

Stefanie Nichols, Animal Control Supervisor, approached the Commission to discuss the Transfer/Drop off animal policy. Ms. Nichols explained that currently, if someone drops off a stray dog, they are not charged a surrender fee. Ms. Nichols stated that sometimes people drop off their dogs, saying that they are a stray to avoid paying the surrender fee. Ms. Nichols requested the Commission approve an amendment to the policy stating that any person who surrenders a dog must pay the \$75 surrender fee. Commissioner Ford made a motion to approve the request and amend the policy to state that any person who surrenders a dog to Animal Control

must pay the \$75 surrender fee. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Approval of funds for kennels & vehicle

Stephanie Nichols, Animal Control Officer presented some proposals for a new truck. One was for a F250 extended cab and another was for a F250 crew cab. The Commission requested she continue to get proposals and keep looking for a vehicle. Commissioner Ford made a motion to approve funds in the amount of \$2500 to cinderblock the inside kennels to help with the noise. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried. Funds will be taken out of the carryover fund.

Discussion/possible decision on filling County Administrator position-possible executive session

Commissioner Ford made a motion to approve the appointment of Stefanie Allemong as full time County Administrator, effective September 10, 2018 with an annual salary of \$43,000, including benefits and working a 40 hour week. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Discussion in regards to Emergency Medical Services Board Ordinance-possible executive session

Commissioner Ford made a motion to go into executive session at 12:15 pm. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Ford made a motion to come out of executive session at 12:55 pm. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Commissioner Reed made a motion for President Tuttle and Commissioner Reed to continue working to find volunteers to work with the Emergency Medical Services board. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Recess

President Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

Minutes submitted by: G. Johnson

Morgan County Commission Meeting

Sign In Sheet

Date: September 5, 2018

Name	Representing	Phone #	E-Mail Address
Kate Shorney	Morgan Messenger		
Alaina Buck			
Robert Sears			
Candee Sears			
Conie Matherly			
Bonnie Seggelink			
MARK SELLIK			
Bill Harrison			
Gary Cogle Tr	Stat Auditor		
Steph Hill	Animal control		
Brenda Young			
Dylan Bailey			
K.C. Ashcraft	SHZLIT		
Stacy Stouidy			
Matthew Stouidy			
Lucie Strader	Journal		
KEVIN DICKWAL	MCEMS		
G Dickawick	MCEMS		
Dud W...	OHSOM		



Morgan County Commission
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411
304-258-8540

- COMMISSIONERS-

Joel Tuttle
134 Ridgewood Trail
Berkeley Springs
WV 25411
304-258-7958


Robert Ford
9 Barbecue Drive
Berkeley Springs
WV 25411
304-258-4178

Ken Reed
11348 Martinsburg Rd
Hedgesville
WV 25427
304-258-8540

RESOLUTION

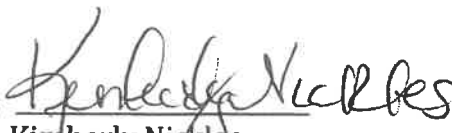
WHEREAS; The County Commission of Morgan County, WV met on September 5, 2018 with a quorum present and passed the following resolution,

**THEREFORE,
BE IT RESOLVED;** that the Morgan County Commission hereby authorizes Joel Tuttle, President, Morgan County Commission, to act on its behalf to enter into a contractual agreement to receive \$38,000 in grant funds for the Emergency Operations Center Homeland Security grant program and provide a 10% cash match for FY 2019.


Joel Tuttle, President
Morgan County Commission


Robert Ford
Morgan County Commission


Ken Reed
Morgan County Commission

ATTEST: 
Kimberly Nickles
Clerk of the County Commission



Morgan County Commission
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411
304-258-8540

- COMMISSIONERS-

Joel Tuttle
134 Ridgewood Trail
Berkeley Springs
WV 25411
304-258-7958

Robert Ford
9 Barbecue Drive
Berkeley Springs
WV 25411
304-258-4178

Ken Reed
11348 Martinsburg Rd
Hedgesville
WV 25427
304-258-8540

RESOLUTION

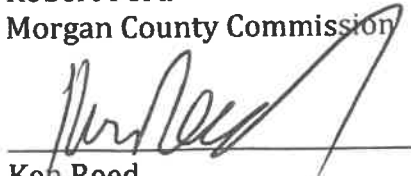
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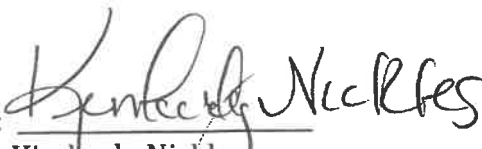
WHEREAS; The Morgan County Commission is in support of the WV Governor's Highway Safety Program;

**THEREFORE,
BE IT RESOLVED;** that the Morgan County Commission hereby authorizes Joel Tuttle, President, Morgan County Commission, to act on its behalf to enter into a contractual agreement with the WV Governor's Highway Safety Program to receive grant funds in the amount of \$150,000 for FY 2018-2019 with no cash match.


Joel Tuttle, President
Morgan County Commission


Robert Ford
Morgan County Commission


Ken Reed
Morgan County Commission

ATTEST: 
Kimberly Nickles
Clerk of the County Commission