

Morgan County Commission
Meeting Minutes
December 9, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Heather Tyler, Deputy County Clerk at 3:30 p.m.

ADMINISTRATION ITEMS:

Meeting Minutes

On a Stacy Dugan/Thomas Swaim motion, the County Commission approved the meeting minutes from the December 2, 2010 County Commission meeting. This motion carried.

Certificates of Deposit for CNB Bank

The Commission reviewed the Certificates of Deposit and agreed to combine all the CD's into one account with a 3.35% interest that is due in March. On a Thomas Swaim/Stacy Dugan motion, the County Commission authorized its president, Brenda J. Hutchinson to sign the paperwork needed to complete the transaction. This motion carried.

Retirement Party

The County Commission office and staff are having a retirement party for Commissioner Swaim on December 23, 2010 from 1:00 pm-3:00 pm in the glass hallway beside the Commission office. There will be baked goods such as cookies, brownies, rice krispie treats and punch.

AGENDA ITEMS:

Public Hearing- Estate of Margaret Stout

The public hearing for the estate of Margaret Stout opened at 4:00 p.m. This is the second time that the County Commission has scheduled to hear the estate case of Margaret Stout. Karen Stout, Petitioner of the estate, has not attended either meeting. On a Stacy Dugan/Thomas Swaim motion, the County Commission agreed to dismiss the petition for the estate of Margaret Stout. This motion carried.

Pat McMillan- Public Hearing- HOME Consortium

The public hearing for the HOME Consortium opened at 5:00 p.m. Pat McMillan, representing the Eastern Panhandle Home Consortium of West Virginia, approached the Commission. Ms. McMillan presented a program update to the Commission and reviewed the update. Ms. McMillan explained that the purpose of the public hearing is to discuss the specific housing needs and receive comments and concerns from the citizens of Morgan County, WV. The Morgan County Commission is a member of the Eastern Panhandle Home Consortium of West Virginia. Ms. McMillan explained the hearing is an annual process of explaining the program to the community. Ms. McMillan explained

that this is the fourth year for the homebuyer and rental assistance program and that the program has helped thirteen families purchase a home and six families rent homes. Ms. McMillan asked the public for comments or concerns. Dean Maxwell, citizen of Morgan County, approached the Commission and asked the possibility of starting a home rehabilitation program which would help families with repair projects for their home. Mr. Maxwell also asked how large the problem of homelessness is in Morgan County. Audrey Morris, representing Starting Points of Morgan County, approached the Commission and Mr. Maxwell and explained that there are many local churches and organizations that help families in need. Ms. Morris also explained that the Department of Health and Human Resources has programs to help families or individuals in need. Commissioner Hutchinson stated that she will check with Starting Points and the Department of Health and Human Resources regarding the number of homeless people in Morgan County. Ms. McMillan agreed to check into what is needed for a home rehabilitation assistance program. The Commission thanked everyone for their time and comments.

Morgan County Partnership Executive Team- practices and procedures for grants & distribution of funds

David Ambrose, representing the Morgan County Partnership, approached the Commission. Mr. Ambrose stated that the grant process can be very complicated and there have been misunderstandings with staff over the grant program. Susan Caperton, representing the Morgan County Partnership, approached the Commission and stated that there is a discrepancy on the spif sig (Strategic Prevention Framework State Implementation Grant). Ms. Caperton explained that the County Commission was the fiscal agent for the grant. Ms. Caperton stated that there has been overspending of the money in the amount of \$16,000.00. Ms. Caperton explained that the partnership board of directors has a plan to payback the insufficient funds to the county by the end of December. Commissioner Hutchinson stated that she has just spent three days at a conference for the Partnership completing workshops for grants. Commissioner Hutchinson stated that the grant process can be very complicated. Commissioner Hutchinson stated that she appreciates the executive team working with our staff to resolve the issue and for coming forward and explaining the discrepancy to the Commission. Commissioner Hutchinson stated that she feels very confident that the issue will be resolved. Commissioner Swaim stated that he was not excited about the program in the beginning but over the years, he has seen all the hard work the staff has done and he is proud of the work they have completed. Commissioner Swaim thanked them for coming. The Commission thanked everyone on the executive team for all the hard work and for coming before the Commission.

Jody McClintock, County Administrator- Service Maintenance Agreement for HVAC units

Jody McClintock, County Administrator, approached the Commission and presented a Building Automation System/Direct Digital Control Service Agreement for the courthouse. The Commission reviewed the agreement and decided to consult with the maintenance department before signing. The Commission will consult with maintenance

to see if the maintenance department can perform some of the tasks, such as changing filters, etc.

Bert Lustig- Paw Paw Rail Trail Support

Bert Lustig, representing the Paw Paw Rail Trail, approached the Commission and presented a display showing the map of the proposed Paw Paw Rail Trail. Mr. Lustig stated that the proposed trail goes through 3 tunnels and over 6 bridges, completing a six mile loop to Paw Paw, WV. Mr. Lustig presented a draft support letter to the Commission and asked for their support. Commissioner Swaim stated that he is in favor of the rail trail and thinks this will help the town of Paw Paw economically. Commissioner Hutchinson stated that she agrees that it is a great idea and could help the economic growth in the town of Paw Paw. The Commission agreed to submit a support letter for the project. The Commission thanked Mr. Lustig for his time and work.

Adjournment

On a Stacy Dugan/Thomas Swaim motion, the County Commission adjourned the meeting at 6:08 p.m. This motion carried.