

Morgan County Commission
Meeting Minutes
August 16, 2012

Members present: Stacy Dugan, Bradley Close, Brenda Hutchinson

The meeting was opened by Debra Kesecker, County Clerk, at 9:30 a.m.

Also present: Jody McClintock, County Administrator, Alma Gorse, County Planner, David McDonald, IT Department, Joshua Clark, Morgan Messenger, Kevin Sites, Bob Ford, Joe Mogus, Steve Hutchinson, Janice Clingerman, Ron Clingerman, Glorious Sagle, Phil Spriggs, Jean Aarons, Tricia Strader, The Journal, Megan Scott, Kristen Willard, Barb Wolfe, Jean Mozier, Vince Shambaugh, Sheriff

ADMINISTRATION ITEMS:

August 2, 2012 Meeting Minutes

On a Brenda Hutchinson/ Brad Close motion, the Morgan County Commission unanimously approved the August 2, 2012 meeting minutes. This motion carried.

Assessor's Exonerations

Abby Harvey, Assessor's Office, approached the Commission and presented the Assessor's Exonerations for review and approval. The Commission will review the exonerations for approval for the next Commission meeting on September 6, 2012.

Resolution to apply for a Juvenile Delinquency Prevention Title V Grant for Morgan County Partnership

Jody McClintock, County Administrator, approached the Commission and presented a resolution to apply for a Juvenile Delinquency Prevention Title V Grant for the Morgan County Partnership. On a Brad Close/Brenda Hutchinson motion, the County Commission authorizes Stacy A. Dugan, President of the Morgan County Commission, to act on its behalf as the official representative for the Commission in the administration of the Juvenile Justice and Delinquency Title V Community Prevention Grant Program. This motion carried.

Eagle Scout Recognition- Jacob Montague

The County Commission would like to congratulate Jacob Montague for achieving the rank of Eagle Scout. The Commission signed a congratulations letter and certificate.

Court Orders- Re-appointments for Phil Harmison & Thomas Hill to the Farmland Protection Board

On a Brenda Hutchinson/Brad Close motion, the County Commission hereby re-appoints Phil Harmison and Thomas Hill to the Farmland Protection Board to serve a four year term. This motion carried.

Morgan County Walks Challenge

President Dugan stated that she is participating in the Morgan County Walks Challenge and will have a courthouse team. Commissioner Hutchinson stated that she would like to join the team as well. The kick off date for the challenge is August 31, 2012 and runs through the month of September. Forms can be downloaded online at www.startingpoints.com or www.morganpartnership.org.

Circuit Clerk's Letter requesting approval for postage

The County Commission approved the request from Kim Jackson, Circuit Clerk, requesting to purchase 9,000 forever stamps for use in mailing out Juror Questionnaires.

AGENDA ITEMS:

Robert White- Interview for Farmland Protection Board

Robert White approached the Commission for an interview for the Farmland Protection Board. Mr. White explained that he is a Morgan County resident. Mr. White stated that he used to do extensive surveying and engineering work and now he would like to protect the land. Mr. White explained that he is the executive director for the Berkeley County Farmland Protection Board and has experience to bring to the board. On a Brad Close/Brenda Hutchinson motion, the County Commission appoints Robert White to the Morgan County Farmland Protection Board to serve a four year term. This motion carried.

Dale McConnell- Interview for Criminal Community Corrections Board

Dale McConnell approached the Commission for an interview to serve on the Community Corrections Board. Mr. McConnell stated that he has 10 years of experience in the Maryland Division of Corrections and 5 years experience in security work. Mr. McConnell stated that he would like to put his experience to work in the county. President Dugan stated that she sits on the Fire Board with Mr. McConnell and he attends every meeting. The Commission thanked Mr. McConnell for his time. The Commission will continue to interview applicants before making a decision.

Keith DeBlasio-Interview for Criminal Community Corrections Board

Keith DeBlasio approached the Commission for an interview to serve on the Community Corrections Board. Mr. DeBlasio stated that he works as a victim advocate and has over 10 years experience in criminal justice reform and related policy and legislative experience. The Commission thanked Mr. DeBlasio for his time. The Commission will continue to interview applicants before making a decision.

Margie Allgyer, Health Department Administrator- Informational Discussion on Threat Preparedness, Grant Requests and additional space request
Grant Requests

Margie Allgyer, Health Department Administrator, approached the Commission to discuss a grant request. Ms. Allgyer requested that the County Commission file a Preservation grant request to receive funding to purchase fire proof safes for the

medical records at the Health Department. The County Commission instructed Ms. Allgyer speak to Carol York, Grants Administrator, if she has questions regarding applying for grants.

Threat Preparedness

Margie Allgyer, Health Department Administrator, explained that she had recently attended a WV State Threat Preparedness Conference and she is trying to schedule a training exercise regarding emergency situations. Ms. Allgyer asked if the Commission would be interested in participating in the training exercise. The Commission stated yes they will participate in the exercise.

Additional Space Request

Margie Allgyer, Health Department Administrator, explained that there is threat preparedness supplies located at the Health Department. Ms. Allgyer stated the supplies include cots, bottled water, cleaning supplies, etc. Ms. Allgyer requested the use of the room upstairs to store the items. Ms. Allgyer stated that in the case of a catastrophic emergency, the room could be used as a shelter for citizens. Commissioner Close suggested getting a sketch of the building and giving it to all of the tenants so there is communication as to who is occupying each room. The Commission will get the sketch before making any decisions. Currently the Boys & Girls Club, Senior Life Services, and the Morgan County Health Department are occupying space at the facility. Once the Senior Life Services move out, Starting Points will move in.

Administrator's Items

Possible Executive Session- Approval Letter regarding Personnel Issue

On a Brad Close/Brenda Hutchinson motion, the County Commission went into executive session to discuss a personnel issue at 9:45 a.m. This motion carried. On a Brad Close/Brenda Hutchinson motion, the County Commission came out of executive session and reconvened into regular session at 9:55 a.m. This motion carried. On a Brenda Hutchinson/Brad Close motion, the County Commission approves the hiring of a part time kennel cleaner to work Monday-Friday 8 a.m. -10 a.m. The hourly rate for the position is \$7.25. This motion carried. The County Commission will take applications for the position until August 29, 2012.

IT Contract Work

On a Brad Close/Brenda Hutchinson motion, the County Commission will contract with Dave McDonald, on a hourly basis for IT services. The services include Website Updates, Website Application Updates and Maintenance, Email Maintenance and Building Automation System. Not to exceed 20 hours per calendar month. This motion carried.

Proposed Changes to Community Center

Jody McClintock, County Administrator, explained that Starting Points has requested using the closet space at the community center as a kitchen. Ms. McClintock stated that they would like to install windows to use as a serving space. President Dugan stated that she has some questions regarding the gas stove. President Dugan stated that she would like to have Joe Farris, Maintenance Supervisor and Perry Gloyd,

Maintenance staff involved in the placement of the gas stove. Commissioner Close stated that there is a structural engineer inspecting spaces at the old hospital and he would like to have them inspect the community center as well. Ms. McClintock will follow up with the Commission regarding the community center.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 11:08 a.m. This motion carried.