

Morgan County Commission
Meeting Minutes
February 2, 2012

Members Present: Stacy Dugan, Brenda Hutchinson and Bradley Close

The meeting was opened by Debra Kesecker, County Clerk at 9:30 a.m.

Also Present: Andy Swaim, Paul Zorich, Laura Breeden, Sheriff Tax Office, Tricia Strader, Journal, Alma Gorse, County Planner, Kate Shunney, Morgan Messenger, Vince Shambaugh, Sheriff, Derek Springston, Northwestern WV Brownsfield, Luke Elser, Kevin Young, Lumos Network, Joyce Altamore, Mike Jenkins, John Rowland, Andy Jurick and Bruce Beadenkopf

ADMINISTRATION ITEMS:

Meeting Minutes

On a Brad Close/Brenda Hutchinson motion, the County Commission approves the meeting minutes from the January 26, 2012 County Commission meeting. This motion carried.

On a Brad Close/Brenda Hutchinson motion, the County Commission approves the meeting minutes from the January 31, 2012 Board of Equalization meeting. This motion carried.

Exonerations

Laura Breeden, Sheriff Tax Office, approached the Commission and presented ambulance fee exonerations. On a Brenda Hutchinson/Brad Close motion, the County Commission approved the ambulance fee exonerations.

Appointment to Board of Health Board

On a Brad Close/Brenda Hutchinson motion, the County Commission appoints Jane McCloud to the Morgan County Board of Health to serve the remainder of Margie Allgyer's term. This appointment is effective immediately and will expire June 30, 2015. This motion carried.

February Calendar

The County Commission reviewed the February Calendar.

AGENDA ITEMS:

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Vince Shambaugh, Sheriff- New Vehicle and Gas & Tires

Vince Shambaugh, Sheriff, approached the Commission to discuss the purchase of a new vehicle. Sheriff Shambaugh explained that the process server was in an accident and the Ford Explorer he was driving is a total loss. Sheriff Shambaugh asked if it would be possible to purchase a new vehicle to replace the wrecked one. The Commission will be receiving an insurance payment in the amount of \$6475 for the wrecked vehicle. Commissioner Hutchinson stated that she would rather find a used vehicle within the price of the insurance payment instead of purchasing a new one. Commissioner Hutchinson asked if Sheriff Shambaugh can get a list of all of the vehicles including the mileage and submit it to the Commission. Sheriff Shambaugh also requested funds for gas and tires. Sheriff Shambaugh stated that there is \$3100 left in the automobile supplies account. Sheriff Shambaugh stated with rising gas prices, he is afraid that the Sheriff's Department will run out of funds before the new fiscal year starts in July 2012. President Dugan asked Sheriff Shambaugh to come to the next Commission meeting to further discuss this and bring a copy of the Sheriff's Department budget including the forfeiture fund. Sheriff Shambaugh agreed to come to the next meeting on February 16 to further discuss his budget and vehicle needs.

Kevin Barney- Prevention Resource Officer Grant for FY2012-FY2013; Agreement, Resolution and Grant Application

Deputy Kevin Barney approached the Commission and stated that he is applying for a grant to request funding for the Prevention Resource Officer program. Deputy Barney stated that the intent of the Juvenile Accountability Block Grant is to fund a Prevention Resource Officer for the Morgan County Schools. Deputy Barney explained that his salary is paid with a state Juvenile Justice grant between the Sheriff's Department, the Morgan County Commission and the Board of Education. Deputy Barney stated that funding for grants is being cut. Commissioner Hutchinson asked if the Board of Education will pick up the remaining amount for his salary if the grant is cut. Deputy Barney stated yes, he believes they will. On a Brad Close/Brenda Hutchinson motion, the County Commission hereby authorizes Stacy A. Dugan, President of the Morgan County Commission, to act on its behalf as the official representative in regards to the WV Juvenile Accountability Block Grant application to request funding for a Prevention Resource Officer for the Morgan County Schools contingent upon both named parties ratifying the Memorandum of Understanding the Board of Education and the Sheriff's Department. The motion carried.

Kristin Willard, Morgan County Partnership WV Division of Criminal Justice Services FY2012-2013 Grant Resolutions and Grant Applications

Kristin Willard, Morgan County Partnership, approached the Commission and presented grant resolutions for approval. Ms. Willard asked the Commission to be the fiscal agents for the Morgan County Partnership through the grant process. On a Brenda Hutchinson/Brad Close motion, the County Commission agreed to be the fiscal agents for the Morgan County Partnership. This motion carried.

On a Brad Close/Brenda Hutchinson motion, the County Commission hereby authorizes Stacy A. Dugan, President of the Morgan County Commission, to act on its behalf to submit an application to the WV Division of Justice and Community Services Enforcing the Underage Drinking Law grant program. This motion carried.

On a Brad Close/Brenda Hutchinson motion, the County Commission hereby authorizes Stacy A. Dugan, President of the Morgan County Commission, to act on its behalf to submit application to the WV Division of Justice and Community Services Juvenile Accountability Teen Court Block Grant program. This motion carried.

