

Morgan County Commission  
Meeting Minutes  
January 6, 2011

Present: President Stacy Dugan, Commissioner Brenda Hutchinson, and Commissioner Brad Close

Also Present: Jody McClintock, County Administrator, Ginger Johnson, Commission Secretary, Andy Swaim, Charles Williams, Kim Michael, Dave Abner, Tricia Strader, Dale McConnell, Deputy Tony Link, Seargent Seth Place, Sheriff Vince Shambaugh, Pam Farnham, Jeanne Mozier, Carol Layton, Ann Darling, Attorney Richard Gay, Hedy Kuemmel and Dawn White

The meeting was opened by Cathy Payne, Chief Deputy County Clerk at 9:30 a.m.

ADMINISTRATION ITEMS:

Meeting Minutes

On a Brad Close/Brenda Hutchinson motion, the County Commission approved the meeting minutes with amendments from the December 23, 2010 and January 3, 2011 County Commission meetings. This motion carried.

Agenda Request Form

President Dugan presented an agenda request form for the Commission to review. President Dugan explained that when an individual requests to be on an agenda and come before the Commission, they can fill out the form. Commissioner Hutchinson stated that she does not want to restrict people from coming before the Commission, and she does not want this to be a requirement to attend or to be on an agenda. Commissioner Hutchinson suggested encouraging individuals to fill out the form but not to make it a requirement. Commissioner Close agreed. The Commission will start using the agenda request forms. The forms will be online and also available at the County Commission office.

Set Budget Review Meeting

The Commission set a budget review meeting for Thursday, January 13, 2011 beginning at 9:30 a.m.

2 Letters from Kim Michael- CNB account letter & Fire Recovery Certification Letter

Kim Michael, representing the Sheriff's Tax Office, approached the Commission and presented paperwork for newly elected Commissioner Close to sign.

CNB account letter

Ms. Michael presented a letter and stated that it is for permission to transfer funds within the county's accounts at CNB bank. The Commission approved and signed the letter.

#### Fire Recovery Certification Letter

Ms. Michael, presented a letter to the Commission and explained that it is for permission to transfer funds from the County Commission Fire Recovery Certificates of Deposit to checking account by phone. Commissioner Hutchinson stated that this account is for the payoff of the debt of the courthouse, and she does not believe any funds should be taken from this account. The Commission agreed and did not sign the letter.

#### Patriot Award

The Commission discussed the patriot award and agreed to submit nominations at the County Commission meeting on January 20, 2011.

#### Commission Calendar

President Dugan presented a Commission calendar to the Commission. President Dugan stated that the calendar lists the meeting dates and times of local boards. The Commission accepted the calendar.

#### Carol York, Grants Administrator- Resolution

Carol York, Grants Administrator, approached the Commission and presented a resolution for contract for the Bath Community Center Sidewalks Project. On a Brenda Hutchinson/Brad Close motion, the Morgan County Commission accepts the conditions of the contract and authorizes Stacy A. Dugan, President, as the official representative for the Commission in the administration of the WVDOT TEP program grant project. This motion carried.

#### Invitation to present Grants Workshop at the February 7, 2011 WVACO annual meeting

Carol York, Grants Assistant, approached the Commission and explained that she has been invited to present a grant workshop at the West Virginia Association of Counties conference on February 7, 2011 in Charleston, WV. The Commission congratulated Ms. York and stated their approval.

#### Administrator's Report

Jody McClintock, County Administrator, approached the Commission and stated that there will be a representative from ING Investments at the courthouse on Friday, January 7, 2011 to meet with county employees currently enrolled in a similar plan.

#### AGENDA ITEMS:

##### Morgan County Sheriff's Department- Vehicles & New K-9

Vince Shambaugh, Sheriff, Deputy Tony Link and Sergeant Seth Place approached the Commission to discuss the need for vehicles and a new K-9 for the Sheriff's Department. Sergeant Place approached the Commission and presented a handout of information regarding a new K-9 for the Sheriff's Department. Sergeant Place explained that the current K-9 dog, K-9 Cirka, is 9 1/2 years old and has showed signs of diminishing

agility for the past 2 years. Sergeant Place stated that K-9 Cirka has had 6 teeth pulled this year. Sergeant Place stated that he feels it is time to retire K-9 Cirka from active service. Sergeant Place stated that although K-9 Cirka has set a high standard for any other dog to meet, he feels that he found a good candidate. Sergeant Place presented a handout of approximate cost for the new K-9 including the cost for training, purchasing and housing. Sergeant Place stated the cost for the new K-9 is \$5200.00. The Commission decided to review the request at the January 13, 2011 Budget Review meeting.

