

Morgan County Commission
Meeting Minutes
June 16, 2011

Present: President Stacy Dugan, Commissioner Brenda Hutchinson and Commissioner Brad Close

Also Present: Jody McClintock, County Administrator, Ginger Johnson, Commission Secretary, Kate Shunney, Kevin Sites, Linda & Jack Kjeldgaand, Tricia Strader, Elise Woods, Patti Miller, Denise Bergen, Brett Butler, Dawn White, Becky Linton, Elaine Hill, Todd Beckwith, Connie Perry, Natalie Crabtree, Tom Campbell, Danielle Hofe and Kim Michael

The meeting was opened by Debra Kesecker, County Clerk at 9:30 a.m.

ADMINISTRATION ITEMS:

Meeting Minutes

On a Brad Close/ Brenda Hutchinson motion, the Morgan County Commission approved the meeting minutes with amended changes from the June 1, June 2 and June 9, 2011 County Commission meetings. This motion carried.

Court Orders for re-appointment to the Local Emergency Planning Commission

On a Brad Close/Brenda Hutchinson motion, the County Commission appoints Stacy Dugan, Vince Shambaugh, Daniel Duckwall, David Nesbitt, John Gue and Heather Halderman to the Morgan County Local Emergency Planning Committee for a three year term. These appointments are effective immediately and will expire June 30, 2014. This motion carried.

Court Orders for re-appointments to the Morgan County Planning Commission

On a Brenda Hutchinson/Brad Close motion, the County Commission re-appoints Wayne Omgs and Jack Soronen to the Morgan County Planning Commission. These appointments are effective immediately and will expire June 30, 2014. This motion carried.

Court Orders for re-appointments to Region Nine Planning and Development Council

On a Brad Close/Brenda Hutchinson motion, the County Commission re-appoints William Clark and Louis Herrell to the Region Nine Planning and Development Council. These appointments are effective immediately and will expire June 30, 2012. This motion carried.

Amendment to the Emergency Ambulance Service Fee Ordinance

On a Brad Close/Brenda Hutchinson motion, the County Commission approved the amendment to the Emergency Ambulance Service Fee Ordinance. This motion carried. The amendment states:

SECTION FOUR: MANAGEMENT OF REVENUES

All revenues received in accordance with this Ordinance shall be deposited into a special fund to be known as the Morgan County Emergency Medical Services Fund. These funds shall be used only to pay reasonable and necessary expenses actually incurred, including personnel, and the cost of buildings and equipment used in providing emergency ambulance service to residents of the county and others that might require such services. The County Commission is to retain 6.5% of the Special Emergency Ambulance Service Fees collected for administrative costs in collecting the fees. Administrative costs include file folders, paper, stamps (postage), spec print book, statements & reminders and employees. The balance of the collected fees (excluding 2007, 2008 & 2009), are to be transferred to the Morgan County Emergency Medical Services Board's account on or before the 10th of each month.

Resolution for Morgan County Parks & Recreation Route 522 Soccer and Recreation Complex-Community Participation Grant Program

On a Brad Close/Brenda Hutchinson motion, the County Commission accepts the conditions of the grant application and authorizes Stacy Dugan, President, as the official representative for the Commission in the administration of the WV Development Office Community Participation Grant Program application for Morgan County Parks and Recreation. This motion carried.

Letter for Paw Paw Bends Rail Trail Transportation Enhancement Program State Project

The County Commission signed a letter to Mr. Paul Mattox, Secretary of Transportation/Commissioner of Highways requesting an extension of time for the Paw Paw Bends Rail Trail Transportation Enhancement project.

Resolution for Single Member Districts

Commissioner Close presented a resolution for single member districts stating that the Morgan County Commission is in support of abolishing multi-member House districts and creating one-hundred single member House districts, where one delegate represents one segment of population. On a Brad Close/Brenda Hutchinson motion, the County Commission supports the redistricting of West Virginia into 100 single member districts, whereby abolishing the multi-member district concept. President Stacy Dugan opposed. This motion carried.

