

Morgan County Commission
Meeting Minutes
August 12, 2010

Members Present: Brenda Hutchinson and Thomas Swaim
Absent: Stacy Dugan

The meeting was opened by Debra Kesecker, County Clerk at 3:35 p.m.

ADMINISTRATION ITEMS:

Carol York- Resolutions

Carol York, Grants Assistant, approached the Commission and explained that Morgan County has been awarded funding for Fiscal Year 2010 Governor's Community Partnership Grant Program. Ms. York stated that the funding includes \$1000 for the Morgan County Rescue Service, \$5000 for the Parks and Recreation Board, \$1000 for the Great Cacapon Volunteer Fire Company, \$4000 for the Furniture, Fixtures and Equipment for the new courthouse and \$5000 for the Humane Society of Morgan County. Ms. York presented the resolutions to the Commission. On a Thomas Swaim/Brenda Hutchinson motion, the County Commission accepts the conditions of the contract and authorizes Brenda J. Hutchinson, President, as the official representative for the Commission in the administration of the Governor's Community Partnership Program. This motion carried.

Carol York- Division of Justice and Community Services- Enforcing Underage Drinking grant program contract

Carol York, Grants Assistant, approached the Commission and presented a resolution for the Division of Justice and Community Services- Enforcing Underage Drinking grant program contract. On a Thomas Swaim/Brenda Hutchinson motion, the County Commission authorizes Brenda J. Hutchinson, President of the Morgan County Commission, to act on its behalf to enter into a contractual agreement with the Division of Justice and Community Services to receive and administer grant funds pursuant to provisions of the Enforcing Underage Drinking program. This motion carried.

Volunteer Boards

Commissioner Hutchinson stated that there is a vacancy on the Farmland Protection Board and the Parks and Recreation Board. The vacancy on the Parks and Recreation Board will be filled by the Town of Bath. Anyone that is interested in serving on the Farmland Protection Board can come to the County Commission office and fill out a volunteer form.

Contracted Webmaster Position

Commissioner Hutchinson stated that Aaron Robertson has resigned and there is an opening for a contracted webmaster position. The Commission discussed the position and agreed to run an advertisement to hire a contracted person at the rate of \$20.00 per hour for a maximum of 5 hours a week. The County Commission will run an advertisement in the Morgan Messenger.

AGENDA ITEMS:

Joe Sachet/Debra McLaughlin, Prosecuting Attorney- Day Report Center

Joe Sachet, Director for the Berkeley and Jefferson County Report Centers, and Debra McLaughlin, Prosecuting Attorney, approached the Commission. Mr. Sachet explained that he is the director for the day report center serving Berkeley and Jefferson Counties. Mr. Sachet gave a brief overview of the centers. Mr. Sachet explained that the treatment center offers a treatment program and provides transportation. Mr. Sachet stated that this allows people to work, and it also cuts down jail expenses. Mr. Sachet made a request to work with agencies in this county to include Morgan County in the program. Commissioners Hutchinson and Swaim agreed that it is a great idea and program. Debra McLaughlin, Prosecuting Attorney, approached the Commission and agreed to follow up with the Commission regarding the cost to the county for Morgan County to participate in the program. The Commission thanked Mr. Sachet for his time.

Chris Bosley- Debra McLaughlin, Prosecuting Attorney- US Constitution on Display in Courthouse

Chris Bosley approached the Commission and stated that he has taken a duplicate of the US Constitution and framed it. Mr. Bosley stated that he has donated one to the Berkeley Springs High School and the Paw Paw Elementary School. Mr. Bosley stated that he would like permission to donate one to the Courthouse. Mr. Bosley presented pictures of the project to the Commission. Mr. Bosley stated that it will be placed on a 12 foot white oak table. Mr. Bosley stated that the display will include 4 pages of the US Constitution, a copy of the original Bill of Rights and a copy of the Declaration of Independence. Debra McLaughlin, Prosecuting Attorney, approached the Commission and requested that the display be at the entryway at the courtrooms on the third floor of the courthouse. Commissioners Hutchinson and Swaim agreed it is a great idea. Commissioner Hutchinson stated that the display will be perfect for the observance of Constitution Day scheduled for the September 16, 2010 County Commission meeting. Mr. Bosley stated that the display will be ready by that date. The Commission agreed to have a ceremony for the display at the County Commission meeting on September 16, 2010 at 4:30 p.m. in observance of Constitution Day. The Commission thanked Mr. Bosley for his time and generosity.

Kim Michael- Sheriff Tax Office- EMS (Emergency Medical Services) Board

Kim Michael, Chief Deputy Clerk for the Sheriff Tax Office, approached the Commission and presented a letter to the Commission. Ms. Michael explained that the Sheriff Tax Office currently has 2 full time employees. Ms. Michael stated that she

would like one of the part time employees to become full time. Ms. Michael stated that this is a busy time for the tax office, and she has needed to work the part-time employee extra hours; and she has accumulated comp time. Ms. Michael stated that making this individual full- time will cut down on the accumulation of comp time. Commissioners Hutchinson and Swaim stated that Commissioner Dugan was absent and this is a decision that should be made by the full Commission. The decision is scheduled for the next Commission meeting. Ms. Michael thanked the Commission for their time.

Kevin Duckwall- EMS (Emergency Medical Services) Board

Kevin Duckwall, representing the Emergency Medical Services Board, approached the Commission regarding an Ambulance Board. Mr. Duckwall stated that he has spoken to Kim Michael, Chief Deputy Clerk for the Sheriff Tax Office, regarding the creation of an ambulance board. Mr. Duckwall stated that they had agreed to retain 6.5% of the collection to cover increases and additional expenses by the county. Mr. Duckwall stated that the board will be similar to the Fire Board. Mr. Duckwall stated that the current contract with the Commission will be eliminated when the Ambulance Fee Board is created. Mr. Duckwall explained that the board will have 7 members appointed by the Commission as well as one Commissioner sitting on the board. On a Thomas Swaim/Brenda Hutchinson motion, the County Commission approved the Morgan County Emergency Medical Services to establish an ambulance board with a 6.5% retention collections to fund the county's portion of collecting the fee, and the ambulance board will become effective on October 1, 2010. This motion carried.

John Barker- Ambulance Fee Bill

John Barker approached the Commission and presented his ambulance fee bill for his rental property. Mr. Barker stated that he is in the process of remodeling the apartments, and they are unlivable at this time. Mr. Barker asked why he should pay the ambulance fee when the apartments are not rented or livable. Commissioner Hutchinson explained that as long as the Assessor's office has the property assessed as livable, he will need to pay the bill. Commissioner Hutchinson stated to Mr. Barker that he can go to the Assessor's office and talk to them regarding changing the assessment on the property to unlivable. Mr. Barker thanked the Commission for their time.

Adjournment

On a Thomas Swaim/Brenda Hutchinson motion, the County Commission adjourned the meeting at 12:07 p.m. This motion carried.