

Morgan County Commission
Meeting Minutes
May 3, 2012

Members Present: Stacy Dugan, Brenda Hutchinson and Bradley Close

The meeting was opened by Cathy Payne, Chief Deputy County Clerk at 9:30 a.m.

Also Present: Ginger Johnson , Commission Secretary, Joshua Clark, Morgan Messenger, Taymore Tigner, Keith DeBlasio, John Tigner, Glorious Sagle, Steve Hutchinson, Sheena Jackson, Patricia Dilts, Matthew Pennington, Dale McConnell, Tom & Liz OBuim, Robert Leftridge, Jeanne Mozier, Anne Beckley, George Farnham, Amy Lane, Margaret Henry, Anthea McCallister, Maxwell McCallister, Vince Shambaugh, Sheriff, Laurie Fischer, Ed Fischer, John & Elle Kronyak, Christina Fina, Angela Wolford, P. S. Osbourne, Morgan County Clergy, Trish Strader, Journal, Kathy Hetrick, Milestone Construction Inc. , Pat Bree, Zurich Insurance, Keith Whitener, Milestone Construction Services, Inc. and Butch Cross, C& T Mechanical

ADMINISTRATION ITEMS:

Meeting Minutes

On a Brenda Hutchinson/Brad Close motion, the County Commission approves the meeting minutes from the April 19, 2012 County Commission meetings. This motion carried.

Assessor's Exonerations

Ronald McIntire, Assessor, approached the Commission and presented exonerations. On a Brad Close/Brenda Hutchinson motion, the County Commission approved the exonerations. This motion carried.

Carol York, Grant Administrator- Grant Application Resolutions

Sheriff Deputy Reserve Program

Carol York, Grant Administrator, approached the Commission and explained that she had a revised resolution for approval for funding for equipment needs for the Morgan County Sheriff Deputy Reserve program. Ms. York explained that previously the Commission had approved the resolution with funding in the amount of \$5000. Ms. York stated that the funding amount is actually \$2000. The Commission signed the revised resolution.

Litter Control Grant

On a Brenda Hutchinson/Brad Close motion, the County Commission agrees to endorse and support a program for Litter Control and authorize Jody McClintock, County Administrator, and Carol York, Grant Administrator, to plan, budget and apply for a grant that will be used to fund a litter control program being in accordance with the regulations governing use and expenditure of said funds. This motion carried.

Alma Gorse, County Planner- Community Rating System Application

Alma Gorse, County Planner, approached the Commission and presented a Community Rating System for approval. Ms. Gorse explained that a community rating system is a structurally tiered program offering potential savings on flood insurance premiums for citizens. Ms. Gorse stated that the CRS program has been identified in West Virginia's Chesapeake Bay Watershed Implementation Plan, as an incentive for communities to adopt higher regulatory standards. On a Brad Close/Brenda Hutchinson motion, the County Commission approves and accepts the application. This motion carried.

May Calendar

The County Commission reviewed the May meeting calendar.

Volunteer Day Certificate

The County Commission is honoring the Morgan County Deputy Reserves as Volunteers of the Year. The Commission signed the certificate.

Solid Waste Authority funds letter

The County Commission signed the Solid Waste Authority funds letter.

Employee Handbook

Commissioner Close explained that he has met with the Wage & Review Board and they have revised the employee handbook. Commissioner Close asked the Commission to review the handbook and give him any changes or suggestions.

AGENDA ITEMS:

Debra McLaughlin, Prosecuting Attorney- Community Criminal Justice Board

Debra McLaughlin, Prosecuting Attorney, approached the Commission and presented an order to be adopted by the County Commission of Morgan County creating the Morgan County Community Criminal Justice Board. Ms. McLaughlin explained that community service in Morgan County has saved \$16,000 in jail costs. Jody McClintock, County Administrator, stated that community service has saved over \$400 in Animal Control by cleaning kennels. On a Brad Close/Brenda Hutchinson motion, it is therefore ordered that the Morgan County Community Criminal Justice Board be hereby established. This motion carried.

