

Morgan County Commission
Meeting Minutes
April 19, 2012

Members Present: Stacy Dugan, Brenda Hutchinson and Bradley Close

The meeting was opened by Debra Kesecker, County Clerk at 9:30 a.m.

Also Present: Ginger Johnson , Commission Secretary, Joshua Clark, Morgan Messenger, Andy Swaim, Steve Hutchinson, Glorious Sagle, Vince Shambaugh, Sheriff, Patricia Silts, Keith DeBlasio, Ronnie McIntire, Assessor, Alma Gorse, County Planner, Dale McConnell, Lara Holdren, Vernon Brinegar, Blue Cross Blue Shield Insurance, Travis Lehman, George Farnham, Carey Fosso, Pam Farnham and Liz Irvin

ADMINISTRATION ITEMS:

Meeting Minutes

On a Brad Close/ Brenda Hutchinson motion, the County Commission approves the meeting minutes from the April 10 and April 17, 2012 County Commission meetings. This motion carried.

On a Brenda Hutchinson/Brad Close motion, the County Commission approves the meeting minutes from the April 5, 2012 after Commissioner Hutchinson's revisions. This motion carried.

Approval of hiring for Tax Office

Kim Michael, Chief Deputy Clerk, Sheriff Tax Office, approached the Commission and requested approval to hire Erin Wills as a full time employee to replace the vacancy left by the loss of Miriam Rider. Ms. Michael explained that Laura Breeden has moved into Miriam's position but the office needs to fill Laura's position as a tax collector. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the request to hire Erin Wills as full time tax collector. Ms. Wills will begin employment on April 30, 2012. This motion carried.

Ambulance Exonerations

Laura Breeden, Sheriff Tax Office, approached the Commission and presented 15 ambulance fee exonerations for approval. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the exonerations. This motion carried.

Assessor's Exonerations

Ronald McIntire, Assessor, approached the Commission and presented exonerations. Mr. McIntire explained that the exonerations existed of 41 estate closings and 10 clerical. On a Brad Close/Brenda Hutchinson motion, the County Commission approved the exonerations. This motion carried.

Additional Funds for Assessor's Office

On a Brenda Hutchinson/Brad Close motion, the County Commission approved \$3,598.47 to come out of the capital improvement account for the new hired employee at the Assessor's office. The money will go through June 30, 2012. This motion carried.

Carol York, Grant Administrator- Grant Application Resolutions

Carol York, Grant Administrator, approached the Commission and presented resolutions for grant applications. Ms. York presented the resolutions for approval. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the resolutions and authorizes Stacy A. Dugan, in her official capacity as President, to execute all necessary documents as the official representative for the Commission in the administration of the following resolutions:

Paw Paw Fire and Rescue- funding for equipment and training \$2000

Morgan County Humane Society- funding for improvements to Humane Society Facility- \$5000

Morgan County EDA – funding for equipment needs - \$2500

Morgan County Sheriff Deputy Reserve Program- funding for equipment needs- \$5000

This motion carried.

Grant Application for Petco Foundation

Carol York, Grant Administrator, approached the Commission and presented a Petco Foundation Capital Grant program application resolution. On a Brenda Hutchinson/Brad Close motion, the County Commission authorizes Stacy A. Dugan, Commission President, as the official representative for the Commission in the administration of the Petco Foundation Capital Grant program. This motion carried.

Region 9 Planning & Development Council Multi-Jurisdictional Hazard Mitigation Plan Resolution

Alma Gorse, County Planner, approached the Commission and presented a resolution for Region 9 Planning & Development Council Multi-Jurisdictional Hazard Mitigation Plan Resolution. On a Brad Close/Brenda Hutchinson motion, the County Commission hereby adopts the updated regionalized Region 9 Planning and Development Council Multi-Jurisdictional Hazard Mitigation Plan. This motion carried.

Re-appointment of Dale McConnell to Fire Board

On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints Dale McConnell to the Morgan County Fire Board to serve a three year term. This motion carried. This appointment is effective immediately and will expire June 30, 2015.

Appointment of Dale McConnell to 911 Board

The County Commission received a volunteer application from Dale McConnell to serve on the 911 Board. The County Commission stated that there may be more individuals that are interested in serving on the 911 Board. The County Commission decided to table the appointment to the 911 Board. The County Commission are taking volunteer applications for individuals interested in serving on the 911 board.

Volunteer Day- payment for breakfasts

The County Commission are honoring the Morgan County Deputy Reserves for Volunteers of the Year for 2012. Six of the Deputy Reserves plan to attend the volunteer day breakfast on May 5, 2012. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the payment for the breakfasts in the amount of \$78 for all six attendees. This motion carried.