Kevin Young, nTelos (LUMOS) update

Kevin Young, Account Representative for Lumos Networks, approached the Commission to present a cost savings analysis proposal to renew services to the county. Mr. Young presented a packet of information and a proposal to the Commission for review. The Commission reviewed the proposal. The cost savings proposal states that the cost savings per month is \$346.34. Mr. Young also stated that he will give the county one month of free service along with the package. Commissioner Hutchinson stated that she is glad to see a decrease in the rates. Commissioner Close stated that Mr. Young has been very helpful and a pleasure to work with. Mr. Young will present a proposal contract to Jody McClintock, County Administrator, for the County Commission to review and possibly accept at a future Commission meeting. The Commission thanked Mr. Young for his time.

Ronnie McIntire- Hiring of Staff

Ronnie McIntire, Assessor, approached the Commission to discuss hiring of staff. Mr. McIntire explained that he needs to hire another Deputy Clerk. Mr. McIntire explained that next month, staff will be working out in the field and he will be short staffed in the office. Mr. McIntire stated that he will also hire another employee to be paid out of the evaluation fund. The County Commission asked Mr. McIntire to present his budget at the next meeting to further discuss the possibility of hiring additional staff. The Commission thanked Mr. McIntire for his time.

Alma Gorse, County Planner- Consulting Engineer Billing Rate Increase

Alma Gorse, County Planner, approached the Commission to discuss the consulting engineer billing rates. Ms. Gorse stated that Arro Consulting and Engineering have proposed a 3% increase in their rates starting January 2012. Ms. Gorse explained that Arro Consulting has been providing engineering services for Morgan County since 2004. The services that they provide the Planning Commission consist of technical reviews for permit and development applications, site inspections during construction and assistance to the County as requested. Ms. Gorse explained that the monthly invoices from Arro currently range between \$500 and \$1000 per month. Ms. Gorse then invoices the applicants for the engineering fees that the county has incurred. The cost to the county for project reviews and planning meetings on a monthly basis is minimal since costs are passed to the applicant. Ms. Gorse stated that at the January 24, 2012

meeting, the Planning Commission supported the fee increase and instructed staff to forward the request to the County Commission for approval. On a Brenda Hutchinson/Brad Close motion, the County Commission approved the new billing rates from Arro Consulting & Engineering. This motion carried.

FOCUS WV Brownsfield Assistance Program- Grant Award Check Presentation

Luke Elser, Project Manager, and Derek Springston, Program Associate, representing the Brownsfield Assistance Program, approached the Commission to present a grant award check. Mr. Elser explained that the County Commission had applied for a focus grant in November for the soccer field. Mr. Elser stated that the County Commission has been awarded \$5000. Mr. Elser presented the check to the Commission. The funds will go towards the phase I environmental remediation plan for the soccer field. The County Commission thanked Mr. Springston and Mr. Elser for their time.

Joyce Altomare- Interview for Warm Springs Public Service District Board

Joyce Altomare approached the Commission for an interview for the Warm Springs Public Service District Board. Ms. Altomare presented a handout to the Commission. Ms. Altomare explained that her work experience includes operating a private licensed Day Care Home, substitute teaching and she worked at NASA Federal Credit Union. Ms. Altomare stated that she served on the Morgan County Senior Life Services board but has resigned. Commissioner Close asked why she resigned. Ms. Altomare stated that she did not feel comfortable discussing it in public, but she will explain it in private. Ms. Altomare stated she lives in the Fairview Subdivision and is directly affected by decisions made by the WSPSD board of directors. Commissioner Close asked if she had any previous experience with financial statements and she replied "no but I am a quick learner". President Dugan asked if she could attend the monthly board meetings. Ms. Altomare stated yes she can. The County Commission thanked Ms. Altomare for her interest and time.

Appointment to the Warm Springs Public Service District Board

President Dugan stated that there are three individuals interested in serving on the Warm Springs Public Service District Board. President Dugan stated that the individuals are Joyce Altomare, Keith Bowers and current board member Andy Jurick. Commissioner Close suggested to table the decision until the February 16, 2012 County Commission meeting and interview Andy Jurick at that time. Commissioner Hutchinson stated that she does not have a problem with interviewing Mr. Jurick. On a Brad Close/Brenda Hutchinson motion, the County Commission will interview Andy Jurick and appoint a member to the Warm Springs Public Service District Board on February 16, 2012 at the County Commission meeting. President Dugan opposed. This motion carried.

FOCUS WV Brownfields Assistance Program- Soccer Field Remediation Project

Luke Elser, Project Manager, and Derek Springston, Program Associate, representing the Brownsfield Assistance Program, approached the Commission to discuss the remediation project for the soccer field. Mr. Elser presented a power point presentation. Mr. Elser explained that “brownfields” are real properties, the expansion, redevelopment or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant or contaminate. Mr. Elser explained that the three primary issues are site control, clean up and site preparation and a redevelopment plan. Mr. Elser asked if the county would consider assembling a task force to gather community suggestions and come up with a development plan. The first task force meeting is scheduled for Thursday, March 22, 2012 at 6:00 pm in the Morgan County Commission meeting room.

Request for approval to order supply item

Jody McClintock, County Administrator, approached the Commission and presented an invoice to order filters for the RTU systems for the courthouse. Ms. McClintock will also compare prices for the filters at Dawson’s and Hunter’s Hardware.

Adjournment

On a Brenda Hutchinson/Brad Close motion, the County Commission adjourned the County Commission meeting at 3:15 p.m. This motion carried.

Board of Equalization Meeting- 5:00 pm- 5:30 pm

There were no appointments scheduled or walk-ins for the Board of Equalization meeting scheduled at 5:00 p.m.