Resolution for Marcellus Shale

Commissioner Hutchinson presented a resolution to establish the Morgan County Marcellus Shale Natural Gas Advisory Committee. Commissioner Hutchinson explained that she would like to get with representatives from the Planning Commission, Watershed Committee and an attorney to go forward and create a gas protection committee. Commissioner Hutchinson stated that she will bring this forward to the Planning Commission to see if they are interested in participating. Commissioner Hutchinson explained that the committee will undertake a campaign of public information and public awareness, to prepare Morgan County citizens to adapt and respond to whatever changes increased natural gas development, and the introduction of new resource extraction technologies, may have upon the lives and property of county citizens. Commissioner

Hutchinson stated at the conclusion of six months from its establishment, the committee will present a preliminary report to the Morgan County Commission with recommended guidelines for any actions needed. On a Brenda Hutchinson/Brad Close motion, the County Commission shall establish the Morgan County Marcellus Shale Natural Gas Advisory Committee. This motion carried.

Resolution for WV Coal Campaign

President Dugan presented a resolution to support jobs and economic security by fixing the coal mine permitting system. Commissioner Hutchinson stated that she has done research and she is not in favor of reducing regulations or streamlining. Commissioner Hutchinson stated that she does not feel comfortable approving the resolution. On a Brad Close/Stacy Dugan motion, the County Commission approves the resolution calling on policymakers to support jobs and economic security by fixing coal mine permitting systems. Commissioner Hutchinson opposed. This motion carried.

Fair Update

Commissioner Hutchinson stated that the Morgan County Fair is being held July 30 and July 31, 2011. Commissioner Hutchinson explained that the Morgan County Commission will receive the President's Award at the fair. Commissioner Hutchinson stated that the County Commission has been asked to participate in the Irish bowling team on July 23, 2011.

AGENDA ITEMS:

Attorney Richard Gay- Estate of John W. Easton- report of Fiduciary Commissioner- Pat Henry

Richard Gay, Attorney and Tina Bowers, Attorney, approached the Commission to discuss the estate of John W. Easton. Mr. Gay presented an order adopting the ruling of the fiduciary commissioner upon the petition for elective share. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the adoption of the petition for elective share. This motion carried.

Calvin Troup & Martin Becker, Senior FDIC Consumer Affairs Specialist-review options on underinsured deposits

Commission President, Stacy Dugan, called Mr. Calvin Troup for a telephone conference call to discuss and review options on underinsured deposits. Calvin Troup and Martin Becker also participated in the conference call. Mr. Troup explained government accounts and account insurance for accounts held by government depositors. Mr. Troup explained noninterest-bearing deposits and deposit insurance coverage resources. The Commission thanked the gentleman for their time and participation with the conference call.

Brett Butler & Denise Bergen, BB&T Bank- municipal accounts and interest rates

Brett Butler and Denise Bergen, representing BB& T Bank, approached the Commission to discuss municipal accounts and interest rates. Mr. Butler presented a packet of information to the Commission. Commissioner Close asked how many Morgan County residents are employed at BB& T Bank. Ms. Bergen stated approximately 6 are

employed from Morgan County. President Dugan reviewed the financial details and troubled asset ratio score for BB&T with Mr. Butler and Ms. Bergen. The County Commission thanked Mr. Butler and Ms. Bergen for their time.

Tom Rokisky, CNB Bank- municipal accounts and interest rates

Tom Rokisky, representing CNB Bank, approached the Commission to discuss municipal accounts and interest rates. Mr. Rokisky presented a packet of information to the Commission. Mr. Rokisky stated that CNB is ranked in the top 200 banks in the US. Mr. Rokisky explained that the Morgan County Commission pays no penalties for withdrawals with the county accounts at CNB. President Dugan asked if CNB sends the County Commission monthly reports regarding the county's loans. Mr. Rokisky stated that he does not think so but CNB can start sending out monthly reports regarding the county's loans. Commissioner Close asked how many residents are employed at CNB Bank. Mr. Rokisky stated approximately 60 are employed from Morgan County. President Dugan reviewed the financial details and troubled asset ratio score for CNB with Mr. Rokisky. The County Commission thanked Mr. Rokisky for his time.

Elaine Hill, City National Bank- municipal accounts and interest rates

Elaine Hill, Becky Linton and Todd Beckwith, representing City National Bank, approached the Commission to discuss municipal accounts and interest rates. Ms. Linton presented a packet of information to the Commission. Ms. Linton explained the history of City National Bank to the Commission. Commissioner Close asked how many residents of Morgan County are employed at City National Bank. Ms. Linton stated 5 employees live in Morgan County. President Dugan reviewed the financial details and troubled asset ratio score for City National Bank. The Commission thanked Ms. Hill, Ms. Linton and Mr. Beckwith for their time.

