

**Morgan County Commission Meeting
March 21, 2013**

Members present:

Bradley Close, President
Stacy Dugan
Robert Ford

Also present: Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Dale McConnell; Dick Myers; Tricia Strader, Journal; Kate Lehman; Vernon Brinegar, Highmark Blue Cross Blue Shield; Richard Conley; Laura Breeden & Kim Michael, Sheriff Tax Office and Betty Stotler

The meeting was opened by the Honorable Debra Kesecker, Morgan County Clerk, at 9:30 a.m.

Administration Items:

Carol York, Grant Administrator- Resolutions for Community Participation Grant Program & WV Division of Justice and Community Service Court Security Fund Grant Program

On a Stacy Dugan/Bob Ford motion, the County Commission authorizes Bradley J. Close, Commission President, as the official representative for the Commission in the administration of the WV DJCS FY2013 Court Security Fund Grant Program. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

On a Stacy Dugan/Bob Ford motion, the County Commission authorizes Bradley J. Close, Commission President, as the official representative for the Commission in the administration of the WV Development Office Community Participation Grant Program application for the Morgan County Commission project 13LEDA0629. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Local Economic Development Grant Program

On a Stacy Dugan/Bob Ford motion, the County Commission hereby pledges \$31,008 from the 2013-2014 Fiscal Year Budget to match a grant award acquired from the Local Economic Development Grant Program. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Volunteer Day

On a Stacy Dugan/Bob Ford motion, the County Commission approves the request for \$26.00 to purchase tickets for the Volunteer Day brunch. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried. Jerry Berman will be honored by the County Commission and Commissioner Ford will attend and present the award.

County Commission Board Appointments

On a Stacy Dugan/Bob Ford motion, the County Commission approved the revised board appointments. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Approval of Hire Letters

The County Commission approved the hiring of Mary Richard, Andrew Rightenour, Zachary Sipe and Dick Myers for Emergency 911 Dispatchers.

Consent Agenda

Meeting Minutes- March 7, 2013

On a Stacy Dugan/Bob Ford motion, the County Commission approved the amended meeting minutes from the March 7, 2013 County Commission meeting. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

March 11 & March 13 Budget Work Session Meeting Minutes

On a Stacy Dugan/Bob Ford motion, the County Commission approves the March 11 and March 13, 2013 Budget Work Session Meeting Minutes. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Misc. Items

John Douglas, Editor, Morgan Messenger- Introduction of new Editor for Morgan Messenger

John Douglas and Kate Shunney approached the Commission. Mr. Douglas explained that he is retiring and Kate Shunney will be the new editor for the Morgan Messenger Newspaper. The Commission congratulated Mr. Douglas on his retirement and Ms. Shunney as the new editor.

Action Items

Sheriff's Deputy Reserves- Funds request for County Vehicle deductible (tabled from 3/7/2013)

The County Commission stated that the Sheriff has taken care of the costs.

Pamela Sanders- Request of Exoneration for Personal Property Assessment

Pamela Sanders approached the Commission with a request of exoneration for Personal Property Assessment. Ms. Sanders explained that she had wrecked and totaled an automobile and did not realize that she had not removed it from her assessment form. Ms. Sanders asked for an exoneration for the vehicle. On a Bob Ford/Stacy Dugan motion, the County Commission approves the exoneration. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Richard Conley- Request of Exoneration for Personal Property Assessment

Mr. Conley approached the Commission with a request of exoneration for Personal Property Assessment. Mr. Conley was anonymously reported as having "two vans"

with out of state tags located on his property. Mr. Conley has been back taxed for the vehicles. On a Stacy Dugan/Bob Ford motion, the County Commission objected to the exoneration request. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Opening of the bids for mowing the County owned parks/properties

Jody McClintock, County Administrator, opened the requests for proposals for mowing the county owned parks/properties. The bids were as follows:

1. RG Contracting & Construction, Shepherdstown, WV- \$35,000
2. WJ Wills, Great Cacapon, WV - \$29,544
3. B& G Mowing Services, Big Pool, Md.- \$21,170
4. Fairview Lawn Care, Berkeley Springs, WV- \$25,818

On a Stacy Dugan/Bob Ford motion, the County Commission authorizes Jody McClintock, County Administrator, to contact the lowest bidders and ask them to remove mowing at the Soccer Field Complex and get a new quote. Ms. McClintock will also select which quote to accept. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Vernon Brinegar, Blue Cross Blue Shield- Group Health Insurance Renewal

Vernon Brinegar, Blue Cross Blue Shield, approached the Commission with a group health insurance renewal. Mr. Brinegar scheduled a work shop meeting with the Commission for April 4, 2013 to discuss the insurance renewal.

Decision to require all employees to enroll in Direct Deposit

President Close explained that the Commission cannot require existing employees to enroll in direct deposit. However, all new employees are required to enroll in Direct Deposit.

Betty Stotler/Sonny Stotler- Request for Exoneration for Personal Property Assessment

Betty Stotler approached the Commission to request an exoneration for her son. Ms. Stotler explained that she had completed the assessment form for her son and did not realize that the wrong car was listed. Ms. Stotler stated that the vehicle is licensed in Virginia. The County Commission requests that Mr. Stotler provide a receipt showing the vehicle is licensed in Virginia. On a Brad Close/Stacy Dugan motion, the County Commission will table a decision regarding the exoneration request until Mr. Stotler provides a receipt showing the vehicle is licensed in Virginia. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

County Commission approve & sign budget

President Close stated that refinancing the courthouse loan will have an annual savings of \$220,000 totaling close to 4 million over the 35 year pay back period. The County Commission also gave county employees an increase of up to 3%. On a Stacy Dugan/Bob Ford motion, the County Commission approves and accepts the budget for 2013-2014.

Reports

Jody McClintock, County Administrator, approached the Commission and presented quotes for two new trucks, a Ford F150 and Ford F250 for Maintenance and Animal Control. The Ford F250 is for Maintenance. Ms. McClintock also presented quotes for a cab compartment for Animal Control to improve functionality. The cab chosen has in-cab lights, steel floors and drains in each compartment. Commissioner Dugan stated that this isn't just about the dogs we take in, its about the safety of our animal control employees when they are catching dogs. Commissioner Ford volunteered to drive to Florida himself in the new Ford F150 to have the cab installed. On a Stacy Dugan/Bob Ford motion, the County Commission approves the purchase of 2 Ford trucks and a cab from American Aluminum totaling the cost of \$50,845. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried. The funds will come out of the coal severance fund.

Radios

On a Bob Ford/Stacy Dugan motion, the County Commission approved the purchase of radios for the cost of \$1515 for Animal Control Officers to use while out in the county. Commissioner Dugan stated that there are complaints of citizens calling Animal Control and not getting an answer or a call back and this will remedy that problem. The 911 Dispatch Office will dispatch the calls to the officers. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried. The funds will be taken out of the Capital Outlay fund.

Approval to Hire Part Time/Temporary Animal Control Officer

On a Stacy Dugan/Bob Ford motion, the County Commission approved the hiring of Crista Mills as Part Time/Temporary Animal Control Officer. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Exoneration Procedures

On a Stacy Dugan/Bob Ford motion, the County Commission accepts the exoneration forms as amended. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.

Recess

On a Stacy Dugan/Bob Ford motion, the County Commission made a decision to recess the meeting. President Close voted yea, Commissioner Dugan voted yea and Commissioner Ford voted yea. Motion carried.