

Morgan County Commission  
Meeting Minutes  
June 21, 2012

Members Present: Stacy Dugan, Brenda Hutchinson and Bradley Close

The meeting was opened by Heather Tyler, Deputy County Clerk at 9:00 a.m.

Also Present: Jody McClintock, County Administrator, Ginger Johnson , Commission Secretary, Joshua Clark, Morgan Messenger, Tricia Strader, Martinsburg Journal, Amy Lane, Margaret Herring, Anthea McCallister, George Farnham, Libby Marquardt, Judy Boglin, Cheryl Durst, Glorious Sagle, Kim Jackson, Circuit Clerk, Franklin Strader, Jason Castilo, Kevin Site, Laura Breeden, Jason Pearce, Animal Control Officer, Angel Bearup, Douglas Sensel, Robert Leftridge, Betty Kreinik, Herb Kreinik, Joyce Simon, Megan Risinger, Chris Lina, Karin Forsman, David McDonald, Information Technology, Ellen Smith, Bennett Lentzner, Linda Whitesilt and Leslie Hotaling

ADMINISTRATION ITEMS:

Meeting Minutes

May 17, 2012 Meeting Minutes

On a Brad Close/Stacy Dugan motion, the County Commission approved the meeting minutes from the May 17, 2012 County Commission meeting. Commissioner Hutchinson opposed due to changes made by the other Commissioners. This motion carried.

June 7, 2012 Meeting Minutes

On a Brad Close/Brenda Hutchinson motion, the County Commissioner approved the meeting minutes from the June 7, 2012 County Commission meeting. This motion carried.

Assessor's Exonerations

Hayley Andrews, Assessor's Office, approached the Commission and presented seven exonerations. On a Brad Close/Brenda Hutchinson motion, the County Commission approved the exonerations. This motion carried.

Re-appointments to Volunteer Boards

Morgan County Board of Health

Commissioner Close stated instead of re-appointing Commissioner Hutchinson to sit on the board, he would like to see if there is interest out in the community and give citizens an opportunity to sit on the board. The Commission agreed to advertise the vacancy and interview interested citizens instead of re-appointing a County Commissioner.

Morgan County Library Board of Trustees

On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints William Harmison and Susan Thomas to the Morgan County Library Board of Trustees for a five year term. This motion carried.

Morgan County Transportation Authority

On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints Susan Webster and Brenda Hutchinson to the West Virginia Eastern Panhandle Transportation Authority to serve a four year term. This motion carried.

Morgan County Solid Waste Authority

On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints Adam Keeling to the Solid Waste Authority board to serve a four year term. This motion carried.

Morgan County Planning Commission

Commissioner Hutchinson made a motion to re-appoint Scott Swaim, Susan Parker and Amy Lane to the Planning Commission for a three year term. Motion died to lack of a second. On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints Scott Swaim to the Planning Commission board to serve a three year term. This motion carried. On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints Susan Parker to the Planning Commission board to serve a three year term. This motion carried. Commissioner Hutchinson made a motion to re-appoint Amy Lane to the Planning Commission board to serve a three year term. Motion died to lack of a second. Commissioner Hutchinson stated that she hopes this decision was not personal due to the animal control issues and stated that Ms. Lane has attended every meeting and has been active on subcommittees.

Local Emergency Planning Committee-

On a Brad Close/Brenda Hutchinson motion, the County Commission appoints Susan Webster, David Michael, Margie Allgyer and Neil McLaughlin to the Morgan County Local Emergency Planning Committee to serve a three year term. This motion carried.

Eastern Panhandle HOME Consortium-

On a Brad Close/Brenda Hutchinson motion, the County Commission appoints Denise Bergen, Audrey Morris and Jody McClintock to the Eastern Panhandle HOME Consortium board to serve a three year term. This motion carried.

Region 9-

On a Brad Close/Brenda Hutchinson motion, the County Commission appoints William Clark and Louis Herrell to the Region 9 Planning and Development Council to serve a one year term. This motion carried.

AIO Recovery Contract

The County Commission will sign the contract after the Prosecuting Attorney has reviewed it.

Representative from County Commission for Juvenile Crime Enforcement Coalition

On a Brenda Hutchinson/Stacy Dugan motion, the County Commission authorizes Brad Close as the County Commission representative for the Juvenile Crime Enforcement Coalition. This motion carried.

Letter for new Hiree for Circuit Clerk's office

On a Brad Close/Brenda Hutchinson motion, the County Commission approves the hiring of Amber Frederick as Full Time Deputy Clerk. This motion carried.

