

Morgan County Commission  
Meeting Minutes  
September 6, 2012

Members present: Stacy Dugan and Brenda Hutchinson

Member absent: Brad Close. Commissioner Close was attending a Brownsfield Conference in Daniels, WV to present the Morgan County Commission Focus Plus Grant Program Application for recreational efforts.

The meeting was opened by Cathy Payne, Chief Deputy County Clerk, at 9:30 a.m.

Also present: Jody McClintock, County Administrator, Alma Gorse, County Planner; David Michael, Office of Emergency Services Director; Joshua Clark, Morgan Messenger; Bob Ford; Linda Kjeldgaard; Gloria Sagle; Andy Swaim; Mark Hann; Hayley Anders, Assessor's Office; Lin Dunham; Laura Steepleton; Patty Heaphy; Steve Kaldes; Deb Peck; Terry Largent; Kate Lehman; Tim Stapleton; Sheriff's Dept.; Delegate Daryl Cowles; Carol Reece; Patricia Dilts; Keith DeBlasio; and Trish Strader, Journal

ADMINISTRATION ITEMS:

August 16, 2012 Meeting Minutes

On a Brenda Hutchinson/ Stacy Dugan motion, the Morgan County Commission unanimously approved the August 16, 2012 meeting minutes. This motion carried.

Assessor's Exonerations

Hayley Anders, Assessor's Office, approached the Commission and presented the Assessor's Exonerations for review and approval. On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approves the Assessor's decisions regarding the exonerations. This motion carried.

Carol York, Grants Administrator- Resolution for the WV Dept. of Transportation North Berkeley Rail Trail Project

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission accepts the conditions of the contract; commits to the payment of \$41,100 in matching funds and authorizes Stacy A. Dugan, President, as the official representative for the Commission in the administration of the WVDOT TEP program grant project for the North Berkeley Rail Trail Project. This motion carried.

Resolution for the WV Courthouse Facilities Improvement Authority

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission authorizes Stacy Dugan, Commission President of the Morgan County Commission, to act on its behalf to enter into a contractual agreement with WV Courthouse Facilities Improvement Authority to receive and administer funds pursuant to provisions of the WV Courthouse Facilities Improvement Fund program. This motion carried.

WV Transportation Enhancement Program grant for Bath Community Center Sidewalks project Supplemental Agreement Resolution

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission accepts the conditions of the contract, approves the payment of \$37,500 in matching funds, and authorizes Stacy Dugan, President, as the official representative for the Commission in the administration of the WVDOT TEP program grant project Supplement Agreement #1. This motion carried.

Memorandum of Understanding for the Coordination of Law Enforcement Responsibilities

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approved the Memorandum of Understanding for the Coordination of Law Enforcement Responsibilities. This motion carried.

Taxable Fringe Benefits Memo

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approved to forward the taxable fringe benefits memo to the Department Heads of each office for their review. This motion carried. Each employee and elected official will sign to verify they have read the memo.

Sheriff's Department letter requesting approval of hiring employee

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approves the hiring of Dennis Sieglaff as bailiff and Steven Moreland as substitute bailiff with no additional funding. This motion carried.

AGENDA ITEMS:

Update on Flood Damage

Dave Michael, Morgan County Office of Homeland Security & Emergency Management Director, and Alma Gorse, Morgan County Planning Office Manager approached the Commission to give an update of the September 1, 2012 Flash Flood in Berkeley Springs, WV. Mr. Michael explained that a damage assessment team from the Mitigation & Recovery Section of the WV Division of Homeland Security & Emergency Management performed a preliminary assessment of the affected area on Wednesday, September 5, 2012. Mr. Michael stated that 48 sites were physically assessed for damages. Mr. Michael explained that there were 28 businesses damaged. Mr. Michael explained that based upon the totals of the damage, the flooding event does not meet the minimum requirements for a federal declaration. Delegate Daryl Cowles approached the Commission and suggested that the businesses and Town of Bath create a detailed assessment of needs so he can see what funding can possibly be available. The County Commission thanked Mr. Michael, Ms. Gorse and Delegate Cowles for their help.

Patty Heaphy & Laura Steepleton- Frack Ban Short Presentation

Patty Heaphy & Laura Steepleton approached the Commission and presented a handout of information. Ms. Heaphy explained the pros and cons of fracking. Ms. Steepleton explained that there is going to be a Democracy School which will be led

by the Community Environmental Legal Defense Fund. The Democracy School will provide a basis to create a Morgan County Community Rights Ordinance to Ban Fracking and create a platform by which you can work to permanently protect our water, air and the environment. Ms. Steepleton invited anyone who is interested to attend the Democracy school. Commissioner Hutchinson stated that she took advantage of being on the Marcellus Shale committee to see the effects of Marcellus Shale. Commissioner Hutchinson stated that she will be interested in participating in the Democracy School. The Democracy School will be held on November 16 & 17, 2012. Cost will be on a sliding scale, dependent upon how much one is able to pay, but will not be more than \$150 maximum. Anyone interested in the school is encouraged to contact John Webster at [Jeffersonian2B@gmail.com](mailto:Jeffersonian2B@gmail.com). The Commission thanked Ms. Heaphy and Ms. Steepleton for their time.

#### Sign estimate for “The Pines”

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approved the estimate to purchase a sign for the “The Pines” in the amount of \$2959.00. This motion carried.

#### HP Proposal for “The Pines”

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission approved the HP Proposal to install a heat pump at “The Pines” in the amount of \$4689.00. This motion carried.

#### Region 9 Letter requesting assistance

The County Commission signed a letter requesting assistance from Region 9 for future projects. The letter requests assistance in locating and applying for funding for the connector road from US 522 to Fairview Drive, a Small Cities Block Grant request for 522 sewer extension and the project of removing sewer lines and manholes from Warm Springs Run.

#### Decision on hiring of kennel cleaner

Jody McClintock, County Administrator, asked approval to hire James Hendrickson as the part time animal control kennel cleaner. The County Commission approved.

#### Request to make personnel changes

Jody McClintock, County Administrator, explained that the IT Director has moved out of town. Ms. McClintock asked to hire a Facilities Supervisor instead of an IT Director. Ms. McClintock stated that she thinks it is a good idea to hire someone with knowledge regarding HVAC tech systems. The County Commission approved the hiring of a Facilities Supervisor. There will be advertisement in the Morgan Messenger for the position.

#### Flu Shots for Employees

The Health Department will be at the courthouse on October 12, 2012 from 9:00 am- 12:00 noon to give flu shots to county employees.

Tetanus & Hepatitis A shots

President Dugan stated anyone that was in contact with the September 1 flash flood waters should go to the Morgan County Health Department and get a Tetanus & Hepatitis A shot.

Adjournment

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission adjourned the meeting at 11:00 a.m. This motion carried.