

**Morgan County Commission Meeting
April 4, 2013**

Members present:

Bradley Close, President
Stacy Dugan
Robert Ford

Also present: Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Kevin Sites, Glorious Sagle, Lynn Hall Perry, Tim Newton, Michael Brooks, Tricia Strader, Journal Newspaper, Barb Wolfe, Greg Wolfe, Steve Kaldes, Marshall Younker II, Kevin Duckwall, Gary Nelson, Neil McLaughlin, Kate Lehman, Patty Heaphy, Dave & Kris O'Brien, Brenda Hutchinson, Leigh Jenkins, Robert Dixon, Hayley Andrews, Assessor's Office, Jennifer Michael, Laura Breeden & Kim Michael, Sheriff Tax Office, Laura Steepleton, Vernon Brinegar, Cody Mysakoweg & Lara Huldren, Highmark Blue Cross Blue Shield Insurance

The meeting was opened by the Honorable Debra Kesecker, Morgan County Clerk, at 9:30 a.m.

Administration Items:

Lynn Perry- Appreciation for serving on the Board of Health

The County Commission thanked Lynn Perry for serving on the Board of Health for 10 years and presented her with a certificate.

Calendar For April

On a Stacy Dugan/Bob Ford motion, the County Commission approved the April calendar with one amendment. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Eagle Scout Award

The Commission stated that they would like to congratulate Noah Caldwell for achieving the Eagle Scout Award. The Commission will send Mr. Caldwell a certificate and letter.

Consent Agenda

Meeting Minutes- March 21, 2013

On a Stacy Dugan/Bob Ford motion, the County Commission approved the amended meeting minutes from the March 21, 2013 County Commission meeting, President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Reports

**Zack Caldwell, 911 Director & Dave Michael, Office of Emergency Services-
Monthly Update on 911 Emergency Center**

Zack Caldwell, 911 Director and Dave Michael, Office of Emergency Services approached the Commission to give a monthly update on the 911 center. Mr. Caldwell stated that the staff is 75% complete with the mandatory training. Mr. Caldwell explained that background checks takes an extremely long time and is hindering the hiring process. Mr. Caldwell stated that all three new hires are doing a great job.

Trina Bartlett- Community Health Assessment

Trina Bartlett approached the Commission and presented a community health status assessment for Berkeley, Jefferson and Morgan Counties, West Virginia. Ms. Bartlett reviewed the information with the Commission and discussed ways to have healthy transitions for your life. Ms. Bartlett stated the assessment form shows key findings based on input from community members and leaders about their perception of what the community needs to be healthy. The County Commission thanked Ms. Bartlett for her time.

Gary Nelson- Update on Eastern Panhandle Transportation Authority

Gary Nelson approached the Commission to give an update on the Eastern Panhandle Transportation Authority. Mr. Nelson explained that Mayor Susan Webster does not attend the Eastern Panhandle Transportation Authority meetings and Mr. Nelson requested the Commission re-appoint another individual to represent Morgan County. Mr. Nelson presented meeting minutes from the Eastern Panhandle Transportation Authority meeting to the Commission. The County Commission thanked Mr. Nelson for his time.

President Close excused himself from the meeting to attend a funeral. President Close asked Commissioner Dugan to proceed with the meeting.

Action Items

Jennifer Michael- Request for Exoneration for Personal Property Assessment

Jennifer Michael approached the Commission with a request of exoneration for Personal Property Assessment. Ms. Michael explained that she shares a vehicle that is tagged and titled in another state. Ms. Michael stated that she received a bill for back taxes and she doesn't think she should be responsible for payments since the vehicle is licensed in another state. Commissioner Dugan explained that she had contacted the WV State Tax Department and she had a ruling from them stating that the law requires taxes be paid if the vehicle is in WV. Commissioner Dugan gave Ms. Michael a copy of the ruling and stated that unfortunately the Commission cannot approve the request.

President Close returned to the meeting.

Consideration of banning cigarette smoking on county properties including but not limited to county parks

On a Brad Close/Stacy Dugan motion, the County Commission approved and enacted a motion to order a ban on all tobacco use on county owned properties, county

maintained properties, properties leased by the county (including the parking lot behind the courthouse) and all county owned vehicles effective immediately. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Jody McClintock, County Administrator- Administrator Report
Approval of quote for flooring at The Pines

Jody McClintock, County Administrator, approached the Commission with two quotes for flooring at The Pines. On a Stacy Dugan/Bob Ford motion, the County Commission accepts the quote from Shenandoah Floors & Interiors in the amount of \$1175.00. Funds will come out of the hospital maintenance repairs account. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Approval of quote for roof repairs at The Pines

Jody McClintock, County Administrator, approached the Commission with one quote for the roof repairs at The Pines. Ms. McClintock stated that the quote from Bonded Applicators, Hagerstown, Md. was in the amount of \$2,950.00 On a Stacy Dugan/Bob Ford motion, the County Commission accepts the quote from Bonded Applicators for the amount of \$2950.00. Funds will come out of the hospital maintenance repairs account. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Approval of Revised Exoneration Procedures

The County Commission tabled the exoneration procedures until they further discuss them with the Assessor's office.

Credit Card Use Policy

On a Stacy Dugan/Bob Ford motion, the County Commission approves the Credit Card Use Policy. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Work Session

Vernon Brinegar, Highmark Blue Cross Blue Shield

Work Session on Health Insurance options

Vernon Brinegar, Cody Mysakoweg and Lara Hudron approached the Commission and presented a work session on health insurance options. Mr. Mysakoweg presented a power point. The representatives answered questions from the Commissioners regarding health insurance options. The County Commission thanked them for their time and presentation.

Recess

On a Stacy Dugan/Bob Ford motion, the County Commission made a decision to recess the meeting. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.