

Morgan County Commission
Meeting Minutes
June 28, 2012

Members Present: Stacy Dugan, Brenda Hutchinson and Bradley Close

The meeting was opened by Heather Tyler, Deputy County Clerk at 9:30 a.m.

Also Present: Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Joshua Clark, Morgan Messenger; Tricia Strader, Martinsburg Journal; Roy Smith, Vivian Parson, Cindy Pyles, County Commissioners Association of WV; and Vince Shambaugh, Sheriff

Roy Smith- Overview of Audit Report

Roy Smith approached the Commission to review the audit report. Mr. Smith explained that they could not get the financial reports from the Health Department which resulted in the audit report being "qualified". Mr. Smith stated that they tried several times to get the needed documents from the Health Department. Commissioner Close asked Mr. Smith if the Commission could get a letter stating the reason and Mr. Smith said he will see if the firm will provide that. The County Commission thanked Mr. Smith for his time.

Vivian Parsons & Cindy Pyles, Advantages of remaining a member of the County Commission Association of WV

Vivian Parsons and Cindy Pyles, approached the Commission to discuss the advantages of remaining a member of the County Commission Association of WV. Ms. Parsons stated that the dues have not increased and stated the dues for the year 2012-2013 are \$2950.00. Ms. Parsons explained that the Association participates in the NACO (National Association of Counties) discount prescription card program. Any Morgan County resident can get a NACO discount prescription card regardless of whether they currently have health insurance or not, the card can be used for discounts on prescriptions. Ms. Parsons and Ms. Pyles explained and reviewed the benefits of remaining a member. Ms. Parsons stated that all counties except one are members of the Association. On a Brad Close/Brenda Hutchinson motion, the County Commission will remain members of the County Commission Association of WV. This motion carried.

Contract of Lease between Blue Ridge Community & Technical College & The Morgan County Commission

The contract of lease has been postponed until the July 5, 2012 meeting.

Vince Shambaugh, Sheriff- Approval of Hire Letter

On a Brad Close/Brenda Hutchinson motion, the County Commission approves Scott Householder to be hired as Process Server to replace Wayne Spielman who has resigned from his position. This motion carried.

Budget Meeting/Review for Funds Request, Funds for Server System

The County Commission reviewed the budget. Cathy Payne, Chief Deputy County Clerk, stated that there is \$252,517.17 left in carryover. The Commission agreed to start getting quarterly budget updates from Ms. Payne. The County Commission reviewed the funds requests and approved following funds:

Morgan Arts Council- \$10,000

Community Alternative to Violence- \$3060

Museum of Berkeley Springs- \$1500

Cacapon State Park Foundation- \$2500

CASA- ((Court Appointed Special Advocate))- On a Brad Close/Brenda Hutchinson motion, the County Commission agrees to fund \$3000 to CASA for the recruitment of training of new volunteers. This motion carried. The Commission would like to request that the money be used towards recruiting volunteers within Morgan County.

Funds for Server System

On a Brad Close/Brenda Hutchinson motion, the County Commission approved the purchase of a Microsoft Small Business Server in the amount of \$2700.00. This motion carried. This server will bring in- house emails to the courthouse.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 11:38 a.m. This motion carried.