Jeanne Mozier, Morgan Arts Council- Funds Request

Jeanne Mozier and Anne Beckley, representing the Morgan Arts Council, approached the Commission and presented a funds request in the amount of \$15,000. Ms. Mozier and Ms. Beckley explained some of the programs that the Morgan Arts Council participates in. Ms. Mozier explained that the funds will be used for programming efforts such as summer concerts, gallery shows, community theater projects and youth art programs. Commissioner Dugan explained that the Commission will review the funds request in June. The Commission thanked Ms. Mozier and Ms. Beckley for their time.

Vince Shambaugh, Sheriff- Funds for Gas

Vince Shambaugh, Sheriff, approached the Commission to request funds for gas to last through to the end of June. President Dugan asked Sheriff Shambaugh how much money he will need. Sheriff Shambaugh stated that the department averages spending \$6000/month. On a Brenda Hutchinson/Brad Close motion, the County Commission approves funds in the amount of \$12,000 to last until the end of June 30, 2012. The funds will be taken out of the contribution to Government Entities fund. This motion carried.

Bill Clark, EDA Director- Executive Session- Real Estate Finance

On a Brad Close/Brenda Hutchinson motion the County Commission went into executive session at 11:10 a.m. to discuss medical office lease agreements. This motion carried.

On a Brad Close/Stacy Dugan motion, the County Commission came out of executive session at 11:45 a.m. This motion carried.

Amy Lane & Anthea McCallister- Animal Control Issues

Anthea McCallister approached the Commission and explained that she thinks the animal control facility should be torn down and a new facility constructed. Ms. McCallister stated that she used to have boarding kennels. Ms. McCallister explained that the Commission could ask for donations to help build a new facility.

Amy Lane approached the Commission and presented a handout of information to the Commission. Ms. Lane explained that she has a kennel at her residence. Ms. Lane explained that she designed and built her 34x36 kennel 8 years ago. Ms. Lane stated that a building this size would work for Animal Control. Ms. Lane stated that it cost her approximately \$125,000 to build the kennel. Ms. Lane explained that the Commission could possibly get grant funding for the project. Commissioner Close stated that by WV State Code, the Commission is permitted to keep the dogs for 5 days. Commissioner Close explained that Jason Pearce has done a wonderful job

since becoming the full time animal control officer, and he has been placing dogs in homes. Commissioner Close stated that we are Animal Control, not an adoption agency. Commissioner Close asked Jody McClintock, County Administrator, when the last dog was put down. Ms. McClintock stated it has been months.

Commissioner Close stated that there hasn't been a dog picked up for 2 weeks, and there is currently 1 dog at the facility. President Dugan stated that she thinks Ms. Lane's kennels are great. President Dugan stated that we're not in the same ballpark here, the county takes in dogs no one else wants and finds them a home, Ms. Lane sells her dogs for over \$2000. President Dugan stated that Ms. Lane does it to make a profit. President Dugan stated that she has a kennel and sells dogs too, but she doesn't advertise her kennels in a public meeting. Ms. Lane stated that she is not advertising her dogs, and she has never sold a dog in Morgan County, WV. Ms. Lane stated that for President Dugan to suggest that is another way of sweeping this issue under the rug. Commissioner Hutchinson stated that Ms. Lane's documents were presented to the Commission only and not published on the website because it was not appropriate and included personal information. Commissioner Hutchinson stated that in no way was Ms. Lane advertising her kennels. Ms. Lane reviewed the Animal Control policies and procedures with the Commission and gave suggestions. The Commission explained that they have been receiving donations, and they are very grateful. The Commission has received fifteen dog beds and a catchpole. There has also been fencing and outside kennels placed at the animal facility location allowing the dogs to be outside. The Commission thanked Ms. Lane for her time. Ms. Lane stated that she is sure she will be back on the agenda in the future.