AGENDA ITEMS:

Commissioner Stacy Dugan- Excess Levy to fund new Animal Control Facility & Operating Expenses

President Dugan stated that she put this on the agenda for the Commission to think about the possibility of placing an excess levy on the ballot in November to fund a new Animal Control facility. President Dugan stated that both Hancock and Harrison counties have put an excess levy on to pay for their new animal control facilities. Commissioner Hutchinson stated that she is against placing this on the ballot and stated that there are other ways to find funding for a new Animal Control facility. The Commission will decide on the excess levy at a future meeting.

Jason Pearce, Animal Control Officer- Report on Animal Control

Jason Pearce, Animal Control Officer, approached the Commission to give a progress report on Animal Control. Mr. Pearce stated that he works to get the dogs adopted. Mr. Pearce stated that so far this year, 3 dogs have been put down due to sickness or aggression causing them to be unadoptable. Mr. Pearce presented daily logs to the Commission for their review. The County Commission thanked Mr. Pearce for his time.

Jason Castillo, Berkeley/Jefferson Day Report Center- Memorandum of Understanding between Berkeley County Community Corrections Board and the Morgan County Commission

Jason Castillo, Executive Director Berkeley Jefferson Day Report Center, approached the Commission and presented a Memorandum of Understanding between the Berkeley County Community Corrections Board and the Morgan County Commission. On a Brenda Hutchinson/Brad Close motion, the County Commission signed the Memorandum of Understanding between Berkeley County Community Corrections Board and the Morgan County Commission. This motion carried.

Kim Nickles, County Clerks Office- Estate of Arnold Bearup

Kim Nickles approached the Commission for the estate of Arnold Bearup. Ms. Nickles explained that Douglas Sensel, President Helsley- Johnson Funeral Home, Inc. requests that Angelic Bearup, Administrator of the Estate, be removed due to the fact that she is not performing the fiduciary duties. Mr. Sensel stated that the funeral expenses have not been paid to Helsley-Johnson Funeral Home. The County Commission instructed Ms. Bearup to complete the appraisal booklet by the next County Commission meeting on July 5, 2012.

Morgan County Commission

Meeting Minutes

June 21, 2012

Minutes submitted by: Ginger Johnson

### Libby Marquardt- Animal Control Issues

Libby Marquardt approached the Commission to discuss issues she has with Animal Control. Ms. Marquardt read aloud a letter of circumstances regarding the recent large animal seizure and presented copies of emails from volunteers during the help with the seizure. Ms. Marquardt stated events that occurred during the seizure and placement of the animals at the animal control facility. Ms. Marquardt stated that the current facility needs to be shut down. Stephanie Nichols, Animal Control Officer, stated that there were discrepancies in the events that Ms. Marquardt is speaking about. Commissioner Close stated that he was very thankful for the volunteers and all of their hard work but asked Ms. Marquardt to please keep to the facts. Commissioner Hutchinson stated that she has spoken with Ms. Marquardt and explained that Commissioner Hutchinson's problems are not with Animal Control staff but with the facility itself. The Commission thanked Ms. Marquardt for her time.

### Dave McDonald, Information Technology- Purchase of small business server software, CSSI software

Dave McDonald, Information Technology, approached the Commission to request permission to purchase server software to upgrade the County Clerks office current software. Mr. McDonald stated that the cost is \$1150.00. The County Commission approved the purchase. Mr. McDonald also requested funding for a Microsoft small business server with a 45 client access license. Mr. McDonald stated this will bring in house emails for all of the offices. The cost is \$2700. 00. The County Commission will decide on the purchase of the Microsoft software at the budget meeting on June 28, 2012.

### Contract of Lease between Blue Ridge Community & Technical College & The Morgan County Commission

The signing of the lease has been postponed until a future meeting.

### Administrator's Items

#### HOME Consortium Resolution & Agreement

On a Brenda Hutchinson/Brad Close motion, the County Commission approves the resolution and agreement authorizing participation in the Eastern Panhandle Home Consortium for the period of July 1, 2013 to June 30, 2016. This motion carried.

#### Medical Office Lease Agreement

On a Brad Close/Brenda Hutchinson motion, the County Commission signed the medical office lease agreement between Dr. Paul and Pam Quarantillo and the Morgan County Commission. This motion carried.

### Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 11:33 a.m. This motion carried.

Morgan County Commission

Meeting Minutes

June 21, 2012

Minutes submitted by: Ginger Johnson