Natalie Crabtree, Bank of Romney- municipal accounts and interest rates

Natalie Crabtree and Tom Campbell, representing the Bank of Romney, approached the Commission to discuss municipal accounts and interest rates. Mr. Campbell stated that the county has the soccer field financed through the Bank of Romney, located in Paw Paw, WV. Mr. Campbell stated that the Bank of Romney does not have a high foreclosure rate. Mr. Campbell stated that the Bank of Romney works with customers to lower rates so customers can afford and keep their homes. Commissioner Close asked how many residents of Morgan County are employed at The Bank of Romney. Ms. Crabtree stated 5 employees live in Morgan County. President Dugan reviewed the financial details and troubled asset ratio score for the Bank of Romney. The Commission thanked Mr. Campbell and Ms. Crabtree for their time.

The County Commission took a break for lunch and reconvened at 1:30 p.m.

Danielle Hofe, Probation- Sex Offender Intensive Supervision Officers

Danielle Hofe, Probation, approached the Commission to discuss the sex offender intensive supervision program. Ms. Hofe stated that she wanted to inform the Commission of the sex offender intensive supervision program. Ms. Hofe stated that the sex offender intensive supervision program is a program in which sex offenders are

closely monitored. Ms. Hofe stated that she is the supervisor of the sex offender officers. Ms. Hofe stated that she oversees Region 1 and explained that is located around Jefferson County to Pendleton County. Ms. Hofe stated that there are 30 sex offenders in Region 1. Ms. Hofe explained that the sex offenders are intensively supervised around the clock. Ms. Hofe stated that the probation officers have communication with the sex offender 4 times per week. The County Commission thanked Ms. Hofe for her time.

Kim Michael, Sheriff Tax Office- Approval of Administration Duties for Ambulance Fee
Informative Flyer to be included in tax bills

Approval of Administration Duties for Ambulance Fee

Kim Michael, Sheriff Tax Office, approached the Commission to discuss the approval of administrative duties for ambulance fee. Ms. Michael stated that the Emergency Medical Services have agreed to pay the maintenance bill from Software Systems.

Informative Flyer to be included in tax bills

Kim Michael, Sheriff Tax Office, approached the Commission and presented an informative flyer that will be included in the tax bills. Ms. Michael explained that the flyer will help Morgan County citizens see where and how their tax dollars are distributed. Ms. Michael explained that the flyer will include important phone numbers such as a drug tipline, fire and medical emergencies and animal control. The flyer will also include the phone numbers for the offices located in the courthouse. Ms. Michael requested approval for the flyers to be printed by the Morgan Messenger office. Ms. Michael stated that the cost will be \$459.00 for 15,000 copies. The County Commission approved the flyer and thought it was very informative. Commissioner Dugan stated that she would like to thank Jim Hoyt and Bob Raynor for their help with designing the flyer. On a Brad Close/Brenda Hutchinson motion, the County Commission approves the request to have 15,000 flyers printed by the Morgan Messenger office for the cost of \$459.00. This motion carried.

Dave McDonald, IT Webmaster- Server and Software to bring email in-house for
Morgan County

President Dugan explained that she had spoken to Dave McDonald, IT Webmaster, regarding placing this item on the agenda. President Dugan stated that she has since spoken to Mr. McDonald and asked him to postpone the discussion. President Dugan stated that she is speaking to citizens regarding possible server and software that may be available.

Budget Review/Funds Request- Review Funds request form local organizations

The County Commission reviewed the funds requests from local organizations. On a Brad Close/Brenda Hutchinson motion, the County Commission approved the allocated funds to be distributed to the following organizations. This motion carried.

Morgan Arts Council- \$10,000

Cacapon State Park Foundation- \$3,000

Boys and Girls Club- \$4,000

Morgan County Fair- \$5,000

Bath-Romney Campaign Historical & Preservation Association - \$500

Parks & Recreation- \$20,000

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Berkeley Springs State Park- \$1000

Commissioner Dugan stated that the Museum of Berkeley Springs has not submitted a funds request form yet but she knows that they plan to submit one within the next few days.

Possible Executive Session- Personnel Issue

On a Brad Close/Brenda Hutchinson motion, the County Commission went into executive session at 3:15 p.m. to discuss a personnel matter. This motion carried.

On a Brad Close/Brenda Hutchinson motion, the County Commission came out of executive session and reconvened into regular session at 3:23 p.m. This motion carried. No decision was made.

ADMINISTRATOR'S ITEMS

Letter from Health Dept. regarding parks inspections

Jody McClintock, County Administrator, explained that Bruce Ullom, from the Morgan County Health Department will inspect the Harminson Field.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 3:42 p.m. This motion carried.