Brenda Hutchinson – Smoking at the Ballfields

Commissioner Hutchinson introduced Angela Wolford, Regional Tobacco Prevention Coordinator. Ms. Wolford presented a slideshow on tobacco prevention to the Commission. Ms. Wolford presented no smoking signs that can be placed on county property. Ms. Wolford agreed to attend the next Parks & Recreation meeting on May 23rd @ 7:00 p.m. to give a presentation on tobacco prevention. The Commission thanked Ms. Wolford for her time.

Rev. Dr. Robert Osbourne- Proclamation for National Day of Prayer

Rev. Dr. Robert Osbourne approached the Commission for the National Day of Prayer. Rev. Osbourne read aloud the proclamation for National Day of Prayer. On a Brenda Hutchinson/Brad Close motion, the County Commission proclaims Thursday, May 3, 2012 as the annual National Day of Prayer. This motion carried.

The Commission adjourned for lunch and reconvened at 1:30 p.m.

Meeting with Milestone Construction & Zurich Insurance Representatives participating in telephone conference call with Remco & Silling Associates

On a Brad Close/Brenda Hutchinson motion, the County Commission went into Executive session at 1:30 p.m. for a conference call meeting with Remco, Silling Associates, Milestone Construction and Zurich Insurance regarding the Desert Aire rooftop unit systems for the courthouse that have not worked properly since they were installed.

On a Brad Close/Brenda Hutchinson motion, the County Commission came out of executive session at 3:00 p.m. This motion carried.

Administrator's Items

RAJ bill reduction info.

Jody McClintock, County Administrator, explained to the Commission that RAJ is a company that looks and examines bills and finds ways to lower and save money. Ms. McClintock stated that there is no cost unless there is a savings and then the company gets a percentage of the savings. The County Commission agreed to have a representative from the company come before the Commission at a future meeting to explain the program.

Maintenance Proposals for hospital

Jody McClintock, County Administrator presented maintenance proposals for the Morgan County Commission Meeting Minutes May 3, 2012

old hospital building to the Commission. The County Commission reviewed the proposals. On a Brenda Hutchinson/Brad Close motion, the County Commission approves the maintenance proposals for Simplex and Kone in the amount of \$3442.00. This motion carried.

Vehicle Bill for Animal Control Van- Department of Highways Surplus Sale

Jody McClintock, County Administrator, explained to the Commission that the van being used by animal control needs some mechanical repairs. Ms. McClintock explained that the Department of Highways is having a surplus sale and if possible they can purchase a truck for \$3500. Ms. McClintock stated that she thinks a crew cab truck would be sufficient for Animal Control. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the purchase of a truck from the DOH Surplus sale in the amount of \$3500. The funds will be taken out of the equipment fund. This motion carried.

Proposal for work to be completed through Court Security Grant

Jody McClintock, County Administrator, explained to the Commission that there are three security projects for the courthouse covered by grant funding. On a Brenda Hutchinson/Brad Close motion, the County Commission approves the projects funded by the court security grant. The work will be performed by Next Generation Security Concepts, Inc. This motion carried.

PETCO invitation to apply

Carol York, Grant Administrator, approached the Commission and explained that in order to apply for the PETCO grant to possibly receive funding to build a new animal control facility, there has to be a proposed location for the facility. The Commission agreed to discuss locations at the next County Commission meeting.

Animal Control Policies and procedures

Jody McClintock, County Administrator, presented the policies and procedures for Animal Control to the Commission. The Commission will review the policies and procedures and follow up with Ms. McClintock.

Update on improvements at Animal Control kennel

Jody McClintock, County Administrator, gave an update on the improvements at the Animal Control kennel. The improvements include beds, and fencing areas for the dogs to be able to go outside.

Decision on part time/on call Animal Control officer/ Possible restructuring of ACO part time personnel

Jody McClintock, County Administrator, asked for approval to hire Stephanie Nichols as the Part time Animal Control Officer. Ms. McClintock stated that it would be helpful to have an officer that works on an on call basis. Ms. McClintock will talk to Stephanie Nichols about possibly working on an on call basis. The Commission approved the hiring of Stephanie Nichols.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 3:30 p.m. This motion carried.