

Morgan County Commission
Meeting Minutes
October 14, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Cathy Payne, Chief Deputy County Clerk at 3:30 p.m.

ADMINISTRATION ITEMS:

On a Stacy Dugan/Thomas Swaim motion, the County Commission approved the meeting minutes from the October 7, 2010 County Commission meeting. This motion carried.

New Safe for Sheriff's Tax Office

The County Commission received a letter from Kim Michael, Chief Tax Deputy, stating that the Sheriff's Tax Office needs a safe. The Commission agreed to have Jody McClintock, County Administrator, check costs for a new safe.

Legislative Summit Meeting at Woods Resort, Hedgesville, WV

Commissioners Hutchinson and Dugan and County Administrator, Jody McClintock, plan to attend the Legislative Summit Meeting held at the Woods Resort on November 16, 2010. Commissioner Hutchinson asked that each Commissioner submit topics for discussion at the next meeting.

Morgan County Partnership- Phone Service

The Morgan County Partnership needs two more phone lines. Dave McDonald, IT Tech/Webmaster, will check into getting two additional phone lines and service to for the Morgan County Partnership.

Delinquent Land Sales on County Commission Website

Dave McDonald, IT Tech/Webmaster, approached the Commission and explained that he received an email from a citizen requesting that the delinquent land sales be advertised on the website. Mr. McDonald stated that he had spoken with Kim Michael, Chief Tax Deputy regarding the request. Mr. McDonald stated that there is a training course available for \$70 that teaches the program needed to advertise the sales. Mr. McDonald also stated that the company will advertise the land sales for \$200. Mr. McDonald stated that he would be willing to take the training course. On a Stacy Dugan/Thomas Swaim motion, the County Commission approves \$70 for the training course for the delinquent land sales to be advertised on the County Website under the Sheriff Tax Office Department. This motion carried.

Emergency Medical Services Board

Commissioner Dugan stated that she attended the EMS Board meeting Wednesday night. Commissioner Dugan stated that the next meeting is Monday, November 1, 2010 at 6:30 p.m. at the Morgan County Rescue Squad building.

Morgan County Courthouse: Building Automation System/Direct Control Service Agreement

Jody McClintock, County Administrator, presented two quotes for a building automation system/direct control service agreement for the Morgan County Courthouse. The Commission reviewed the quotes. The quotes were from the Muninn Group located in Pittsburgh, PA and XTC Mechanical Services located in Berkeley Springs, WV. The Commission agreed to discuss the system with the architect and contractor before making a decision.

Donation of Christmas Tree for Courthouse

Jody McClintock, County Administrator, approached the Commission and stated that a representative from the Berkeley Springs Garden Club has approached her. Ms. McClintock stated that the Berkeley Springs Garden Club would like to donate an artificial Christmas tree to be displayed in the lobby behind the security desk in the courthouse. The Commission agreed that was a very nice idea, and they will accept the donation.

Mountaineer Community Center Grant Funds

Jody McClintock, County Administrator, approached the Commission and stated that, Senator Clarke Barnes will be visiting the courthouse on October 19, 2010 at 2:00 p.m. to deliver the grant for the Mountaineer Community Health Center that is located in Paw Paw, WV. Ms. McClintock stated that the grant is in the amount of \$5000.00.

AGENDA ITEMS:

Jody McClintock, County Administrator- Open bids for addition to kennel at Animal Control Building

Jody McClintock, County Administrator, approached the Commission to open the bids for the addition to the kennel at the animal control building. Ms. McClintock stated that she had not received any bids for the project. The Commissioners gave Ms. McClintock phone numbers of local contractors to see if they are interested in the project.

Discussion on Attendance and Security at County Commission meetings

Commissioner Hutchinson stated that she has noticed a decline in citizens attending the County Commission meetings. Commissioner Hutchinson asked if the Commission could open the door to the glass hallway allowing citizens who attend a County Commission meeting to go through the glass hallway straight to the meeting room and

bypass the security desk. Commissioner Hutchinson explained that all the other doors are locked and the only place the individual could go was the Meeting Room and stairwell with no access to any other part of the building. Commissioner Hutchinson stated that she is trying to make it easier and more accommodating for citizens to attend the meetings. Commissioner Hutchinson stated that there is not security at the night meetings when other boards meet and gave the Planning Commission and Farmland Protection Board meetings as an example. Commissioner Swaim stated that he is opposed to the idea, and he believes that since the bailiffs are at the front desk, citizens can come through the security desk. Chief Deputy Tony Link stated that he would not have a problem with it since all the other remaining doors will be locked. Commissioner Swaim stated that he does not think the security desk is stopping the people from attending the County Commission meetings. Commissioner Dugan stated that there have not been any hot items on the agenda and that's why people have not attended. Commissioner Dugan stated that she sticks to her original decision of having the public go through security. Commissioner Hutchinson stated that these meetings are open to the public, and she was trying to make it more accommodating for people to attend.

Adjournment

On a Stacy Dugan/Thomas Swaim motion, the County Commission adjourned the meeting at 5:15 p.m. This motion carried.