#### Vehicles

Sheriff Shambaugh approached the Commission and presented a list of the Sheriff's Department vehicles stating the year, make, model, mileage and any major issue for each vehicle. Sheriff Shambaugh stated that the Sheriff's Department needs to purchase two vehicles. Sheriff Shambaugh presented a vehicle price quote handout to the Commission for their review. The Commission reviewed the information and agreed to discuss the request for two new vehicles at the January 13, 2011 Budget Review meeting.

#### Formal letter stating responsibility for SPF SIG grant

The Commission received a formal letter from the Morgan County Partnership stating that the Partnership acknowledges money owed to the Commission for the SPFSIG grant for overpayments and variances totaling \$16,549.67. The letter also stated that the partnership owes the Commission \$3,555.54 for further overpayments and variances for the Title V grant. The letter states that the Partnership's goal is to have the money owed to the Commission paid by June 30, 2011. The Commission read and approved the letter.

#### Re-appointments to the Economic Development Authority Board

The Commission reviewed the re-appointments for the Economic Development Authority Board. Commissioner Hutchinson requested to postpone the re-appointments and stated that there is an individual that has not been attending the EDA meetings. Commissioner Hutchinson stated that there are individuals interested in serving on the EDA board and she would like to speak to Bill Clark, EDA Director, regarding the current member and the possibility of a new member. The Commission agreed to postpone the re-appointments until the January 20, 2011 meeting.

#### Charles Williams- Discuss Spay/Neuter Program for cats

Charles Williams, a concerned resident of Morgan County, approached the Commission to discuss the spay/neuter program for cats. Mr. Williams stated that he read in the paper that the county will be using money from the dog tags for the spay/neuter program. Commissioner Hutchinson stated there must be a misunderstanding and stated that the dog tax money cannot be used for the spay/neuter program. Commissioner Hutchinson stated that at the legislative summit meeting, there was discussion about possibly increasing the price of dog tags and allocating funds from that to be put into a spay/neuter program. Pam Farnham, representing the Morgan County Humane Society, approached the Commission and stated that the spay/neuter program is for stray or feral cats only; not

personal pets. Mr. Williams thanked the Commission for the clarification. The Commission thanked Mr. Williams for his concern.

Attorney Richard Gay- Decision on purchase of annuity for hospital define benefit plan

Attorney Richard Gay approached the Commission to discuss the purchase of annuity for hospital defined benefit plan. President Dugan recused herself from the discussion due to being an employee of Valley Health. Mr. Gay explained that two bids were received from insurance companies to manage the annuities to the eleven War Memorial Hospital employees involved in a lawsuit against the hospital. Mr. Gay recommended the Commission choose Mutual of Omaha as the company to administer the annuities. Commissioner Hutchinson stated that she respects Mr. Gay's recommendation and agreed to go with Mutual of Omaha. Commissioner Close agreed. On a Brenda Hutchinson/Brad Close motion, the County Commission approves Mr. Gay to go forward with Mutual of Omaha and give the bank permission to wire the money to the employees' attorney. This motion carried.

Trish Strader- Civil War easement request

Trish Strader, representing the West Virginia Civil War Trails, approached the Commission regarding permission to place a civil war trails marker sign on county owned property near Sir John's Run. Ms. Strader explained that the sign will depict the action at Sir John's Run in January 1862 during Stonewall Jackson's Bath-Romney Campaign. Ms. Strader requested permission to place the sign on the property. On a Brenda Hutchinson/Brad Close motion, the County Commission approves the right of way requested to place a civil war trail marker sign on county property. This motion carried.

Adjournment

On a Brad Close/Brenda Hutchinson motion, the County Commission adjourned the meeting at 11:30 a.m. This motion carried.