AGENDA ITEMS:

Vernon Brinegar- Blue Cross Blue Shield- Work Site Health Management

Vernon Brinegar, Travis Lehman and Lara Holdren, representing Blue Cross Blue Shield Insurance, approached the Commission to discuss worksite health management. Mr. Lehman presented a handout of information regarding worksite health management strategy resources. Mr. Lehman explained weight management programs and costs to the Commission. The Commission discussed the weight management programs and costs. The Commission wants to see if there will be employee participation. The Commission will send out a memo to county employees to see if there is interest in creating a wellness training committee. Mr. Lehman will follow up with the Commission.

Brenda Hutchinson- Discussion and Decision regarding open house & public hearing on Animal Control Facility

Commissioner Hutchinson explained that there have been requests for the Commission to have an open house and public hearing regarding the Morgan County Animal Control Facility. Commissioner Hutchinson stated that she knows there is work currently being done at the facility. Commissioner Hutchinson stated that she thinks it is a good idea to have an open house after the work is complete to show the improvements. President Dugan stated that the doors are locked when no one is there for security purposes and the safety of the dogs. President Dugan stated that individuals can call Jody McClintock, County Administrator or Jason Pearce, Animal Control Officer and go see the facility anytime they choose. President Dugan stated that she encourages citizens to go visit the facility. Commissioner Hutchinson made a motion to have an open house and public hearing on the Morgan County Animal Control Facility. Motion dies to lack of a second. Commissioner Close agreed that if anyone wants to see the facility all they have to do is call Jody or Jason. Commissioner Hutchinson stated that she is still in favor of getting grant funding for a new facility. President Dugan stated that the dogs housed at the facility get fed twice a day, have electric and a roof over them and that is more than some citizens have right now in these hard economic times. Commissioner Hutchinson stated that

she is well aware of this since she participates in many programs that respond to those needs.

Dawn White- Animal Control Protocols

Dawn White approached the Commission and explained that she has suggestions for protocols, reporting and daily routines for the Morgan County Animal Control. Ms. White suggested contacting Berkeley or Hampshire Counties to get a template of their forms. Ms. White stated that there is a lack of management and the paperwork needs improvement. Ms. White stated that the paperwork is lacking vital information and explained that it doesn't show the number of dogs taken in on a daily basis, the number of adoptions or fosters. Ms. White stated that there needs to be a daily log showing what time the dogs are fed, watered, when the kennels are cleaned and any calls the officer gets. Commissioner Close stated that Jody McClintock, County Administrator, is working on the policies and may use neighboring county forms as a template. Commissioner Close stated that he agrees that there are issues but the Commission is working on them. President Dugan stated that she agrees a daily log should be filled out and she will talk to Jody McClintock, County Administrator, immediately. Commissioner Hutchinson explained that they are checking into grant funding and there is county property that could possibly be used to build a new facility. Commissioner Close stated that after the policies are completed, he encourages Ms. White to review them. The County Commission thanked Ms. White for her time.

Cathy Payne, Chief Deputy County Clerk- Executive Session- Personnel Issue

On a Brad Close/Brenda Hutchinson motion, the County Commission went into executive session to discuss a personnel issue at 11:11 a.m. This motion carried. On a Brenda Hutchinson/Brad Close motion, the County Commission came out of executive session at 11:40 a.m. This motion carried. The County Commission will send a letter to Robert Snidemiller, Maintenance Employee, stating that his FMLA time has run out and if he doesn't return to work, the County Commission reserves the right to terminate his employment.

Telephone Conference Call with Tom Potts, Silling Associates

The County Commission participated in a telephone conference call with Tom Potts, Silling Associates, regarding the claim against Milestone Construction Company's performance bond.

ADMINISTRATOR'S ITEMS

Maintenance proposals for WMH (Simplex-Grinnel, KONE, Southern Air)

The County Commission tabled the discussion regarding the maintenance proposals for War Memorial Hospital.

Approval for electrical proposal for parking lot lights (Court Security Grant funded)

The County Commission has received two proposals for the installation of parking lot lights behind the courthouse. The Commission received the following proposals:

Jim Hovermale- 2 lights & 2 poles- \$9921.00
4 lights & 2 poles- \$11,014.00

LDH Electrical Contractors, Inc.- 2 lights & 2 poles- \$9980.00

The County Commission has money allocated from a grant in the amount of \$8425.00. The County Commission requested Carol York, Grants Administrator, speak to Mr. Hovermale and LDH Electrical Contractors, Inc. to see if they are willing to lower their proposals to match the grant funding in the amount of \$8425.00. Ms. York will follow up with the Commission.

Update on work at Animal Control house and kennels

Ginger Johnson, Commission Secretary, explained that Jody McClintock, County Administrator, is on vacation but left information with Ms. Johnson to review with the Commission. Ms. Johnson reviewed the update on the animal control improvements with the Commission. The Commission gave suggestions to Ms. Johnson to forward to Ms. McClintock.

Update on policies and procedures for Animal Control

The County Commission reviewed the procedures for Animal Control. The County Commission will follow up with Jody McClintock, County Administrator, with any revisions to the policies and procedures.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 12:00 p.m. This motion carried.