

Morgan County Commission
Meeting Minutes
October 18, 2012

Members present: Stacy Dugan, Brenda Hutchinson and Brad Close

The meeting was opened by Cathy Payne, Chief Deputy County Clerk, at 9:30 a.m.

Also present: Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Joshua Clark, Morgan Messenger; Keith DeBlasio; Haylee Andrews, Assessor's Office; Glorious Sagle; Laura Breeden, Sheriff Tax Office; Gary Easton; Kevin Sites; Tricia Strader, Journal; S. G. Jackson; Deputy Kevin Barney; Lance Fox, Berkeley Springs High School Principal; Joan Willard, David Banks, Morgan County School Board and Patricia Dilts

ADMINISTRATION ITEMS:

October 4, 2012 Meeting Minutes

On a Brenda Hutchinson/ Brad Close motion, the Morgan County Commission unanimously approved the October 4, 2012 meeting minutes. This motion carried.

Assessor's Exonerations

Hayley Andrews, Assessor's Office, approached the Commission and presented four Assessor's Exonerations for review and approval. On a Stacy Dugan/Brad Close motion, the County Commission approved two exonerations with clerical errors from the Assessor's Office. The County Commission did not approve two exonerations due to taxpayers errors. President Dugan stated that at a future meeting, representatives from the WV Auditor's Office will be coming to a Commission meeting to review the exoneration process.

Ambulance Exonerations

Laura Breeden, Sheriff Tax Office, approached the Commission and presented Ambulance Fee Exonerations. Commissioner Close made a motion to accept the exonerations. Commissioner Hutchinson stated that she has not seen the exonerations. The Commission decided to review the exonerations and make a decision at the next meeting. Commissioner Close's motion died for lack of a second.

Representatives from United Way coming to courthouse to meet with public

Commissioner Close explained that representatives from United Way weren't able to come to the courthouse on October 11, 2012. They plan to re-schedule in December.

Court Orders for re-appointments to the NEREMS (North Eastern Regional Emergency Services) Inc. Board

On a Brenda Hutchinson/Brad Close motion, the County Commission re-appoints Louis Herrell and Kevin Duckwall to the NEREMS Board to serve a two year term. This motion carried.

Approval Letter for 911 Dispatcher Hiring

On a Brad Close/Brenda Hutchinson motion, the The County Commission approved the hiring of Robert Yarrington and Lisa Taylor for part-time 911 dispatchers.

Commissioner Close explained that there will be training at First United Church on November 10, 2012 at 9:00 am for anyone who works with children and would like to attend.

Grand Opening for Blue Ridge Technical Community College

Commissioner Close stated that the grand opening for the Blue Ridge Technical Community College that opened in the old hospital building is scheduled for November 8, 2012 @ 2:00 p.m.

Community Center Building

Commissioner Close explained that Senior Life Services will be moving out of the community center. Commissioner Close suggested Jody McClintock, County Administrator, meet with Joel Tuttle, Senior Life Services and get a plan so the other offices in the community center can all be on the same page and know what is going on.

Grant for Senior Center

Commissioner Hutchinson stated that the Senior Center has been approved for a HUD grant in the amount of \$190,000 to be used for two temporary senior apartments and for a portion of the cost of their new commercial kitchen.

AGENDA ITEMS:

Agreement with School Board regarding the soccer field

Commissioner Close explained that the school board will be named as a potential buyer in the contract for approval to complete the Phase II. Commissioner Close explained that Debra McLaughlin, Prosecuting Attorney, is reviewing the contract agreement. The Commission decided to table the contract agreement until the next Commission meeting.

Keith DeBlasio- Compliance with code for boards and commissions

Keith DeBlasio approached the Commission to discuss compliance with code for boards and commissions. Mr. DeBlasio presented chapters of the WV Code to the Commission for their review. Mr. DeBlasio reviewed the codes with the Commission. Mr. DeBlasio discussed Commissions on Crime, Delinquency and Correction; WV Code 7-3-1, Institution and Jail Inspections; WV Code 7-1-5, Liens for Common Interest Communities; WV Code 36B-3-116 and Notice of Fraudulent Liens; WV Code 38-16-401. The Commission thanked Mr. DeBlasio for his time.

Joan Willard & Kevin Barney- PRO (Protection Resource Officer) Grant

Joan Willard, David Banks, Lance Fox and Deputy Kevin Barney approached the Commission to discuss the importance of the Protection Resource Officer Grant which helps provide a PRO Officer for the schools in Morgan County. Deputy Barney gave a presentation to the Commission. Deputy Barney explained that the PRO Officer maintains an office in the Berkeley Springs High School, attends extra curricular activities, facilitates classes on non-traditional education topics such as juvenile law, domestic violence, child abuse and neglect. Deputy Barney stated that the PRO works on safety issues, prevention, and learning more about youth and interacting with them. There is currently an agreement between the Sheriff's Department, the Morgan County School Board and the County Commission to have a PRO. Joan Willard, School Board, stated that she just wanted everyone to know what the PRO does and how he is involved in the school system. The County Commission thanked them for their time.

Telephone Conference Call with Roy Smith, Auditor's Office

The County Commission participated in a conference call with Roy Smith, Auditor's Office. Mr. Smith stated that he is willing to review the financial statements for the county on an annual basis. Mr. Smith agreed to submit prices for the initial set up and annual reviews to the Commission before a decision is made. The County Commission thanked Mr. Smith for his time.

ADMINISTRATION ITEMS:

Approval of \$5000 WVNPDES Annual Permit Fee for geothermal

On a Brad Close/Brenda Hutchinson motion, the County Commission approved the Division of Water and Waste Management invoice for \$5,050.00. This motion carried.

Approval to proceed with plumbing and drainage work on the animal control kennels

Jody McClintock, County Administrator, explained that there are plumbing issues at the animal control facility. Ms. McClintock stated that the drain pipe is not large enough. Ms. McClintock presented a proposal for a new drain system to be placed at the facility. Ms. McClintock stated that the cost is \$4,623.00. On a Brad Close/Stacy Dugan motion, the County Commission approves the proposal for the work to be completed. The funds will come out of the carryover. This motion carried.

Memorandum of Understanding with Washington County Commission for the use of a Emergency Radio System Key File

On a Brad Close/Brenda Hutchinson motion, the County Commission authorizes Stacy Dugan, President, Morgan County Commission to sign the MOU for the use of a emergency radio system key file to be issued by Washington County to Morgan County. This motion carried.

Adjournment

On a Brenda Hutchinson/Brad Close motion, the County Commission adjourned the meeting at 11:39 a.m. This motion carried.